

Campionato Italiano Gran Turismo Sprint – Formula Regional European Championship by Alpine – TCR Italy – Italian F4 Championship powered by Abarth - Mini Challenge – BMW M2 CS Racing Cup Italy

TO ALL REGISTERED COMPETITORS AND RACERS

Version 1 of 21 September 2021

Subject: Event on September, 8th to 10th 2021, Mugello Circuit – Scarperia e San Piero (Florence)

To facilitate the pre-race operational management of various categories involved, Competitors/Drivers are requested to strictly observe applicable F.I.A. / A.C.I. sports' rules, and the provisions in this circular, concerning:

a) REGISTRATION IN INDIVIDUAL SCHEDULED RACES

All registrations **must** be received by MUGELLO CIRCUIT S.p.A. no later than **Friday October, 1st 2021** and must include the relative registration fees. Registration must be carried out as follows:

- **Competitors with an Italian licence** via the "pre-registration" online procedure on the ACI site (link https://login.aci.it/index.php?do=genNotAuth&id=login&application_key=csai)
In order for pre-registration to be validated, a copy of the payment must be sent by email.
Besides pre-registration, the Competitor/Driver shall send the following by email:
 - A copy of any documents that have expired (medical check-up and/or ACI membership)
 - A copy of the payment of the event registration fee.
 - Any qualification requested to drive the vehicle the registration is for
 - In the case of racers who are minors, self-certification of parental authority, and a copy of the parents' ID
 - Once performed the pre-registration, please DO NOT send again the registration form (unless for a valid reason)
 - Please note that pre-registrations, once taken over by the Organizer, will no longer be visible or modifiable by the competitor.
 - A competitor with an Italian license can register to the race one or more drivers with a foreign license.
- **Competitors/Drivers with a foreign licence** must download the race registration forms from the site www.acisport.it or <https://mugellocircuit.com/en/events/races> fill them in and send them by email together with the following documents:
 - Inscription form to the Race
 - Valid competitor and driver licences (front and back)
 - A copy of the payment of the event registration fee
 - ID Document
 - Medical card (if not indicated on the licence)
 - Authorisation from the relevant National Sports' Association (mandatory if not indicated on the licence)
 - In the case of racers who are minors, certification of parental authority, and a copy of the parents' ID

NOTE: only foreign competitors must send the entry forms duly filled in and signed with the above documents attached.

All Competitors must indicate all essential data (in particular the licence number and technical passport number) and attach the above documents, so that it is not necessary to prevent the competitor's staff from accessing the Circuit.

In any case, registration will be valid and complete only when the relative registration fee is paid.

All the above documentation must be sent by email to:

olga.cantini@mugellocircuit.com (or by fax, no. +39 055-8499251) no later than **Friday October 1st 2021.**

Registration fees must be paid **ONLY AND EXCLUSIVELY** by bank transfer, made out to:

Mugello Circuit S.p.A.

Banca Intesa San Paolo – Agenzia di Scarperia (Intesa San Paolo Bank - Scarperia Branch)

IBAN IT27 K030 6905 4760 0000 0007 454

SWIFT/BIC BCITITMM

The following must be indicated:

- 1) The Name(s) of the Driver(s)
- 2) The type of Championship/Trophy/Cup the competitor will be participating in

The copy of the bank transfer details must include the transaction number. For bank transfers, the payment date will be considered (and not the value date).

FOR INVOICING: if persons wish to receive an invoice, they must indicate the complete heading and all necessary data (including the VAT number and an authorised email address), along with payment statements. If an invoice is not required, a full receipt will be issued.

FOR FOREIGN COMPANIES (WITH NON ITALIAN VAT NUMBER)

As provided for by the Italian tax law, following the publication on 24/09/2018 by the Revenue Agency of the Principle of Law n.2 on VAT (Dpr. 633/72 and subsequent amendments), all services will be subject to ordinary VAT, even for companies with non-Italian VAT number.

NOTE

In the case of cumulative payments, a detailed note must be attached with the names of the drivers, championships and type of services (inscription fees, free practice sessions fees and miscellaneous services) which the payments refer to.

Registration fees are as follows:

Championship	Net price	22% VAT	Total
C.I. Gran Turismo Sprint Classe GT3	€ 1.600,00	€ 352,00	€ 1.952,00
C.I. Gran Turismo Sprint Classe GT Cup-GT4	€ 1.400,00	€ 308,00	€ 1.708,00
Italian F4 Championship powered by Abarth (1)	€ 1.380,00	€ 303,60	€ 1.683,60
TCR Italy Italian Touring Championship	€ 1.000,00	€ 220,00	€ 1.220,00
BMW M2 CS Racing Cup Italy (2)	€ 1.560,00	€ 343,20	€ 1.903,20
Mini Challenge (Mini John Cooper Works F56 PRO)	€ 1.000,00	€ 220,00	€ 1.220,00
Mini Challenge (Mini John Cooper Works F56 LITE)	€ 800,00	€ 176,00	€ 976,00

(1) includes 2 free practice sessions of a maximum of 40 minutes

(2) includes 2 free practice sessions of a maximum of 60 minutes each

b) FREE PRACTICE SESSIONS

Amounts for each free practice sessions are as follows:

Championship	Duration	Net price	22% VAT	Total
C.I. Gran Turismo Endurance	50' (each session, up to 2 sessions)	€ 300,00	€ 66,00	€ 366,00
TCR Italy Touring Championship	25' (each session, up to 2 sessions)	€ 150,00	€ 33,00	€ 183,00
Mini Challenge	25' (each session, up to 2 sessions)	€ 150,00	€ 33,00	€ 183,00

NOTE! Free practices sessions must be paid ONLY AND EXCLUSIVELY on the same bank account used for registration fees and receipt must be mailed together with the other documents within the registration closing date. The responsibility waiver (ATTACHMENT 1**) MUST NOT BE SENT BY EMAIL but duly filled in and signed in original and delivered by the team manager to the Accreditation Centre. The Accreditation Centre personnel will handle a sticker to join free practices, who will be applied on the car, allowing the participant to entry in the track.**

c) LIST OF COMPETITORS' STAFF

The number of staff for each Competitor is established by ACI Sport for each Championship/Trophy/Series. The competitor shall fill in the form for the Championship/Trophy/Series (**ATTACHMENT 2**), and send it along with the documents requested above.

All documentation on registration, the staff list and free practice sessions must be sent in a single email to avoid misunderstandings.

CHANGES IN STAFF COMPOSITION WILL NOT BE ACCEPTED AFTER OCTOBER 5th, 2021.

d) ENTRANCE TO THE CIRCUIT

Until the government issues new regulations, the Paddock Area will be closed to the public. The Competitor (natural or legal person), shall send a list (**ATTACHMENT 2**) indicating:

- the name of the responsible who will go to the Accreditation Centre
- the names of other people who will have to access the protected area (Paddock) based on the number indicated in respective Protocols.

Personnel at the Accreditation Centre will identify the participants' contact, collect **the COVID-19 self-certification of participants IN ORIGINAL (ATTACHMENT 3) or paper copy of the "Covid 19-EU Digital Covid Certification"**; once the above documents are checked, the Organizer will deliver all race material in a sealed envelope, including the wristbands to enter inside the Paddock and other areas. Please note that the wristbands must be worn on the wrist during the entire Event.

Personnel at the Accreditation Centre will also collect the drivers liability waivers IN ORIGINAL for the entrance to the track in free practice (**ATTACHMENT 1**) and will deliver the stickers for free practice.

When pre-registering, all competitors must check all data and fill in the documentation requested with all information necessary (addresses, licences, expiry dates of medical certificates, technical passport, etc.), so that controls at the entrance can take place quickly without wasting the time of the Organizer and competitors.

Entrance to the circuit is allowed:

- On Wednesday, October 6th 2021 from 15 to 20 hrs (*Only Formula Regional*)
- On Thursday October, 7th 2021 from 10 to 20 hours
- On Friday October, 8th 2021 from 8 to 20 hours
- On Saturday October, 9th 2021 from 8 to 19 hours

e) ACCREDITATION CENTRE

The Accreditation Centre will be located at the Circuit Entrance in via Senni 15 and will have the following opening times:

- Thursday October, 7th 2021 from 9 to 19 hours
- Friday October, 8th 2021 from 8 to 18 hours
- Saturday October, 9th 2021 from 8 to 18 hours
- Sunday October, 10th 2021 from 9 to 14 hours

The only person authorised to collect the envelope with wristlets for the competitor will be the person indicated in the form notifying staff members (ATTACHMENT 2).

To collect the envelope, originals of all COVID-19 self-certification (ATTACHMENT 3) or paper copy of the "Covid 19-EU Digital Covid Certification" must be provided.

To take part in free practices, all drivers must provide the waiver filled in an signed in original (ATTACHMENT 1).

Otherwise, access will not be permitted.

The above times must be observed. At night, the transport of materials and/or handling of heavy-duty equipment is not permitted, unless specifically authorised by the Circuit Management.

During the weekend, access to the main paddock to load and unload material will be permitted only for a maximum of 45 minutes, with the issue of a delivery pass (issued against a cash deposit of 50.00 euro).

f) BOOKING GARAGES

Garages will be assigned by ACI Sport that will notify to sports' office of Mugello Circuit Spa, which will send to the client a form (**ATTACHMENT 4**) that must be filled in, signed and returned to olga.cantini@mugellocircuit.com together with payment of the garage and details for invoicing no later than **Monday September, 27th 2021**

PAYMENTS MAY ONLY BE MADE BY BANK TRANSFER, USING THE SAME DETAILS AS PER INCRPTIONS AND FREE PRACTICES FEES.

The cost for the entire weekend (Friday, Saturday and Sunday) for each garage will be

- ❖ ENTIRE GARAGE (2 doors, 12 x 12 m) € 1.700+VAT 22% (€ 2.074)
- ❖ HALF A GARAGE (1 door, 6 x 12 m) € 850 + VAT 22% (€ 1.037)

Garage keys may be collected from the Accreditation Centre after handing in the original collection form and paying a **deposit of €100,00 cash**, that will be returned when the keys are handed back, at the Circuit main entrance (red helmet).

Each pit garage has two 37-inch monitors for the transmission of times and a TV signal.

g) EVENT SCHEDULE

The provisional schedule of the Event will be published on the website www.acisport.it and on the website www.mugellocircuit.com

h) ADMINISTRATIVE CHECKS: The times of the administrative checks divided by category are indicated in the event schedule and will be reserved ONLY AND EXCLUSIVELY for drivers/competitors whose documentation is **NOT** in order, and who have been informed at the Accreditation Centre about which the missing/incorrect documents are.

i) TECHNICAL CHECKS:

As per new legislation (7 August 2020) "In order to ensure compliance with the health regulations in force for the containment of the COVID-19 virus" only one reference person designated by the team or competitor must deliver to BOX 20 - where one or more Technical Stewards will be- the "Annual Technical Certification" form (if not already delivered).

The place identified by the organizer for the delivery of the above documentation is BOX 20. The documentation must be strictly handed within the times provided below for technical checks. If the documents are not delivered in the place or at the scheduled times, the competitor / driver will not be included in the list of verified and thus will not be admitted to the event.

Participants may use the equipment at the circuit for technical checks in compliance with applicable health regulations. Post-race checks will take place in the control areas, respecting health regulations. The areas for technical checks will have the following opening times:

- Friday October, 8th 2021 from 9 to 11 hours
- Friday October, 8th 2021 from 8.30 to 9.30 hours (*only Formula Regional*)
from 15 to 17 hours (*only Formula Regional*)

After these times, the equipment present (weighing machine, surface plate, etc.) may not be used.

l) TRANSPONDER DISTRIBUTION

The transponders can be collected in the Timekeepers Office, located at the 3rd floor of the building, accessible from the glass lift or from the stair B. They must be returned to the same office at the end of the Event.

Timekeepers Office Hours:

- Thursday October, 7th 2021 from 15 to 19.30 hours
- Friday October, 8th 2021 from 8.30 to 20 hours
- Saturday October, 9th 2021 from 8.30 to 20 hours
- Sunday October, 10th 2021 from 8.30 to 19.30 hours

m) OFFICIAL RACE REGISTER

In compliance with regulatory provisions, the Official Race Register will be only digital and open from Thursday October 7th 2021, at: <https://mugellocircuit.com/it/live-timing>

n) DISTRIBUTION OF CLASSIFICATIONS

Hard copies of classifications will not be distributed, but will be available online at:

- Live timing and results in pdf <https://mugellocircuit.com/it/live-timing>
- ACI Sport <https://livedataacisport.perugiaticing.com>

o) AUDIO/VIDEO TRANSMISSIONS

Any broadcasting of live or recorded music from inside the garages, motor homes and hospitality areas in the paddock area and in any other area of the Circuit is subject to the payment of corresponding SIAE (Italian Authors and Publishers Association) taxes.

To pay taxes, please directly contact Arianna Gasbarro at the local SIAE office (tel.: 055/8455161 – mugello@mandatarie.siae.it).

p) CIRCUIT CATERING SERVICE

BAR & AND SELF-SERVICE RESTAURANT: the bar and the self-service restaurant will be open from Thursday, October 7th to Sunday, October 10th 2021 (restaurant from 12.00 to 14.30 hours – Bar from 08.00 to 18.30 hours). If you wish to ask for information or for a personalized catering service, please contact the Restaurant (tel. +39.055.8499274- autodromo.mugello@cremonini.com - Mr. Andrea Cecchi). Please note that to eat inside the Restaurant the “Covid 19-EU Digital Covid Certification” will be required.

q) CERTIFICATION OF TEMPORARY STRUCTURES INSIDE THE PADDOCK AREA

For installations of temporary structures inside the paddock area during the event, **ATTACHMENTS 192-193A-194** must be filled in and sent to the Technical Office – Roberta Ferrari (roberta.ferrari@mugellocircuit.com); for details, please contact +39.0558499207.

r) RADIO FREQUENCIES

The following radio frequencies are used by the circuit:

TX: 462.150 MHz, 462.425 MHz

RX: 452.150 MHz, 452.425 MHz

To obtain authorisation for radio licences, please contact Mariano Linari (tel. 055.2724314 – fax 055.218240) at the Ministry for Economic Development (Florence Unit)

s) MUGELLO WI-FI AREA

In the paddock area, inside the garages, in the pit lane and Press Room, Wi-Fi is available free of charge, at a bandwidth of 360k. **Cable connections with a faster performance may be activated on request, please contact Veronica Boni (veronica.boni@mugellocircuit.com - +39.055.8499203).**

t) GENERAL INFORMATION ABOUT SAFETY INSIDE THE CIRCUIT

Participants admitted to the Circuit shall comply with all regulations and the **"General Protocol for combating and containing the spread of COVID-19 in motor sports" (ACI Sport and Mugello Circuit).**

During the entire event, health protocols of applicable regulations must be complied with (social distancing, using face masks and other personal protective equipment), in a manner that is suitable during the entire event.

N.B.: people without personal protective equipment will not be admitted to the Protected Area (Paddock).

Users should carefully examine the COVID-19 Protocol and General Regulations (ATTACHED) as regards safety at the Circuit, also regarding COVID-19 measures, waste disposal, and the assembly of any temporary structures.

u) COVID TESTS LABORATORY

At the main entrance of the circuit, there is a SYNLAB laboratory where molecular swabs and laboratory tests can be performed.

In particular:

- The service is voluntary and open only to Mugello Circuit customers and users.
- The service is provided from Monday to Saturday from 9am to 12pm.

- The result of the swab can be downloaded on the Synlab Laboratory portal by entering the personal access credentials received when applying for the test; if requested in advance, the report is also available in English.
- It is a paid service, bookable exclusively by the applicant by writing an e-mail to
 - irene.bogani@synlab.it
 - eleonora.fiore@synlab.it
 - francesca.guasti@synlab.it

For information please call the telephone number +39.349.9394054 (from 8am to 5:30pm hours, service also available in English).

v) CONTACTS

Mugello Circuit S.p.A. – via Senni nr.15, I-50038 Scarperia e San Piero (FI)

Email: info@mugellocircuit.com

Call center +39.055.8499111 – fax +39.055.8499251.

Follow us



We hope that everyone will take due note of the information provided for a seamless management of the event.

Scarperia e San Piero (Fi), 21.09.2021



ACCEPTANCE OF RESPONSIBILITY:
USE OF TRACK (driver/rider under 18)

FORM NO. **M-127**

REV. 4 of 10.05.21

MUGELLO CIRCUIT SpA
Via Senni 15, Scarperia e San Piero (FI)

<i>The undersigned*:</i>			
<i>Born in*:</i>		<i>on*:</i>	
<i>address/street*:</i>		<i>no.*:</i>	
<i>town/city*:</i>		<i>Postcode*:</i>	
<i>telephone:</i>		<i>email:</i>	
<i>Driving licence:</i>		<i>Issued by:</i>	
<i>Competition licence:</i>		<i>category:</i>	
<i>Vehicle type:</i>		<i>Registration number:</i>	
<i>Group/class:</i>		<i>cc:</i>	

REQUESTS

permission to use (at his/her own risk and peril) with/without the right of exclusivity, on OCTOBER, 8-9-10 2021 the track at the Mugello International Circuit, on the understanding that MUGELLO CIRCUIT S.p.A (hereinafter, also, Circuit), may vary or interrupt use of the track, even during the session.

In relation to the above request the undersigned person declares:

1. To use the track under the conditions provided for by the General Regulations of the Circuit, already duly accepted, and to fully adapt to the conditions contained therein for the use of the Paddock Area and the stay inside the Circuit, as well as to any safety and in compliance with the additional information that will be provided by MUGELLO CIRCUIT SpA and the organisers of the event;
2. that he/she has read and been informed of the safety measures and first aid facilities available, and has approved them;
3. that at the time of accessing and/or using the track, he/she is in the mental and physical condition necessary to drive a vehicle in accordance with applicable provisions of the Highway Code, and with the regulations and guidelines of the competent Sports Federations;
4. that he/she is aware that driving on the track is a dangerous activity and therefore he/she accepts full responsibility for the risks involved;
5. that he/she is aware and accepts the fact that the personnel and/or in any case Management of the Circuit may, at any time, vary, limit and/or interrupt the use of the track and/or facilities at its discretion and hereby waives any and all claims, including compensation, against MUGELLO CIRCUIT SpA;
6. To indemnify, within the limits established by applicable laws, both in his/her own name and for his/her successors and assignees for any reason, MUGELLO CIRCUIT SpA from any and all obligations to pay compensation of any kind, by way of compensation for damages, indemnities, reimbursements, etc., in the event of any accident, whatever its duration, its outcome and the relative consequences that may occur to the signed on the occasion of the test, and whatever the cause of the accident may be attributable to anyone, including the undersigned, to MUGELLO CIRCUIT SpA, its organisation, its supervisors and all its employees, with the express exclusion of cases of wilful misconduct or gross negligence of MUGELLO CIRCUIT SpA, of its organisation, its staff and employees as well as the personnel it employs to carry out the services connected with the Event.
7. That he/she indemnifies, within the limits established by applicable laws, both in his/her own name and for his/her successors and assignees for any reason, MUGELLO CIRCUIT SpA from the claims that could be advanced for any reason by third parties, as a consequence of the use by the undersigned of the circuit of the Circuit. The undersigned relieves MUGELLO CIRCUIT SpA, its staff and the people in charge of the Circuit, from every and any responsibility that may arise as a consequence of the activity that the undersigned intends to carry out inside the Circuit, with express exclusion of the cases of malice or gross negligence of MUGELLO CIRCUIT SpA, of its organisation, of its supervisors and employees, and of the staff it will use for the performance of the services related to the Event.
8. that he/she has appropriate personal insurance cover against any incidents, attaching a copy confirming the cover limit, payment of the premium, as well as the waiver of recourse pursuant to Article 1916 of the Italian Civil Code.
9. The undersigned person shall also:
 - observe, and ensure observance by any passengers and accompanying persons, of the Regulations and all instructions given by the personnel and in any case the Management of the Circuit and hereby allows any inspections or checks that such personnel or Management may consider necessary or appropriate;
 - that he/she will adapt his/her driving, and/or will ensure that the behaviour of any passengers or accompanying persons conforms to the provisions of the above paragraph, to the weather conditions, visibility and track surface;
 - that he/she will use and arrange for use by any passenger, the protective clothing and helmet approved in accordance with the applicable laws and regulations of the competent authorities.
10. In consideration of the foregoing, the undersigned person also declares:
 - that he/she has read and unconditionally accepts the General Regulations of the Circuit, including the rules and precautions, and all other conditions to observe to use the track and relative facilities/equipment;
 - that the vehicle used is fully suited for the activity the undersigned person intends taking part in, and as regards sound emissions, it meets the requirements in section 4.4 of the General Regulations of the Circuit.
 - that he/she will not allow the vehicle to be driven by any other person, accepting all civil and criminal liability towards third parties or assigns.



**ACCEPTANCE OF RESPONSIBILITY:
USE OF TRACK (driver/rider under 18)**

FORM NO. **M-127**

REV. 4 of 10.05.21

If this form is signed by a person under 18, the following tables must be completed by the person with parental responsibility.

The undersigned:

Name and surname:			
Born in:		on:	
address/street:		no:	
town/city:		Postcode:	
ID card no.:		tel/email:	

Name and surname:			
Born in:		on:	
address/street:		no:	
town/city:		Postcode:	
ID card no.:		tel/email:	

As:

- parents with parental responsibility (Article 315 of the Italian Civil Code);
- legal guardian (Article 348) of the Italian Civil Code;
 - hereby consent to the above-named minor using the track at the Mugello International Circuit at the Event;
 - Confirm that they have read this document and unconditionally accept all its contents;
 - provide all of the representations and warranties contained in this document and equally, they accept the obligations.

Signature in full _____

Signature in full _____

In accordance with Articles 1341 and 1342 of the Italian Civil Code, the undersigned person confirms that he/she has read the contents of paragraphs 4, 5, 6, 7 and 8 and specifically approves them in writing.

Signature in full _____

Date 08/10/21

Signature in full _____

For acceptance
Mugello Circuit SpA _____

Signature of parents who jointly have parental responsibility (Article 316 of the Italian Civil Code or Article 337 ter of the Italian Civil Code)

A _____

B _____

- a copy of valid ID for both parents is attached
- in the absence of one of the two parents, a power of attorney of the absent parent is attached

Signature of the parent who has parental responsibility individually or for events or by order of the Judicial Authority (Article 316 of the Italian Civil Code or 337 quater of the Italian Civil Code).

A _____

- a copy of valid ID is attached
- authority from the family court

Signature of the parent who has parental responsibility individually due to the other parent being prevented, because of their absence, incapacity or another impediment (Article 317 of the Italian Civil Code)

A _____

- a copy of valid ID is attached, as well as certification of the reason for the impediment



ACCEPTANCE OF RESPONSIBILITY:
USE OF TRACK (driver/rider under 18)

FORM NO. **M-127**

REV. 4 of 10.05.21

PRIVACY POLICY

PURPOSE AND METHOD OF DATA PROCESSING

The personal data provided by the data subject, including the minor ("Data") will be processed for the following purposes:

- a) to provide the requested service ("Service") in execution of the contract between the data subject and Mugello Circuit SpA ("Company");
- b) to allow the Company to carry out surveys aimed at improving the quality of Service in the company's legitimate interests ("Customer Satisfaction").

The Data may be processed by printed, automated or electronic means for each of the above purposes.

CONSEQUENCES OF REFUSAL TO PROVIDE DATA

Provision of the Data is optional. However, if the Data is not provided, it will not be possible to fulfil the service.

OTHER PERSONS WHO MAY PROCESS THE DATA

The Data may be processed by persons working on the Company's behalf and on the strength of specific contractual obligations in EU or non-EU countries.

The Data may be disclosed to third parties in order to fulfil legal obligations, to comply with orders of the authorities or to exercise a right of the Company in legal proceedings.

TRANSFER OF DATA OUTSIDE THE EUROPEAN ECONOMIC AREA (EEA)

In the context of contractual relations of the Company, the Data may be transferred outside of the European Economic Area (EEA), and may also be included in databases operated by third-party companies working on the Company's behalf. Management of databases and processing of Data is restricted to the purposes for which the data was collected and will take place in strict compliance with the applicable data protection laws.

Whenever the Data is to be transferred outside of the EEA, the company will take all the contractual measures that are necessary and appropriate to guarantee a suitable level of data protection including, *inter alia*, any agreements based on the standard contractual terms for transferring data outside the EEA, approved by the European Commission.

DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Mugello Circuit SpA, headquartered at Via Senni 15, 50038 Scarperia e San Piero (FI), Italy.

The data subject may contact the Data Protection Officer of the Ferrari Group at privacy@ferrari.com.

DATA RETENTION

The data processed to provide the Service and for customer satisfaction will be kept by the Company for the period considered to be strictly necessary to fulfil those purposes.

The data processed in relation to the Service may be kept for a longer period for the purposes of managing any disputes relating to the Service.

RIGHTS OF THE DATA SUBJECT

The data subject has the following rights:

1. the right of access, in other words the right to obtain, from the Company, confirmation of whether or not the Data is being processed and in such a case, to obtain access to it;
2. the right of rectification and erasure, the right to obtain rectification of inaccurate data and/or the integration of incomplete Data or the erasure of data for legitimate reasons;
3. the right to limit the data processing, in other words, the right to request suspension of processing if there are legitimate reasons;
4. the right to data portability, in other words, the right to receive the Data in a structured, commonly used and machine-readable format and send it to another data controller;
5. the right of objection, the right to object to the processing of Data if there are legitimate reasons, including the processing of data for marketing and profiling purposes where applicable;
6. the right to contact the data protection authority if the Data are used unlawfully.

The data subject may exercise these rights by contacting Mugello Circuit SpA, via Senni 15, 50038 Scarperia e San Piero (FI), Italy, or at the following email address: privacy@mugellocircuit.com.

Place and date Scarperia, 08/10/21

Signature _____

Signature of the declaring parents

Signature in full _____

Signature in full _____



ACCEPTANCE OF RESPONSIBILITY:
USE OF TRACK (driver/rider under 18)

FORM NO. **M-127**

REV. 4 of 10.05.21



ACCEPTANCE OF RESPONSIBILITY:
USE OF TRACK (driver/rider)

FORM NO. **M-126**

REV. 4 of 10.05.21

MUGELLO CIRCUIT SpA
Via Senni 15, Scarperia e San Piero (FI)

The undersigned*:			
Born in*:		on*:	
address/street*:		no.*:	
town/city*:		Postcode*:	
telephone:		email:	
Driving licence:		Issued by:	
Competition licence:		category:	
Vehicle type:		Registration number:	
Group/class:		cc:	

REQUESTS

to use, at their own risk, with/without exclusive rights on **OCTOBER, 8-9-10 2021** the track of the Mugello International Circuit, it being understood and agreed that MUGELLO CIRCUIT SpA (hereinafter, also "Circuit") reserves the right to modify or interrupt (temporarily or permanently), even during the trial, the use of the track.

In relation to the above request the undersigned person declares:

1. To use the track under the conditions provided for by the General Regulations of the Circuit, already duly accepted, and to fully adapt to the conditions contained therein for the use of the Paddock Area and the stay inside the Circuit, as well as to any safety and in compliance with the additional information that will be provided by MUGELLO CIRCUIT SpA and the organisers of the event.
2. That he/she has read and been informed of the safety measures and first aid facilities available, and has approved them;
3. that at the time of accessing and/or using the track, he/she is in the mental and physical conditions necessary to drive a vehicle in accordance with applicable provisions of the Highway Code, and with the regulations and guidelines of the competent Competitive Federations;
4. that he/she is aware that driving on the track is a dangerous activity and therefore he/she accepts full responsibility for the risks involved.
5. that he/she is aware and accepts the fact that the personnel and/or in any case Management of the Circuit may, at any time, vary, limit and/or interrupt the use of the track and/or facilities at its discretion and hereby waives any and all claims, including compensation, against MUGELLO CIRCUIT SpA;
6. To indemnify, within the limits provided by the applicable laws, both on its own behalf and on behalf of its successors and assignees for any reason, MUGELLO CIRCUIT SpA from any and all obligations to pay compensation of any kind, as compensation damages, indemnities, refunds, etc., in the event of any injury and/or damage, whatever its duration, its outcome and related consequences that may occur to the undersigned company, its employees, and/or external contractors, and/or third party visitors, and to the users of the Event who use the track with the company's vehicles during the Event, whatever the cause of the injury and/or damage may be for anyone, including MUGELLO CIRCUIT SpA, its organisation, its supervisors and employees, except in the case of wilful misconduct or gross negligence on the part of MUGELLO CIRCUIT SpA, its organisation, its supervisors and employees as well as the personnel it employs to carry out the services connected with the Event.
7. That he/she indemnifies, within the limits established by applicable laws, both in his/her own name and for his/her successors and assignees for any reason, MUGELLO CIRCUIT SpA from the claims that could be advanced for any reason by third parties, as a consequence of the use by the undersigned of the track of the Circuit. The undersigned relieves MUGELLO CIRCUIT SpA, its personnel and the people in charge of the Circuit, from every and any responsibility that may arise as a consequence of the activity that the undersigned intends to carry out inside the Circuit, with express exclusion of cases of malice or gross negligence by MUGELLO CIRCUIT SpA, its organisation, its supervisors and employees, and by the personnel it will use for the performance of the services related to the Event.
8. that he/she has appropriate personal insurance cover against any incidents, attaching a copy confirming the cover limit, payment of the premium, as well as the waiver of recourse pursuant to Article 1916 of the Italian Civil Code.
9. The undersigned person shall also:
 - observe, and ensure observance by any passengers and accompanying persons, of the Regulations and all instructions given by the personnel and in any case the Management of the Circuit and hereby allows any inspections or checks that such personnel and/or Management may consider necessary or appropriate;
 - that he/she will adapt his/her driving, and/or will ensure that the behaviour of any passengers or accompanying persons conforms to the provisions of the above paragraph, to the weather conditions, visibility and track surface;
 - that he/she will use and arrange for use by any passenger, the protective clothing and helmet approved in accordance with the applicable laws and regulations of the competent authorities.
10. In consideration of the foregoing, the undersigned person also declares:
 - that he/she has read and unconditionally accepts the General Regulations of the Circuit, including the rules and precautions, and all other conditions to observe to use the track and relative facilities/equipment;
 - that the vehicle used is fully suited for the activity the undersigned person intends taking part in, and as regards sound emissions, it meets the requirements in section 4.4 of the General Regulations of the Circuit.
 - that he/she will not allow the vehicle to be driven by any other person, accepting all civil and criminal liability towards third parties or assigns.

The undersigned person expressly confirms all of the above, for all legal purposes.

Signature in full _____

In accordance with Articles 1341 and 1342 of the Italian Civil Code, the undersigned person confirms that he/she has read the contents of paragraphs 4, 5, 6, 7, 8, 9 and 10 of this document and specifically approves them in writing.

Date 08.10.21

Signature in full Mr/Miss _____

For acceptance
Mugello Circuit SpA _____



ACCEPTANCE OF RESPONSIBILITY:
USE OF TRACK (driver/rider)

FORM NO. **M-126**

REV. 4 of 10.05.21

PRIVACY POLICY

PURPOSE AND METHOD OF DATA PROCESSING

The personal data provided by the data subject will be processed for the following purposes:

- a) to provide the requested service ("Service") in execution of the contract between the data subject and Mugello Circuit SpA ("Company");
- b) to allow the Company to carry out surveys aimed at improving the quality of Service in the company's legitimate interests ("Customer Satisfaction").

The Data may be processed by printed, automated or electronic means for each of the above purposes.

CONSEQUENCES OF REFUSAL TO PROVIDE DATA

Provision of the Data is optional. However if the Data marked with an asterisk is not provided it will not be possible to fulfil the Service.

OTHER PERSONS WHO MAY PROCESS THE DATA

The Data may be processed by persons working on the Company's behalf and on the strength of specific contractual obligations in EU or non-EU countries.

The Data may be disclosed to third parties in order to fulfil legal obligations, to comply with orders of the authorities or to exercise a right of the Company in legal proceedings.

TRANSFER OF DATA OUTSIDE THE EUROPEAN ECONOMIC AREA (EEA)

In the context of contractual relations of the Company, the Data may be transferred outside of the European Economic Area (EEA), and may also be included in databases operated by third-party companies working on the Company's behalf. Management of databases and processing of Data is restricted to the purposes for which the data was collected and will take place in strict compliance with the applicable data protection laws.

Whenever the Data is to be transferred outside of the EEA, the company will take all the contractual measures that are necessary and appropriate to guarantee a suitable level of data protection including, *inter alia*, any agreements based on the standard contractual terms for transferring data outside the EEA, approved by the European Commission.

DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Mugello Circuit SpA, headquartered at Via Senni 15, 50038 Scarperia e San Piero (FI), Italy.

The data subject may contact the Data Protection Officer of the Ferrari Group at privacy@ferrari.com.

DATA RETENTION

The data processed to provide the Service and for customer satisfaction will be kept by the Company for the period considered to be strictly necessary to fulfil those purposes.

The data processed in relation to the Service may be kept for a longer period for the purposes of managing any disputes relating to the Service.

RIGHTS OF THE DATA SUBJECT

The data subject has the following rights:

1. the right of access, in other words the right to obtain, from the Company, confirmation of whether or not the Data is being processed and in such a case, to obtain access to it;
2. the right of rectification and erasure, the right to obtain rectification of inaccurate data and/or the integration of incomplete Data or the erasure of data for legitimate reasons;
3. the right to limit the data processing, in other words, the right to request suspension of processing if there are legitimate reasons;
4. the right to data portability, in other words, the right to receive the Data in a structured, commonly used and machine-readable format and send it to another data controller;
5. the right of objection, the right to object to the processing of Data if there are legitimate reasons, including the processing of data for marketing and profiling purposes where applicable;
6. the right to contact the data protection authority if the Data are used unlawfully.

The data subject may exercise these rights by contacting Mugello Circuit SpA, via Senni 15, 50038 Scarperia e San Piero (FI), Italy, or at the following email address: privacy@mugellocircuit.com.

Place and date Scarperia e San Piero (Fi), 08.10.21

Signature _____

LIST OF STAFF MEMBERS category

Name of the Assistance Team _____

 Competitor _____ Driver 1° _____

 Driver 2° _____

The Responsible /Team Manager must be included in the staff list, unless he is already in possession of a pass/wristband

Do not write below the names of the drivers, as already written above

Responsible-Team Manager _____

Phone number _____ e-mail _____

Reachable during race, possibly WA

	Name and Surname	licence n.	7	9	11	20
Staff Team 1	_____	_____	Mini Ch-BMW M2	IF4C - FRECA	TCR	CI GT Sprint
Staff Team 2	_____	_____				
Staff Team 3	_____	_____				
Staff Team 4	_____	_____				
Staff Team 5	_____	_____				
Staff Team 6	_____	_____				
Staff Team 7	_____	_____				
Staff Team 8	_____	_____				
Staff Team 9	_____	_____				
Staff Team 10	_____	_____				
Staff Team 11	_____	_____				
Staff Team 12	_____	_____				
Staff Team 13	_____	_____				
Staff Team 14	_____	_____				
Staff Team 15	_____	_____				
Staff Team 16	_____	_____				
Staff Team 17	_____	_____				
Staff Team 18	_____	_____				
Staff Team 19	_____	_____				
Staff Team 20	_____	_____				

Maximum pass numbers each category	Campionato Italiano Gran Turismo Sprint	max 20 persons + 2 drivers = 22
	TCR Italy	max 11 persons + 1 driver = 12
	Italian F4 Championship powered by Abarth	max 9 persons + 1 driver = 10
	Mini Challenge	max 7 persons + 1 driver = 8
	BMW M2 CS Racing Cup Italy	max 7 persons + 1 driver = 8
	Formula Regional European Series	max 9 persons + 1 driver = 10

Self-certification for COVID 19 risks in original or copy of Green Pass certification must be delivered when collecting the envelope

The list of the staff must be sent by e-mail not later than Friday 1st October 2021 to the following address:

olga.cantini@mugellocircuit.com

NOTE: To avoid gatherings at the entrance, please indicate the person in charge of collecting the envelope with passes and wristbands, who will later give them out to other team members.

Person collecting the envelope _____ Phone _____

By sending this list you accept having downloaded and read the "General Protocol for combating and containing the spread of COVID-19 in motor sports" and "Company Protocol of regulation and containment of Covid-19 virus spread for clients and users of the Circuit" (both available on our website: www.mugellocircuit.com).

Note: the company protocol contains regulations for using the circuit in general terms, so in the event of inconsistencies, the rules on ACI procedures will prevail.

Date _____

SELF-DECLARATION FOR COVID-19 RISK

The undersigned _____, born in _____ on _____,
 Licence n. _____ as driver/rider/mechanic/engineer/race official, _____ of the
 competition
 called ACI RACING WEEKEND of 8-9-10/10/2021 at the **Mugello International Circuit** under my own
 responsibility for all legal purposes

DECLARES

in accordance with the regulations in force, as well as the Government-Social Partners Protocol of 24 April 2020, from the Guidelines of the Presidency of the Council of Ministers - Sport Office of 4 May 2020 and the ACI Sport Protocol for safety at work in relation to coronavirus risk, to have been informed and accept that access to the competition is subject to the conditions permitted in the event that a person:

- has Covid-19 (coronavirus disease), or
- has or has had in the last five days a body temperature in excess of 37.5°, or
- has or has had in the last five days any of the other symptoms, namely: (i) severe reduction in the sense of taste (flavours), (ii) severe reduction in the sense of smell (odours), (iii) dry cough, (iv) difficulty breathing, (v) severe fatigue, (vi) nasal congestion, (vii) headache, (viii) diarrhoea, or
- has been in contact with who have tested positive for coronavirus in the previous 14 days, or with their family members even if asymptomatic

SELF-CERTIFIES THAT HE/SHE

Condition

Is subject to quarantine	YES	NO
Has Covid-19 (coronavirus disease)	YES	NO

Symptoms

Has or has had in the last 5 days fever with temperature $\geq 37.5^\circ$	YES	NO
Has or has had in the last 5 days a strong reduction in the sense of taste (flavours)	YES	NO
Has or has had in the last 5 days a strong reduction in the sense of smell (odours)	YES	NO
Has or has had in the last 5 days dry cough	YES	NO
Has or has had in the last 5 days difficulty breathing	YES	NO
Has or has had in the last 5 days severe fatigue	YES	NO
Has or has had in the last 5 days nasal congestion	YES	NO
Has or has had in the last 5 days headaches	YES	NO
Has or has had in the last 5 days diarrhoea	YES	NO

Contacts

In the last 14 days he/she has been in contact with people who have tested positive for coronavirus or their family members, even if asymptomatic	YES	NO
--	-----	----

AND UNDERTAKES TO

to promptly notify the Covid Manager Dr. Vieri Parrini of any changes to the declarations made today and to comply with all the provisions of the regulations in force, as well as the Government-Social Partners Protocol of 24 April 2020, the Guidelines of the Presidency of the Council of Ministers - Office for Sport of 4 May 2020 and the ACI Sport Protocol, which he/she declares to know and accept

Place and date Scarperia e San Piero, Fi, 8/10/21

Signature _____

SARS-CoV-2 PRIVACY POLICY/ PURSUANT TO ARTICLE 13 OF EUROPEAN REGULATION 2016/679

In compliance with current legislation on the processing of personal data, as defined by the provisions contained in Regulation (EU) 2016/679 ("GDPR"), as well as by virtue of the General Protocol for combating and containing the spread of the Covid-19 virus in Motorsport issued by the ACI Sport Federation ("ACI Sport Protocol"), this information sheet describes the processing activities of your personal data carried out by Mugello Circuit S.p.A. ("Data Controller" or "Mugello").

1. DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Mugello Circuit S.p.A., headquartered at Via Senni 15, 50038 Scarperia e San Piero (FI), Italy. You may contact the Data Protection Officer at privacy@ferrari.com.

2. TYPES OF PERSONAL DATA PROCESSED

Personal and particular data ("Data") processed by Mugello concerning the COVID-19 emergency are collected directly from the Data Subject through the self-certification referred to in the preceding pages.

The types of Data that Mugello collects and/or receives only for the purposes detailed below are:

- personal identification data;
- special categories of personal data, meaning those relating to the state of health of the Data Subject which Mugello may process in the context of an emergency;
- data concerning relations with the so-called close contacts where necessary to cooperate with the Health Authority or if communicated to Mugello by the Data Subject.

3. PURPOSE AND LEGAL BASIS OF DATA PROCESSING

The data provided by you are processed by the Data Controller exclusively to reduce the risk and prevent infection with SARS-CoV-2 (Covid-19) and to allow you to access the racetrack and participate in the sporting competition.

The legal basis for the processing is the need to comply with legal obligations to which the Data Controller is subject, as provided for under Article 6, letter c) of the GDPR, concerning the implementation of anti-contagion security protocols and the ACI Sport Protocol. Considering that, on the basis of the indications contained in the ACI Sport Protocol, a declaration is required that you are not subject to quarantine, that you do not have Covid-19 (coronavirus disease), that you do not have or have not had in the last 5 days a body temperature higher than 37.5°, or that you do not have or have not had in the last 5 days any of the other symptoms, namely: (i) severe reduction in the sense of taste (flavours), (ii) severe reduction in the sense of smell (odours), (iii) dry cough, (iv) difficulty breathing, (v) severe fatigue, (vi) nasal congestion, (vii) headache, (viii) diarrhoea, or not having been in contact with who have tested positive for coronavirus in the previous 14 days, or with their family members, even if asymptomatic, any refusal by the Data Subject to issue the above statement will make it impossible for the Data Controller to comply with legal obligations and, consequently, your inability to enter the competition area.

4. METHOD OF PROCESSING

We would like to inform you that the processing of your data is carried out in compliance with the GDPR and the current regulations on the processing of personal data. We inform you that the processing in question is based on the principles laid down in accordance with Article 5 of the GDPR, in particular the principles of fairness, lawfulness, transparency and protection of confidentiality and rights of the person whose data are being processed. The processing of your data will be carried out using paper, computerised and telematic means, with suitable methods to ensure their security and confidentiality in accordance with the provisions of Article 32 of the GDPR.

5. COMMUNICATION OF YOUR PERSONAL DATA

Your data shall not be communicated or disseminated to third parties, except in the event that the Data Controller is required to do so by specific regulatory provisions (e.g. Public and Health Authorities).

6. RELOCATION TO THIRD COUNTRIES

Your data shall neither be transferred to nor stored in Third Countries.

7. DATA RETENTION

Mugello does not store or record data on body temperature measurements, regardless of whether or not the temperature measured exceeds 37.5°. Mugello reserves the right to identify the Data Subject and record that the temperature threshold has been exceeded only if necessary to document the reasons that prevented access to the premises. The Data Controller keeps other data for the time necessary to achieve the purposes mentioned above, to comply with the legal provisions and the indications of the ACI Sport Protocol, and to meet any specific requests of public authorities. This is without prejudice to the retention of data for a longer period, within the limits of the statute of limitations of rights, in relation to requirements connected with the exercise of the right of defence in the Event of disputes.

8. RIGHTS OF THE DATA SUBJECT

The Data Subject, with reference to the data concerning them, may exercise the following rights:

- the right of access, in other words, the right to obtain from Mugello, confirmation of whether the Data are being processed and if they are, to access them;
- the right of rectification and erasure, the right to obtain rectification of inaccurate data concerning them and/or the integration of incomplete Data or the erasure of data for legitimate reasons;
- the right to limit the data processing, in other words, the right to request suspension of processing if there are legitimate reasons;
- the right to data portability, in other words, the right to receive the Data in a structured, commonly used and machine-readable format and send it to another data controller;
- the right of objection, the right to object to the processing of Data if there are legitimate reasons;
- the right to contact the data protection authority if the Data are used unlawfully.

To exercise the rights referred to above, the Data Subject may contact the Data Controller by writing to:

Mugello Circuit S.p.A., via Senni, 15, 50038 Scarperia e San Piero (FI), Italy or to the email address: privacy@mugellocircuit.com. The deadline for replying to the Data Subject is one month, which can be extended up to two months in particularly complex cases. In these cases, the Data Controller shall provide at least one interim communication to the Data Subject within the one-month period referred to in Article 12 GDPR. The exercise of rights is, in principle, free of charge; the Data Controller reserves the right to ask for a contribution in the Event of manifestly unfounded or excessive (also repetitive) requests, also in light of the indications that the Privacy Guarantor may provide. The Data Subject has, pursuant to art. 13.2, lett. g), GDPR, the ability to lodge a complaint with the Italian Data Protection Authority, which can be contacted at the website <https://www.garanteprivacy.it/>

I, the undersigned, as identified above, declare that I have read and understood the above privacy policy.

Place and date Scarperia, 8/10/21

Signature _____

MUGELLO CIRCUIT S.p.A.

Via Senni 15

50038 Scarperia e San Piero (FI)

The undersigned _____

Who belongs to the Company _____

Headquartered at _____, City _____, Province _____,

Postcode _____, VAT no. _____, Tel. _____, Email _____

REQUESTS

The use, at a total cost of Euro _____, of garage no. _____ inside the Mugello International Autodrome (the "**Garage**") from 10.00__ on 07/10/21__ to 20.00__ on 10/10/21__ during the event: ACI RACING WEEKEND_____, on the understanding that MUGELLO CIRCUIT S.p.A. may interrupt such use or amend the conditions of such use at any time and at its sole discretion.

In relation to the above request the undersigned person declares:

1. That he/she has seen the prices and terms applicable to use of the Garage which he/she accepts and will fully respect;
2. That he/she has full knowledge of the Autodrome Regulations and will comply with *all* their conditions;
3. That he/she will follow all the safety measures and/or other instructions provided by Mugello Circuit S.p.A. in relation to use of the Garage and access to and presence within the Autodrome;
4. That he/she is aware that:
 - Refuelling and storing fuels and/or any other inflammable materials in the Garages is strictly prohibited;
 - Smoking in the Garage and in the pit lane is strictly prohibited;
5. Fully indemnifies Mugello Circuit S.p.A., on his/her own account and in respect of any successors for any reason, from any obligation to pay any form of compensation for damages, indemnity, reimbursements in the event of any accidents and/or injury (whatever its duration, outcome or consequences) that may be caused to him or her, whatever the cause of the accident and/or injury, and whether it is attributable to, including Mugello Circuit S.p.A., its organisation, managers and employees, except in cases of fraud or gross negligence;
6. That he/she has checked that the Garage has all the equipment and materials listed below and that he/she will bear sole responsibility for any removal and/or damage to such equipment or materials:
 - 2 powder extinguishers, 12 kg
 - 4 lamps (24v) with cable winder
 - 1 flexible pipe for exhaust fume removal
 - 2 TV monitors, 37''

When the Garage is handed over, the undersigned person will pay Mugello Circuit S.p.A. the sum of Euro _____ as a security deposit. The security deposit will be returned at the end of the Garage use period, when it has been returned, all the equipment and materials have been checked for damage.

The undersigned person expressly confirms all of the above, for all legal purposes.

Date _____

Signature _____

In accordance with Articles 1341 and 1342 civil code, the undersigned person confirms that he/she has read the contents of paragraph 3, 5 and 6 and specifically approves them in writing.

Date _____

Signature _____

For acceptance
Mugello Circuit S.p.A. _____

DATA PROTECTIONPURPOSE AND METHOD OF DATA PROCESSING

The personal data provided by the data subject will be processed for the following purposes:

- a) to provide the requested service ("Service") in execution of the contract between the data subject and Mugello Circuit S.p.A. ("Company");
- b) to allow the Company to carry out surveys aimed at improving the quality of Service in the company's legitimate interests ("Customer Satisfaction").

The Data may be processed by printed, automated or electronic means for each of the above purposes.

CONSEQUENCES OF REFUSAL TO PROVIDE DATA

Provision of the data is optional. However if the Data is not provided it will not be possible to fulfil the Service.

OTHER PERSONS WHO MAY PROCESS THE DATA

The Data may be processed by persons working on the Company's behalf and on the strength of specific contractual obligations in EU or non-EU countries.

The Data may be disclosed to third parties in order to fulfil legal obligations, to comply with orders of the authorities or to exercise a right of the Company in legal proceedings.

TRANSFER OF DATA OUTSIDE THE EUROPEAN ECONOMIC AREA (EEA)

In the context of contractual relations of the Company, the Data may be transferred outside of the European Economic Area, and may also be included in databases operated by third-party companies working on the Company's behalf. Management of databases and processing of Data is restricted to the purposes for which the data was collected and will take place in strict compliance with the applicable data protection laws.

Whenever the Data is to be transferred outside of the EEA, the company will take all the contractual measures that are necessary and appropriate to guarantee a suitable level of data protection including inter alia, any agreements based on the standard contractual terms for transferring data outside the EEA, approved by the European Commission.

DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Mugello Circuit S.p.A., headquartered at Via Senni 15, 50038 Scarperia e San Piero (FI), Italy.

The data subject may contact the Data Protection Officer of the Ferrari Group at privacy@ferrari.com.

CONSERVATION OF DATA

The data processed to provide the Service and for customer satisfaction will be kept by the Company for the period considered to be strictly necessary to fulfil those purposes.

The data processed in relation to the Service may be kept for a longer period for the purposes of managing any disputes relating to the Service.

RIGHTS OF THE DATA SUBJECT

The data subject has the following rights:

1. the right of access, in other words the right to obtain, from Company, confirmation of whether or not the Data is being processed and in such a case, to obtain access to it;
2. the right of rectification and erasure, the right to obtain rectification of inaccurate data and/or the integration of incomplete Data or the erasure of data for legitimate reasons;
3. the right to limit the data processing, in other words the right to request suspension of processing if there are legitimate reasons;
4. the right to the possibility of data in other words the right to receive the Data in a structured, commonly used and machine-readable format, and send it to another data controller;
5. the right of objection, the right to object to the processing of Data if there are legitimate reasons, including the processing of data for marketing and profiling purposes where applicable;
6. the right to contact the data protection authority if the data is used unlawfully.

The data subject may exercise these rights by contacting Mugello Circuit S.p.A., via Senni 15, 50038 Scarperia e San Piero (FI), Italy, or at the following email address: privacy@mugellocircuit.com.

Place and date _____

Signature _____

DECLARATION former article 47 of Presidential Decree 445/2000

The undersigned _____, Italian Tax Number _____, legal representative for _____, with registered offices in _____, VAT Number/Tax Number _____, email _____, acting as:

organiser promoter participant area dealership

with regard to the _____ event, to be hosted at Mugello International Circuit, on _____, and acknowledging penal liability, pursuant to article 76 of Presidential Decree 445/2000 as amended, for those who sign declarations that are untruthful along with the relevant criminal sanctions, pursuant to article 47 of Presidential Decree 445 of 28.12.2000,

DECLARES:

1. that the company is properly registered with the Chamber of Commerce, under a heading consistent with the type of activity pursued (see certificate in the annex);
2. that it is in good standing with regard to all insurance and social security payments and withholding taxes for its own employees, as required by applicable law;
3. that it is not currently subject to any suspension or interdiction, pursuant to article 14 of Legislative Decree 81/08;
4. that it has written up the Risk Assessment document, for the health and safety of workers at the work site, pursuant to article 17 of Legislative Decree 81/08, including all risks and assessing the activities and services executed at the Autodrome;
5. that it provides its employees with ID cards, compliant with applicable law, and that these are also required for contractors (including freelance workers);
6. that it ensures safety and security by providing its own personnel with suitable PPE and work equipment, which is compliant with safety requirements established by applicable law;
7. that its personnel has received suitable information, teaching and training with regard to workplace health and safety, and that a health protocol compliant with applicable law has been adopted;
8. that it is in possession of documentation demonstrating compliance with the provisions of Legislative Decree 81/08 for any means and equipment, provisional structures and personal protective equipment;
9. that it has conducted on-site inspections of the work areas and is compliant with all workplace health and safety requirements, as well as all environmental requirements;
10. that it has seen, read and understood the General Rules of the Autodrome (R-01), as well as the Emergency Plan (IOP-08), attached to the contract;



CLIENT DECLARATION
(annexed to the contract)
- TO BE FILLED OUT BY THE CLIENT -

FORM no. **M-192**

REV. 0 of 12.9.19

11. that its personnel will be informed about the regulations found in the documentation mentioned in the previous point, and that said information will be passed on to the companies or freelance workers who will execute the activities requested at the Mugello Circuit;
12. that you will be informed of any specific risks pertaining to our activities and those of any of our contractors, which may interfere with the work ordinarily conducted by your personnel.
13. that, should the activity in question come under the scope of article 26 of Legislative Decree 81-08, the company will comply with obligations relating to procurement contracts with its own contractors, verifying that the companies or freelance workers involved meet technical and professional requirements, providing them with detailed information about specific risks that exist at the place of work they will operate in and about the preventive and protective measures, as well as writing up an interference risk report (DUVRI);
14. on the other hand, should the activity executed belong to those listed in Annex X of Legislative Decree 81-08 (assembly/disassembly of temporary structures), and therefore fall under the scope of Title IV (worksite), that the company will meet the relevant obligations;

We attach copies of:

- Certificate of registration with the Chamber of Commerce or document demonstrating the legal status of the declarant
- Identification document of the signatory

Location and date

Signature of the Declarant

This form must be filled out, signed and returned 4 days before the event and/or any assembly operations



LIST OF SETUPS
(annexed to the contract)
- TO BE FILLED OUT BY THE CLIENT -

FORM NO. **M-193 A**

REV. 0 of 12.9.19

The undersigned _____, Italian Tax Number _____, legal representative for _____, with registered offices in _____, VAT Number/Tax Number _____, email _____, acting as:

organiser promoter participant area dealership

with regard to the _____ event, to be hosted at Mugello International Circuit, on _____, acknowledging the existence of penal liability, pursuant to article 76 of Presidential Decree 445/2000 as amended, for those who sign untruthful declarations and the relevant criminal sanctions, pursuant to article 47 of Presidential Decree 445 of 28.12.2000,

DECLARES the following:

CASE A <input type="checkbox"/>	Activities for the setting up of temporary structures NOT PRESENT	<u>The checklist below does NOT need to be filled out</u> ▼ <i>Move to the signature (bottom of the page)</i>
CASE B <input type="checkbox"/>	Activities for the setting up of temporary structures PRESENT	<u>The Client is required to comply with the obligations related to the procurement contract, pursuant to article 26, or with those related to the worksite, pursuant to Title IV of Legislative Decree 81-08</u> ▼ <i>Fill out the section below pertaining to the Checklist for setups</i>

CHECKLIST FOR SETUPS:

1. TYPE OF SETUP REQUIRED

The setting up of temporary works/structures refers to:

<input type="checkbox"/> Tent-like setups with aluminium frames or similar structures and Hospitality Areas		
<input type="checkbox"/> Tents attached to the trucks	<input type="checkbox"/> Extensible motor homes	<input type="checkbox"/> Supports for screens or portals
<input type="checkbox"/> Gazebos	<input type="checkbox"/> American-style structures / stages	<input type="checkbox"/> Inflatables
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



LIST OF SETUPS
(annexed to the contract)
- TO BE FILLED OUT BY THE CLIENT -

FORM NO. **M-193 A**

REV. 0 of 12.9.19

2. ANY SUBCONTRACTED ACTIVITIES

Contractors will be involved in the activities planned: YES NO

If the answer is affirmative, indicate the types of specific activities executed in the table below:

<input type="checkbox"/> Outdoor setups	<input type="checkbox"/> Work executed at height (> 2 metres)	<input type="checkbox"/> Security, hostesses
<input type="checkbox"/> Indoor setups	<input type="checkbox"/> Equipment maintenance	<input type="checkbox"/> Catering / Restaurant
<input type="checkbox"/> Assembly of structures	<input type="checkbox"/> Fuel supply	<input type="checkbox"/> Miscellaneous services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Complete the table with the data for each contractor:

<i>Company name</i>	<i>Contractor contact person</i>	<i>Telephone/Email</i>

3. LIST OF WORK VEHICLES AND/OR EQUIPMENT

The following vehicles, equipment and temporary works will be used for the planned activities:

<i>Type of vehicle/tool</i>	<i>Make and model / Number plate</i>	<i>CE Marking (yes/no)</i>

NOTE: for every vehicle/tool used, a copy of the use and maintenance booklet will be available demonstrating any maintenance and periodic inspections, where applicable.



LIST OF SETUPS
(annexed to the contract)
- TO BE FILLED OUT BY THE CLIENT -

FORM NO. **M-193 A**

REV. 0 of 12.9.19

4. ASSEMBLY OF SPECIAL TEMPORARY STRUCTURES/WORKS

Use the following table to specify any temporary works set up for the events, pursuant to Interministerial Decree 22.7.14 (Stage Decree) and to Legislative Decree 81-08 Title IV:

<i>Category of Temporary Work Assembled (from Stage Decree 22.7.14)</i>	YES	NO
Assembly/disassembly of precast temporary structures, built using material originating from a single manufacturer; assembled in compliance with the instructions, configurations and maximum loads provided by the manufacturer; whose total height from a stable surface, including elements that provide cover and are directly connected to the support structure, is greater than 7 metres.		
Assembly/disassembly of platforms that rise to a height of over 2 metres from a stable surface, not connected to other structures or supported by other structures.		
Assembly/disassembly of beams, systems of beams or gratings suspended from stands or towers with manual or motorised hoisting, whose assembly occurs at ground level or on the stage floor and whose final height from a stable surface, measured at the extrados, is greater than 6 metres for stands and 8 metres for towers.		

NOTES:

- if the answer to even one of the cases described above is affirmative (YES), the situation falls within the scope of Title IV of Legislative Decree 81-08 "Temporary or mobile worksites"; in this case the signatory must meet the related obligations and must fill out form **M-194 "Correct installation/assembly of temporary works"**
- Form M-194 must also be completed in the event that structures or facilities for the administration of food/beverages are installed, regardless of whether the activity is covered by Title IV (worksite).

Location and date

Signature of the Declarant

This form must be filled out, signed and returned 4 days before the event_and/or any assembly operations



**DECLARATION OF CORRECT
INSTALLATION/ASSEMBLY OF TEMPORARY
STRUCTURES (annexed to the contract)
- TO BE FILLED OUT BY THE CLIENT/INSTALLER -**

FORM NO. **M-194**

REV. 0 of 12.9.19

DECLARATION OF CORRECT INSTALLATION/ASSEMBLY OF TEMPORARY STRUCTURES

The undersigned _____, legal representative for _____, with registered offices in _____, VAT Number/Tax Number _____, email _____,

acknowledging the existence of penal liability, pursuant to article 76 of Presidential Decree 445/2000 as amended, for those who sign untruthful declarations and the relevant criminal sanctions, pursuant to article 47 of Presidential Decree 445 of 28.12.2000:

DECLARES

- that during the assembly/disassembly phase and throughout the entire duration of the event, the temporary structures, facilities and areas entrusted to him/her for the event are suitable for use and correctly installed and used, pursuant to applicable law;
- that areas off limits to the public are marked off by adequate signage;
- that the required minimal firefighting equipment is present, functional and has been properly inspected in compliance with regulations (fire extinguishers, first-aid kit, etc.);
- that the equipment and facilities provided by Mugello Circuit will be properly used, managed and supervised by our personnel.

Specifically:

- The temporary structures have been assembled correctly, per the instructions provided by the manufacturer and designer, and are accompanied by a "Declaration of correct assembly", signed by an authorised technician (installer);
- Electrical systems have been executed to the state of the art, using certified products and materials, and are accompanied by "Certificates of compliance", written in accordance with Ministerial Decree 37/08, signed by the installer; electric cables laying on the ground in areas subject to vehicular/pedestrian traffic are properly protected and grounded;
- The products used (tents, flooring, furnishings, etc.) are accompanied by "Certificates of reaction to fire" and "Declarations of product compliance", signed by the manufacturer
- All equipment, appliances and facilities are compliant with applicable laws and kept in good condition;
- Connections to intake points supplied by Mugello Circuit have been executed properly; for electrical connections to power points (Paddock) care is taken to keep the doors closed.
- Suitable signage has been planned and installed with regard to norms for behaviour and the presence of any hazards;
- In the event of distribution or sales activities, specific request has been made through submission of the SCIA to the municipal offices.

Location and date

Signature of the Declarant

This form must be filled out, signed and returned before the structures are used and, in any event, before the event begins

MUGELLO CIRCUIT S.p.A. Mugello International Circuit

via Senni 15, Scarperia e San Piero – Florence



GENERAL REGULATIONS

The recipients of these regulations, i.e. the clients, as well as those contracted by the clients to set up structures for sports or other events, are required to read and comply with these regulations.

NOTE:

Mugello Circuit S.p.A. reserves the right to make changes to these Regulations in order to reduce health and safety risks or where clarification or updates to the topics addressed are required, including on the basis of changing laws, at any time even without notice.

The recipients of this document are required to check which revision is in force by consulting the website www.mugellocircuit.com or the offices of Mugello Circuit.



Mugello Circuit S.p.A.
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Revisions list

Code	Rev.	Date	Description
R-01	rev 1	March 2017	First issue
R-01	rev 2	March 2019	General revision
R-01	rev 3	June 2020	General revision, including the following amendments: - paragraph 1.2 "Definitions" - paragraph 2.2 "Safety bans" (gas equipment) - paragraph 3.3 "Video surveillance service" - paragraph 4.4 "Control of sound emissions with vehicles on the track" - paragraph 5 "Setting up of temporary or inflatable structures" - chapter 6 "Obligations relative to track side events" (public performances, catering, noise, drones) - paragraph 9.4 "Fuel supply and storage" - paragraph 9.5 "Wi-Fi service" - chapter 12 "Sanctions and penalties" - chapter 13 "Instructions for the emergency" and "Layouts" - chapter 14 "Media services"

NOTE:

These Regulations are revised and supplemented at regular intervals, based on legal updates or if changes and further development are necessary relative to the issues addressed.

The recipients of this document are required to check which revision is in force, consulting the Mugello Circuit website www.mugellocircuit.com or the offices of Mugello Circuit.



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1. INTRODUCTION

1.1 Purpose and scope of the Regulations

These Regulations govern admission to and presence in the Mugello International Circuit (hereafter "Circuit", or "MC"); use of the circuit, of the equipment and of the facilities present; and the rules that apply to the assembly of temporary structures.

The Regulations are for Clients as well as Users of the Circuit.

Clients will be responsible for all subjects that, for any reason whatsoever, have dealings with them, including but not limited to their own contractors and/or independent workers - as well as Users - and, in any case, all persons operating on their behalf, in any form, being familiar with and applying these Regulations.

The Circuit's own suppliers are excluded from these Regulations, who receive specific documentation about the risk of interference from MC, for the given area of interest (Interference Risk Assessment Report [DUVRI] or Safety and Coordination Plan [PSC]).

The Regulations establish the following:

- general obligations, prescriptions and prohibitions to be complied with inside the Circuit;
- means of access to and transit at the Circuit, throughout all phases of the event (including any assembly and disassembly);
- general regulations and obligations on use of the track;
- how the areas occupied and the related temporary structures and facilities will be assembled, guarded, maintained and cleared, pursuant to applicable safety laws;
- obligations on side events (public performances, catering);
- safety regulations on fire prevention, occupational health and safety, waste disposal;
- instructions for users;
- rules and procedures for other activities (goods' handling, catering services, etc.);
- stipulation of insurance policies and compensation for damages;
- application of sanctions and penalties for failure to comply with the obligations established by the Regulations;
- instructions for emergencies (taken from the Circuit's Emergency Plan);
- disclosures, for safety purposes, concerning hazards present at the Circuit (Legislative Decree 81/08).

Information on rates, times and any other instructions from Management in addition to the Regulations are directly notified to the Client and consequently to the User.

1.2 Terms and definitions

The terms and definitions used in this document are listed below:

- Mugello Circuit S.p.A.: the company that manages the Mugello International Circuit, and that may also act as organiser.
- Client: the legal or natural person that, organises or takes parts in shows or events, undertaking all civil and criminal liability and relative charges.
- Contractor/Fitter: the legal or natural person that, having signed a contract with the organiser of the show/event (i.e. with a Client or Mugello Circuit), sets up temporary structures for the event and the spaces provided by Mugello Circuit.

- User: the natural person that requests to use the services offered by Mugello Circuit, accepting the relative Regulations in full.
- Show: activities mainly sports-based.
- Event: activities mainly entertainment-based and similar.

1.3 Responsibilities of the Client

The Client is responsible for any activities conducted within the Circuit, either directly or through third parties, especially during the setup and assembly/disassembly phases for any structures related to the events.

When stipulating the contract, the Client may provide the Circuit Commercial Office with the name of the Person Responsible for the specific event/activity; this person will be the contact for the Circuit regarding activities carried out, in the name of the Client.

1.4 General description of the sports facility

The Mugello International Circuit is a sports facility with a vast number of car and motorcycle races and practice sessions at national and international level, as well as other sports' events, of which the most important is the Moto GP.

The Mugello facility became a permanent circuit in 1974 and was acquired by the *Ferrari spa* group in 1988, that began major renovation works, fitting it out with the best equipment and systems. In October 2008, the company "Mugello Circuit spa" was established, controlled by Ferrari spa, which manages the Tuscany-based circuit.

The circuit extends over a vast area, partly wooded and with fields, with internal roadways and is fenced off entirely with a metal fence and barbed wire, and in some parts with metal panels; besides the track, there are numerous service facilities, of which the main one is the Palazzina (hereinafter the Building) - a building in front of the paddock area.

Specifically, the track extends for 5.2 km and is fenced off with metal fencing, protected by guardrails, tyre barriers, protection walls and also has large escape areas in sand, near bends. Thanks to its particular configuration, the circuit is ideal for tests, and is used by F1, Moto GP and World Superbike teams, as well as by national and foreign car manufacturers.

The **Building (Palazzina)** is a 4-storey building, with the ground floor entirely taken up by the pits, with 20 areas, fitted out with all systems and equipment, in particular for fire prevention; only some of these areas have a compartment configuration, while others are connected by inner doors.

The first floor of the Building houses the executive offices, data processing and control room, meeting/conference rooms, hospitality rooms as well as a bar/restaurant; on the first floor there is a terrace overlooking the track, near the hospitality rooms, which closes off the shorter end of the building, and also runs along the rear (paddock side) where the press offices and press room are located.

Three quarters of the second floor is taken up by a terrace, while the remaining area hosts the briefing room, TV posts and various technical and service facility rooms; access is via the indoor stairs, or external stairs.

The Building is also partially on the third and fourth floor, with sponsor and sports' commentator rooms on the third floor, and a terrace on the fourth floor.

As already mentioned, the ground floor is used for the pits.

The Building overlooks a large area, called the **Paddock**, where various general services are provided, including utilities for circuit users, situated at specific stations, and waste disposal.

In front of the Building, beyond the track, is the **Central Stand**, which presently has a total seating capacity of 4,839. This open, independent structure on two levels hosts the public during major events; it has its own toilet facilities and is connected via a walkway to the Building (third floor).

In a separate building, not far from the Building and in front of the track, is the **Medical Centre**, fitted out with diagnostic, X-ray and medical emergency equipment, for the exclusive use of the Circuit's sports activities. This centre only operates during track activities, staffed by medical and paramedical personnel.

Across the paddock on the opposite side of the Medical Centre is an area for go-kart and mini-motorbike racing, managed entirely by an external company.

There is also a small children's play area, near the Medical Centre.

There are various car park areas for Circuit users, as well as large areas open to the public, with relative facilities.

1.5 Mugello Circuit - useful numbers

Switchboard	055.8499111
Security - porter's lodge	055.8499220
Business Office (Giuseppe Romano)	055.8499261
Commercial Office (Veronica Boni)	055.8499203
Sports' Office (Olga Cantini)	055.8499204
Sports' administration office (Carlotta Fioravanti)	055.8499213
Technical office (Alessandro Guidi)	055.8499212
General services office (Roberta Ferrari)	055.8499207
Administrative office (Valentina Baggiani)	055.8499208
Administrative office (Stefania Bellandi)	055.8499209
Technical services office (Ugo Ballini)	055.8499308
Press office (Riccardo Benvenuti)	055.8499401
Race management (Antonio Canu)	055.8499232
Medical Centre	055.8499681

For emergency numbers, see chapter 13 of these Regulations.

2. OBLIGATIONS, REQUIREMENTS and PROHIBITIONS

2.1 Obligations and general advice

All those who make use of the Circuit, including Clients and Users, are required to abide by the following provisions and instructions:

- maintain a civil attitude and behave in a manner that does not pose a risk for other users (the public, visitors, workers, drivers, riders, etc.);
- do not take actions of your own initiative that may compromise your own safety or the safety of others;
- comply with applicable environmental and safety laws, as well as with all the instructions and procedures found in these Regulations and any other instructions provided or displayed from time to time; note that all the relevant documentation is available from Circuit Management;
- abide by requirements and instructions provided using specific signs or written notices or announced by means of loudspeakers, or disseminated by the staff or through any other means; note that announcements made over the loudspeaker and instructions given by staff prevail over other notices;
- be mindful of goods and equipment belonging to Mugello Circuit or to third parties;
- immediately inform Management of any shortage or failure pertaining to equipment and/or facilities, or any hazardous situation noted.

2.2 General prohibitions and prohibitions related to safety

The following prohibitions apply inside the Circuit:

- entering fenced areas or areas for which one is not authorised on the basis of the signs present; damaging flowerbeds, trees or cultivations of any kind is also forbidden;
- interfering with or in any way disturbing the proper running of the Event, with the penalty of immediate exclusion from the Circuit;
- using stakes, nails or dowels in all external areas and all areas of the paddock;
- attaching structures or various materials to doors, technical ducts, especially inside the pits, stairs, walls, etc.;
- smoking inside buildings and in common areas (restaurants, snack bars, offices, etc.), as well as inside the pits and in the pit lane;
- using the Mugello Circuit brand without prior authorisation;
- hunting of any kind is forbidden.

In addition, for safety purposes, the following are forbidden:

- smoking in external areas near flammable materials and in areas where signs specify that smoking is forbidden;
- using equipment and facilities that do not comply with applicable laws; not abiding by safety instructions and by the warnings provided by the manufacturer;
- using electric resistance heaters or other similar electrical appliances which do not conform to applicable regulations indoors (pits, Building, etc.);

- discarding hazardous substances that may compromise the safety of and/or cause damage to people, objects or the environment; should such substances be discarded, the person responsible must provide for their removal, immediately informing the staff of the Circuit;
- introducing appliances that generate ionising radiation (radiogenic machines) or radioactive materials, including those contained in other appliances;
- using machines that can produce powders, chips or dangerous or bothersome emissions of any kind when in operation; these must be equipped with aspiration systems and specific filters to avoid dispersion into the environment;
- removing or making changes to safety devices or signs inside the Circuit;
- abandoning any special waste (such as wood or cardboard packaging, pallets, rugs, plastics, glues, tyres, batteries, etc.) and especially waste materials produced during setup; storing empty packaging or other material used for one's own activities beyond ordinary daily use (see chapter 8);
- discarding wastewater into the sewer system or into any gap other than the specifically marked outlets (see chapter 8);
- obstructing or hiding utility boxes and extensions to the facilities present in the Paddock or in any indoor/outdoor area, rendering them inaccessible;
- obstructing the use of firefighting equipment (hydrants, extinguishers, etc.);
- occupying shared outdoor areas that are reserved for traffic and conducting operations outside the designated area, the purpose being to avoid any form of interference with other activities nearby.

NAKED FLAMES, FLAMMABLE MATERIALS and HAZARDOUS SUBSTANCES

- It is forbidden to store and/or handle and/or use in any way naked flames and flammable materials inside the pits and pit lane, or in any other closed area, such as caustic or corrosive, toxic, poisonous substances, or irritants;
- It is forbidden to store fuel inside the pits, unless contained in car/motorbike fuel tanks.

COMPRESSED and LIQUEFIED GASES

- It is forbidden to use compressed or liquefied gas (even if inert) in any area or space; by way of exception, inert compressed gases (nitrogen, argon, CO₂, etc.), may be used inside the pits, on condition that the cylinders are kept in an upright position, secured from falls, maintained at half of the maximum operating pressure, away from sources of heat, in a ventilated area;
- It is forbidden to take into and use inside the pits any fuel gas (LPG, methane, etc.).

GAS COOKING EQUIPMENT

- It is strictly forbidden to use gas cooking equipment (cookers/stoves) in indoor areas (pits, Building, etc.);

- In outdoor areas (Paddock), the installation of temporary gas cooking equipment is permitted during events or shows, on condition that the equipment conforms to UNI-CIG regulations and in particular to UNI-TR 11426:2011 "Use of LPG plants not supplied by a distribution network at temporary outdoor events" and to instructions in the Fire Brigade Communication of 12.3.14 (protocol 3794) on "Technical indications for fire prevention for mobile installations that use LPG to supply cooking equipment".

In particular, Attachment A of the above Fire Brigade communication contains indications for the "Installation and use of LPG cylinders to supply gas cooking equipment on board van stalls" (vehicles for the transport of people and objects, with gas supply or another source of energy, with relative facilities).

Attachment B of the same communication refers to UNI-TR 11426, as regards instead temporary installations, such as marquee kitchen areas.

- Specifically, the use of gas cooking equipment, if installed inside marquees, is permitted for a maximum thermal capacity of 35 kW. This figure may be obtained from the rating plates of equipment;
- Bans and obligations relative to the use of LPG cylinders:
 - ✓ it is forbidden to use or store more than 75 kg of LPG, for a single stall or van stall;
 - ✓ it is forbidden to use recharged cylinders;
 - ✓ cylinders that are not connected to the system (even if empty), must not be stored near to the space used;
 - ✓ cylinders must be kept in an area protected from possible impact or tampering;
 - ✓ cylinder taps must be kept closed when equipment is not in use.

- How to behave in the event of a gas leak:

If a gas leak is detected from the cylinder or valve, behave as follows, depending on the circumstance, avoiding all sources of ignition:

- ✓ if the leak is not significant, avoid gas accumulating inside the area, and replace the cylinder, alerting the supplier;
 - ✓ in the event of a significant loss, carefully move the cylinder outside, away from people or buildings, taking care not to tilt or turn it upside down. Alert the supplier so it can replace the cylinder if necessary, and also alert the competent authorities, if required.
- How to behave in the event of fire:
 - ✓ if the gas leak from the cylinder catches fire, the leak must be quickly stopped, closing the valve. Protect your arm with a wet cloth;
 - ✓ if it is not possible to turn off the gas supply, avoid the cylinder overheating by spraying with water until the gas inside has been depleted;
 - ✓ in case of fire due to substances other than gas, with the cylinder at risk of overheating, move the cylinder away from the fire, or spray with water.

If the cylinders are installed on moving vehicles, they must comply with section 717 of the regulation CEI 64-8 "Mobile and movable units".

3. ACCESS TO and CIRCULATION WITHIN THE CIRCUIT

3.1 Means of access during the events and over the setup phases

Persons and vehicles will only be allowed to enter the Circuit if previously authorised.

Children under the age of 14 are only allowed to enter if accompanied; minors are absolutely forbidden entry to the technical areas of the Paddock, except for authorised drivers/riders.

The use of vehicles with engines is forbidden for anyone under the age of 16.

Dogs are only admitted if kept on a leash and in compliance with applicable laws; introducing dogs or other animals to the areas in front of the circuit is forbidden.

The areas for assembling the structures are made available to the Client and those working for the Client from 8 am to 6 pm, unless otherwise indicated in the contract or in correspondence between the parties.

The time frame for the assembly and disassembly phases is also provided in the contract that was signed by the Client and in any correspondence exchanged with third parties, appointed to manage the Event. When setting up the infrastructure, the Client must prepare safety signs and ensure they are observed by its own contractors and/or independent workers - as well as Users - and, in any case all persons operating on their behalf, in any form.

Any requests to depart from times (to bring forward/postpone times), may be made to the Circuit's commercial and/or sports' office.

Any authorisation for access after hours is issued at the sole discretion of these offices; relative remuneration, as reimbursement for expenses, will be paid at the end of the Event, unless otherwise indicated.

In the event of unauthorised stay after closing hours, the Circuit will take any action it deems appropriate or necessary, including for safety considerations, on a case by case basis.

In the event of failure to comply with the instructions above, Mugello Circuit will proceed as specified in chapter 12 "Sanctions and Penalties" and will revoke the authorisation for access.

Note that accreditation for obtaining access permissions is authorised and guaranteed by Clients, who answer directly to the Purchaser, the organiser of the event.

All personnel working for the Client and for companies that operate on the Client's behalf are required to exhibit their ID card, as required by Legislative Decree 81/08.

3.2 Advice pertaining to internal circulation

The "Highway Code" that applies in Italy is considered to be in force within the Circuit.

All persons driving vehicles and motorbikes who make use of the Circuit's internal roadways must maintain a moderate speed (maximum 30 km/h), except where indicated otherwise. The speed must be limited to 10 km/h within the Paddock. Drivers/riders must also drive carefully.

Mugello Circuit is not responsible for any damage to people or vehicles or to the goods of the Circuit or of third parties that may occur within the circuit.

Furthermore, vehicles are absolutely forbidden from parking in front of emergency exits, stairs and lifts, near junctions and driveways, or in areas in front of the pits or specific service areas, such as fuel distributors, or areas of public utility (Medical Centre, firefighting service, etc.).

For events with large numbers of people, during the assembly and disassembly phases and in light of the intensity of vehicular traffic in and around the Paddock area, drivers/riders are required to abide by the following instructions:

- strictly observe the routes and parking areas indicated (horizontal and vertical signs);
- only park for the amount of time necessary for the loading or unloading of goods.

3.3 Security and video surveillance service

Security

For its own needs, Mugello Circuit provides a daytime and night-time security service for the entire area. During Events open to the public, stewards will be in attendance, at the access points.

Security service personnel, with a permanent post at the main Circuit entrance (arch), are tasked with the following duties:

- checking access;
- checking compliance with the indications in these Regulations;
- carrying out random checks on vehicles and goods transported away from the Circuit, in conjunction with the police if necessary.

The presence of the security service does not mean that Mugello Circuit is liable for any theft of or damage to goods inside the Circuit.

In any event the Client will remain the sole custodian for his/her own area of action, as defined by the contract, for the related equipment and any other material therein, over the entire duration of the event (setup and disassembly phases included).

The Client may request an extension of the security service to particular areas or times, against payment, making the request to the MC sports' office during the contract phase.

Video surveillance

Mugello Circuit has a video surveillance system for the following purposes:

- the safety of people during events/shows;
- safeguarding MC assets (buildings, outdoor areas, etc.);
- safeguarding the Client's assets, during Events and the setup phases (also at night), and of the people working;
- preventing unauthorised access to technical areas or areas with a ban in place.

Data from video surveillance will only be processed for the purposes indicated above and in accordance with the General Data Protection Regulation (Regulation (EU) 2016/679).

The presence of video surveillance equipment is duly indicated by specific signs.

Recorded images may not be viewed by third parties; Moreover, images are kept for 24 hours after they have been recorded, save for specific needs related to holidays or office closures, or specific investigation-based requests of the judicial authorities or police. In the case of track incidents, MC may keep the part of the recording relative to the incident for a certain amount of time, in order to guarantee any future evidence requirements of MC and/or if a request is received from the police and/or judicial authorities. The system containing the recordings may also be accessed by authorised persons and has suitable safety measures to safeguard the processing of recorded images.

4. USE OF THE TRACK AND BORDERING AREAS (Pit Lane, Pit Area)

4.1 Preamble

Use of the track and of any structures connected to use of the track is permitted solely for the time period and the hours granted by Management and by the commercial and/or sports office of the Circuit, in compliance with these Regulations and subject to the payment of a fee, which varies based on the type of event.

Events may fall under various categories:

- competitive sports events (car/motorcycle races);
- technical sports events (practice sessions or tests);
- entertainment/amateur sports events or recreational activities;
- other types of events (non-sports events).

Use of the track is granted under 2 different formats:

- exclusive use, with the admission of vehicles of any type or category determined by the User or Client, except for limitations on the number and type of vehicles established from time to time by Management, and provided that these Regulations and any instructions imparted by the Circuit are observed;
- non-exclusive, with the admission of vehicles by one or more Users or Clients and with limitations as to the number, type and category established by Management, and in observance of these Regulations.

4.2 Number of vehicles permitted on the track

For sports' events (races or practice sessions), the maximum number of vehicles permitted on the track is indicated by FIA/ACI Sport regulations, while for motorcycle events, reference is made to FIM/FMI regulations.

For amateur events (private tests, free practice sessions, etc.) the maximum number of cars/motorcycles permitted on the track is established on a case by case basis by the commercial and/or sports office of the Circuit, based on track regulations, and formalised in the contract with the Client.

4.3 General regulations and obligations

- Access to the track is only granted following authorisation from Racing Management; the latter may, at its sole discretion and after pertinent verification, revoke the driver/rider's permission to enter the track.
- Access to the track is subject to the following provisions, depending on the type of activity:
 - ✓ for sports events (races/practice sessions): racers must be in possession of a competition licence, valid for the current year and suitable for driving the specific vehicle, issued by the relevant racing authority (FIM, FMI, FIA). Minors must possess a licence, issued by the relevant Federation.
 - ✓ for free practice sessions and tourism: drivers/riders must be adults and in possession of a valid licence. Minors must possess a special licence, issued by the relevant Federation.
- Admission to the track is subject to the signing, by the applicant (company or driver/rider), of an appropriate declaration of acceptance of responsibility specifically for the use of the track and specifying the applicant's willingness to abide by these Regulations, along with the payment of a fee.
- In the case of drivers/riders under eighteen, the statement of responsibility is signed by persons with parental responsibility for/the guardian of the minor.

- The same documents, by which the applicant accepts responsibility, must be filled out and signed to receive authorisation for the use of the Paddock area opposite the track, as well as the internal roadways (valid for both companies and drivers/riders) and for the temporary parking of vehicles in the Circuit's external areas (only for companies).
- Racing Management is authorised to exclude any cars/motorbikes from track activities (except for races) for being excessively noisy, or not complying with the regulations and limits set by the Federation most closely associated with the vehicle.
- It is strictly forbidden to smoke, use naked flames or store flammable material (fuels) inside the pits and pit lane.
- The driver/rider of the vehicle must reimburse the Circuit and/or directly reimburse the damaged party for any damage inflicted on the track, facilities and equipment or third parties.
- Clothing, for races or technical practice sessions:
 - ✓ motorcycle riders must enter the track with a type-approved full-face helmet, full or two-piece leather suit (to check when entering the track), back protector, gloves and boots. The helmet structure must not be modified in any way (for example, cameras may not be fitted);
 - ✓ For cars, drivers are required to enter the track with a type-approved fireproof outfit and helmet. For free practice sessions and tourism:
 - ✓ motorcycle riders must enter the track with a type-approved full-face helmet, full or two-piece leather suit (to check when entering the track), back protector, gloves and boots. The helmet structure must not be modified in any way (for example, cameras may not be fitted);
 - ✓ Car drivers and any passengers are required to enter the track with a helmet and must fasten their seat belts.
- Racing Management may suspend track activities (races/practice sessions) at any time at its sole discretion, upon verifying that such action is necessary.
- Racers are required to comply scrupulously with the instructions/directives issued by Racing Management for access to the track and during the race/practice session; failure on the part of the racer to comply with the instructions received and/or the directives in these Regulations will result in expulsion from the track and/or from the Circuit.
- Each racer is required to behave appropriately and responsibly with regard to other racers when driving on the track.
- All spectators and other users of the Circuit are required to abide by the directives issued by Racing Management during the races/practice sessions or other events, as well as for access to the track.
- It is forbidden to obstruct transit routes, escape routes or access to firefighting and first aid equipment.
- It is forbidden to have or use instruments and other objects or materials, even if strictly personal, that may conflict with safety requirements to protect the Circuit's assets, including property.
- If, during the Event, Clients and/or Users and/or spectators and other users become aware of potential offences or a conduct that goes against common ethics, or hazardous situations, they must report said to the Security personnel present on site.




4.4 Control of vehicle sound emissions on the track








To guarantee compliance with the legal limits set by Local Acoustic Classification Plans and by specific regulations for circuits, cars/motorcycles will not be allowed onto the track unless they comply with the acoustic emission limits of the vehicle type approval or of the relative Sports Federation, for the relative category, measured according to national Sports Regulations.

The Circuit may carry out random checks on vehicles present, as indicated in the internal procedure of Mugello Circuit (**P-34**).

4.5 Specific instructions

- Vehicles on the track must drive clockwise; driving in the opposite direction is absolutely forbidden, including for brief distances, except where different contractual arrangements have been made.
- Any dangerous manoeuvre for entering the track is forbidden, as are U-turns and driving in reverse.
- Bringing the vehicle to a halt on the track is forbidden; in the event that a mechanical failure causes the vehicle to slow down, it must be directed toward one of the entryways for the service road, which are marked by orange panels, and wait for assistance by the personnel entrusted with the task.
- Drivers/riders are not allowed to entrust their vehicle, for use on the track, to unauthorised persons, who have not signed the "Declaration of acceptance of responsibility".
- Using competition cars/motorcycles outside the pit and pit lane is strictly forbidden.
- Any form of speed racing or betting is forbidden.
- Repairs may not be carried out on the track or pit line, but must be carried out in the pit or paddock;
- Vehicles may not be refuelled on the track or in the pits, but only in the areas authorised by Racing Management.
- Access to the track by people following the vehicle is forbidden, except those transported in the vehicle.
- Passengers are only allowed in the vehicles during certain events and only with prior authorisation from Racing Management.
- Drivers/riders must note and respond to signals communicated with flags by Racing Management, and to the light signals situated along the track, and specifically:

RED FLAG (waving)	
	Halt the race/practice session. All racers must slow down immediately, without creating danger for themselves or for the other racers, and return to the pits, and be prepared to stop if necessary. Overtaking others is forbidden.
YELLOW FLAG - danger warning	
	<ul style="list-style-type: none"> ✓ If 1 flag is being waved, slow down, do not overtake others and be prepared to change direction (danger along the track). ✓ If 2 flags are being waved, the danger is totally or partially obstructing the track.
YELLOW FLAG with RED STRIPES (waving)	
	Risk of poor track conditions, due to the presence of oil or water on the track; the flag is displayed until safe surface conditions have been restored. On noting the flag, racers must immediately leave the track, following the indications of Racing Management

GREEN FLAG	
	Track free; waved by the Route Commissioners, on the side of the track, subsequent to an accident that had required the use of a yellow flag.
BLUE FLAG (waved)	
	Informs a racer that he/she is about to be overtaken by another racer at a higher speed.
WHITE FLAG (waved)	
	Informs a racer that another much slower vehicle is on the track controlled from that station.
CHEQUERED FLAG (waved)	
	End of the race/practice session.
BLACK FLAG with ORANGE DISC	
	Waved alongside a number, informs the racer who is shown the number that his vehicle has mechanical issues that may endanger himself and others; the racer must stop at the pits by the next lap.
WHITE and BLACK FLAG	
	Waved along with a number, informs the racer who is shown the number that his behaviour is unsporting.
BLACK FLAG	
	Waved along with a number, informs the racer who is shown the number that he must stop at the pits by the next lap.

5. SETUPS and TEMPORARY STRUCTURES

To participate in the various events and use the assigned areas, the Circuit establishes the following rules along with any rules shared through communications regarding the specific event.

Setting up the structures, the furnishings, the materials and the products displayed, along with the installation and use of the areas must be executed in compliance with applicable EU laws governing safety, prevention and protection against fires and injuries, and safeguarding the environment.

The Client is the sole party responsible for all structures and indemnifies the Circuit from any damage incurred by it and/or by third parties, due to unsuitable structures, or defective design and/or construction.

5.1 Document management for the assembly of temporary structures

The commercial office will send the following documents to the Client, attached to the contract:

- "General Regulations of the Circuit" (**R-01**);
- "Client Declaration" (**M-192**);
- "List of Setups" (**M-193 A**);
- "Declaration of correct installation of temporary structures" (**M-194**).

In the case of structure setups, the Client shall send the Mugello Circuit general services office by email, at least 4 working days before the start of the setup, the following forms, filled in and signed:

- **M-192** (Declaration);
- **M-193 A** (List of Setups).

During the setup phase, and during disassembly after the event, a Mugello Circuit staff member will carry out specific controls, based on a check list (**M-193 B**), starting from the document received from the client with reference to the list of setups (**M-193 A**).

In particular, the staff member will indicate any nonconformities in the setup or in relation to indications in the Regulations and in contract agreements, as well as any requests for corrections.

Before the Event, and once setups have been completed, the Client must fill out the "Declaration of correct installation of temporary structures" (**M-194**), confirming that the required corrections have been made, and returning a signed copy by email to the general services office.

5.2 Rules to abide by during the setup phase and throughout the event

When setting up areas and during relative disassembly, as well as throughout the Event, the following rules must be observed:

- the structure must remain within the area assigned in the contract and marked using horizontal signs or through precise instructions received from an appointed staff member
- considering the short amount of time for the completion of the works, it is advisable to have the various parts of the structure arrive with the elements already prepared and finished, so that the setup phase is limited to assembly operations and final adjustments;
- do not conduct operations outside the assigned space, to avoid interfering with other activities or causing harm to other participants or any visitors present;

- ensure that transit areas, entryways and driveways are usable and free from obstruction at all times, to permit emergency use; when taking possession of the given area, the Client is required to view the location of the assigned spaces and have his/her staff see them as well;
- always be sure that any firefighting equipment is visible and accessible, to allow for immediate use in the event of an emergency. Note that to render firefighting equipment useless is a criminal offence pursuant to Article 451 of the Criminal Code; any non-compliance found will be reported to the competent authorities (see chapter 12 "Sanctions and Penalties");
- ensure that utility boxes and control devices of any kind, located within the assigned area, are accessible at all times;
- immediately remove packaging from transit routes, which may only be used temporarily to load/unload material for the setup. Such temporary use must, in any event, be executed in an orderly manner, keeping from completely obstructing the carriageway.
- do not abandon any waste material that results from set-up works (see chapter 8);
- at the end of every day for each assembly and disassembly phase, and in any event before leaving the assigned area, the Client must always disconnect the switches that are part of its own electrical system;
- the setup designs must consider that the structures will also be visible from above and that special care must also be taken for the fittings on top;
- the installation of illuminated signs must be compliant with applicable laws governing electrical installations;
- every temporary structure installed must provide a suitable series of exit routes, ensuring an easy exit in the event of an emergency;
- any furnishings or walls that use full-height glass or mirrors must be properly marked and protected against impact; the properties of the glass and the installation system adopted must comply with applicable laws;
- in the event that the structure is larger than 100 square metres, it must be equipped with at least 2 openings to the outside on opposite sides (size: 1.20 x 2.10 metres); any doors installed must open outwards, and the exit routes and external exits must be marked with illuminated signs, which use an independent power source and remain visible in the event that the electrical system shuts down;
- all spaces used to set up the Event, including areas for offices, meeting rooms or stores must be accessible for any inspections by MC internal staff or the security service.

The following are also forbidden:

- carrying out direct connections for utilities (water, electricity, telephone, etc.), on own account or through third parties not authorised by MC)
- conducting any form of welding operation or using naked flames;
- placing conduits or cables for the distribution of technical services on the floor or suspending them at height by means of passageways;
- placing loads on existing structures and light poles, including lightweight loads (signs, cables, panels, banners, etc.);
- digging tracks or grooves in the floor in order to embed cables or tubing;
- spreading chemical products, solvents, etc. on the floor.

5.3 Requirements to be met by materials used for the structures

Any material used for the Client's structures (flooring, cladding, dividers, bases, platforms, fabrics, tents, rugs, etc.) unless non-combustible, must either be fireproof from the start or fireproofed, pursuant to the following laws:

- **Ministerial Decree 6.7.83** (Official Gazette no. 201 of 23.7.83) as amended (Ministerial Decree 28.8.84) "Rules for reaction to fire by structures and materials to be used in areas dedicated to performances";
- **Ministerial Decree 26.6.84** (Official Gazette no. 234 of 25.8.84) as amended (Ministerial Decree 10.3.05 and Ministerial Decree 25.10.07) "Classification of reactions to fire and type-approval of materials, for the prevention of fires";
- **Ministerial Decree 15.3.05** as amended (Ministerial Decree 16.2.09) "Requirements for the reaction to fire of products installed in areas subject to specific technical fire prevention requisites, on the basis of the European system of classification";
- **UNI-EN 13501-1:2009** "European Classification of reaction to fire for products used in construction".

Specifically, said materials must meet the following requirements:

- type-approval by class on the basis of reaction to fire, pursuant to Ministerial Decree 26.6.84 as amended; every material must be accompanied by an appropriate Type-Approval Certificate, issued by the Ministry of the Interior or by legally recognised laboratories, as well as documentation demonstrating purchase of the material; the use of any material that is not accompanied by a proper certificate is therefore forbidden;
- on the basis of how they are used, materials must fall under the following classes of reaction to fire, pursuant to Italian legislation (Ministerial Decree 26.6.84 as amended and Ministerial Decree 6.7.83 for areas dedicated to performances) and European legislation (UNI-EN 13501-1); Ministerial Decree 15.3.05 as amended compares the Italian classes to the European system thereby permitting the application of the regulation that requires a reaction that is:
 - ✓ **class 1** (combustible and not flammable) - European equivalent **classes A2-B**: walls, ceilings and suspended ceilings, tents, platform cladding, etc.
 - ✓ **class 2** (combustible and poorly flammable) – European equivalent **class C**: flooring
- all the material installed along exit routes (halls, lobbies, vestibules) must be **class 1**, pursuant to Article 4 of Ministerial Decree 15.3.05 – European equivalent **classes A2-B** (depending on whether it is part of the floor, wall or ceiling); the specific regulation for areas dedicated to performances states that areas used as exit routes must employ class 1 materials for 50% of the total surface and class 0 for the remainder;
- the application of the materials must be strictly compliant with the prescriptions found in the Type-Approval Certificate;
- products flame-proofed from the start, accompanied by proper certification, must be used exclusively on the materials referred to in the Type-Approval Certificates;
- materials that are fireproof from the start must be treated with flame retardants before being brought into the Circuit and must be accompanied by a regular certificate, which lists the materials that have received flame retardant treatment, the date of the treatment, the surface treated, the key properties of the product used and personal information for the individual who executed the treatment;

- use of plastics that are not flame-proof from the start, reed mats, cloth mats, products made of cardboard, tents consisting of wood slats (similar to Venetian blinds) or analogous materials is forbidden since these cannot be fireproofed.

5.4 Disassembling the structures and handing over the area

Here is a list of instructions that must be abided by:

- disassembling the temporary structures either partially or totally is not permitted before the end of the event; only after the event has ended, on the basis of the schedule communicated by the Circuit, may the disassembly of the structures begin;
- the areas used must be restored to the same condition in which they were received;
- all disassembly operations must preserve the integrity of the temporary technical attachments (water supply, wastewater outlet, etc.) and electrical systems and appliances made available;
- the complete removal of all materials used (structures, false ceilings, floor cladding, etc.) is mandatory as is the disposal/recycling of said materials (see chapter 7 "Waste Disposal");
- at the established deadline, any material still present in the area will automatically be removed and stored by the Circuit and any resulting risks and fees will be charged to the Client, who accepts these as of now; one month after the deadline established for disassembly, the Circuit reserves the right to dispose of any unretrieved material and withhold any expenses incurred.
- any damage unequivocally attributed to the Client will be charged to the Client.

5.5 Inflatable structures

Inflatable structures (balloons, tunnels, play equipment) or similar may only be used if bearing the CE mark and with a certificate of conformity, according to applicable regulations (UNI 10316:1994 and UNI 14960:2019 "Inflatable play equipment"), and, if requested, as in the case of inflatable play equipment, with the rating plate and user and maintenance manual.

As regards reaction to fire (coverings, paints, etc.), materials shall comply with applicable regulations (UNI 9177 as amended).

6. OBLIGATIONS relative to TRACK SIDE EVENTS

6.1 Public performances

In the case of events classified as a Public Performance and Entertainment, regulated by the Consolidated Public Safety Act (T.U.L.P.S.) Royal Decree 773 of 18.6.31, and in particular by Articles 68-69 and the implementing Regulation (Royal Decree 635 of 6.5.40 as amended), the Client/Organiser must apply to the Municipality of Scarperia e San Piero for a SCIA (Certified Notification of the Start of the Event) or for Authorisation, depending on the type, duration and expected number of participants.

Specifically, the application must be made to the SUAP (Production Activities Service) of the Mugello Mountain Union of Municipalities, via the STAR portal, before the event takes place; for details of times, contact the relevant offices of the Municipality/SUAP.

For **temporary events**, of a limited duration, the procedure is as follows:

1. Events with a capacity of up to 200 people, that end within 24 hours from starting: an application is made for a **SCIA** (activity code 90.04.04R9), before the start of the event, also submitting requested documentation; the application is processed by the Municipality, as prior authorisation is not issued for the SCIA, which instead has immediate effect.

The following documentation must be submitted:

- ✓ the SCIA form (which can be downloaded from the site of the Municipality of Scarperia e San Piero);
- ✓ the technical/descriptive report of the event, signed by the qualified technician, indicating: the type of risk based on the event, controls of maximum crowding based on the surface area, controls of capacity based on toilet facilities, fire fighting equipment used, analysis of suspended loads, etc. This report replaces the inspection of the Provincial Safety Service for Public Performances;
- ✓ a report on safety and security measures adopted for the event (based on the Gabrielli Circular of 17.6.17 as amended and the Directive of 18.7.18), if relevant;
- ✓ a layout of the area/spaces where the event will take place, indicating escape routes and the location and number of toilet facilities;
- ✓ a health emergency plan, approved by the emergency services (in the case of medium/high-risk events), or previously notified to the emergency services (in the case of low-risk events);
- ✓ a statement of conformity of electrical systems installed, signed by a qualified technician;
- ✓ a statement of the correct assembly and testing of structures (if present);
- ✓ certification of the reaction to fire of materials used (if applicable).

2. Events with a capacity of up to 200 people, that end after 24 hours from starting: an application for **AUTHORISATION**, made at least 15 days before the event, and submitted with requested documentation (see previous point); the application is always processed by the Municipality.

3. Events with a capacity of more than 200 people: an application for **AUTHORISATION** (activity code 90.04.04R9), made at least 30 days before the event, and submitted with requested documentation; the application is processed by the Provincial Safety Service for Public Performances and, unlike the SCIA (case 1), specific authorisation to carry out the activity is issued.

The following documentation must be submitted:

- ✓ the AUTHORISATION form (which can be downloaded from the site of the Municipality of Scarperia e San Piero);
- ✓ the technical/descriptive report of the event, signed by the qualified technician, indicating: the type of risk based on the event, controls of maximum crowding based on the surface area, controls of capacity based on toilet facilities, fire fighting equipment, analysis of suspended loads, etc.;
- ✓ a report on safety and security measures adopted for the event (based on the Gabrielli Circular of 17.6.17 as amended and the Directive of 18.7.18);
- ✓ a layout of the area/spaces where the event will take place, indicating escape routes and the location and number of toilet facilities;
- ✓ a health emergency plan, approved by the emergency services (in the case of medium/high-risk events), or previously notified to the emergency services (in the case of low-risk events)
- ✓ Documentation for the review of fitness for purpose/feasibility by the Provincial Safety Service for Public Performances (see the indications on the site of the Prefecture of Florence).

No later than 2 days before the event takes place, the Client/Organiser must also send the following documents, according to the same procedures indicated above:

- ✓ a statement of conformity of electrical systems installed, signed by a qualified technician;
- ✓ a statement of the correct assembly and testing of all structures and controls of suspended loads.

6.2 Catering (sale of food and beverages)

During Public Performance events or other track side events, food and beverages may be served. This activity must be temporary, i.e. of a limited duration and restricted to the event spaces/areas, pursuant to Article 45 of the Tuscany Regional Law 28/2005 and Municipality Regulation, and must not be the sole purpose of the event.

In these cases, in the event of a SCIA for a temporary Public Performance, the Client must request the activation of the activity at the same time, as indicated in the related procedure (endopr. ASL 90). In the case of AUTHORISATION (> 200 people), a specific SCIA for a temporary activity must be presented, in a separate application (activity code 56.401R), including hygiene notification pursuant to Regulation (EC) No 852/2004 (endoproced. ASL 90).

If the Customer uses a catering service, it is responsible for the authorisations the catering company must have, in accordance with law, to provide the service.

6.3 Sound emissions

In the case of a Public Performance or other track side events (such as parties with dance music, music events with sound amplification or firework displays), the Client must carry out an acoustic impact assessment, drafted by a competent technician, in order to guarantee compliance with the regulatory limits indicated in the Acoustic Classification Plans of municipalities involved (Scarperia e San Piero and Borgo San Lorenzo).

If, based on this assessment, the limits indicated for local zoning are not exceeded, it is sufficient to send "Notification" (endoproced. AD COM 02) to SUAP.

If instead the assessment identifies that limits may be exceeded, authorisation must be requested from the relevant municipality.

Specifically, if a Public Performance application is being made, the above application for "Authorisation for temporary noisy activities" can be included in the related procedure (endoproced. AD COM 03).

As regards the times and other operating procedures, the environment office of the municipalities concerned, or SUAP of the Mugello Mountain Union of Municipalities may be contacted.

6.4 Bingo and lotteries

This type of event may only be held by non-profit, charity, cultural, recreational or sporting organisations or associations, after notifying the Prefect of Florence and Mayor of the Municipality of Scarperia e San Piero, and after requesting authorisation to hold the event from the State Monopoly District Inspectorate of Florence, pursuant to Article 39(13)q of Law 326/2003, for which tacit consent is given.

The application must be sent according to the same procedures for obligations in previous paragraphs.

6.5 Use of drones

Mugello Circuit may allow, at its discretion, the use of remotely piloted aircraft, for any reason whatsoever (sporting, recreational, filming or other), on the sole condition that all indications in the "Regulations for Remotely Piloted Aircraft" edition 3, of 11.11.19, currently in effect, as amended, as well as the provisions in the GDPR, are met.

In particular, persons using a drone shall have a specific pilot's licence, issued by the Italian Civil Aviation Authority, ENAC.

In any case, the use of this equipment is forbidden during track activities (car/motorcycle races or practice sessions) and above areas where the public is present.

7. PROVISIONS for FIRE PREVENTION, OCCUPATIONAL HEALTH AND SAFETY

Clients, and anyone working on their behalf, are required to comply with the accident prevention regulations in force in accordance with Italian law and in particular with the provisions of Legislative Decree 81/08 (Consolidated Law on Safety at Work).

The Client accepts responsibility for any detriment to people and/or things within the circuit resulting from failure to comply with said regulations by anyone and by any means related to activities carried out on the Client's behalf or in the Client's interests.

Furthermore, the Client undertakes to reimburse any resulting damage inflicted directly or on third parties, indemnifying Mugello Circuit from any and all responsibility or liability; as far as relevant, please refer to Chapter 11 of these Regulations.

7.1 Fire prevention

In order to comply with the fire prevention regulations in force, the Client is required to install an adequate number of portable fire extinguishers in the spaces it has set up, suitable for their characteristics and positioned in a clearly visible, accessible and suitably marked manner.

Every Client must verify that its own personnel know how to use the fire extinguishers correctly; furthermore, positioning the extinguishers in the reserved area is the Client's responsibility.

In the areas inside the building, there are an adequate number of fire extinguishers, whose positioning cannot be modified by personnel who are not employees on staff at the Circuit.

The Client must also comply with any additional provision deemed necessary by the Provincial Surveillance Commission and the Local Fire Brigade and properly announced, including shortly before or even during the event.

7.2 Safety and hygiene at work (Legislative Decree 81-08 and the so-called “Decreto Palchi” or “Decree on Stages”)

Pursuant to Legislative Decree 81/08, concerning health and safety in the workplace, from the moment when the Client enters into a contract with MC for the temporary acquisition of an area to be used for its assembly, the Client becomes the sole entity responsible for the safety requirements related to any activities conducted within that area. The Client is responsible both to the persons executing said activities and to any third parties present for any reason.

Should said assembly activities not be executed by the Client itself, it shall be responsible for informing and requiring the companies it appoints to carry out all operations in compliance with the applicable laws.

Should any person working within the Circuit or for the surveillance service encounter violations to the aforementioned provisions, endangering or compromising the health and safety of the people present, they may impede the dangerous behaviour, including by means of removing the interested party.

If the conditions are met, due to the nature and size of the installations, the rules must be observed concerning temporary or mobile construction sites, in accordance with Title IV of Legislative Decree 81/08, and, if except, as relevant, those contained in the Decree on Stages (Ministerial Decree 22.7.14) and subsequent amendments and additions; it is specified that the latter, in implementation of paragraph 2-bis of Article 88 of Legislative Decree 81-08 (added by Law 98/2013, known as the “Decreto del Fare” or “Action Decree”), has extended the rules of Title IV, relating to construction sites, also to trade fairs.

On the other hand, where conditions match those described in article 26 of Legislative Decree 81/08, concerning contracts, the Client must comply with the applicable requirements (DUVRI), and ensure the compliance of the Client's contractors.

The Circuit may request pertinent documentation with regard to the aforementioned requirements for either scenario (worksites or contracts), to be borne by the Client, which assumes the role of contract client.

8. PROVISIONS FOR DISPOSING OF WASTE and DISPOSING OF WASTEWATER

8.1 Disposing of waste

The Client, and anyone who carries out an activity on its behalf, is responsible for the storage, collection, transport and disposal of the waste it has produced; these operations must be carried out in compliance with Legislative Decree 152-06 and subsequent additions and amendments.

The uncontrolled storage of waste is absolutely forbidden and is a criminally punishable offence.

In the event that the internal staff of the Circuit find a risky situation, or in any case against the provisions of these Regulations, they shall report it to the competent authorities.

Specifically, a system for the collection of sorted waste is present within the Circuit that only applies to WASTE ANALOGOUS to URBAN WASTE. Such waste must be placed in the appropriate containers located in the Paddock and in the other external areas of the track, as well as inside the Building.

To that end, it is recommended, especially during the assembly and disassembly phases, that clients, and companies carrying out activities on their behalf, ensure proper waste disposal, paying particular attention to separate waste collection.

The following are analogous to urban waste:

- ✓ unsorted waste;
- ✓ organic waste;

- ✓ cooking oil and fat;
- ✓ paper and cardboard packaging (including loose material);
- ✓ plastic packaging;
- ✓ mixed packaging material (non-contaminating) and paper and plastic packaging
- ✓ alkaline batteries.

Regarding SPECIAL WASTE, whether hazardous or not, Clients must provide for disposal autonomously in compliance with applicable laws and paying any expenses themselves.

In the event that the Client should leave such waste in the area assigned to the Client in the Paddock, the waste will be disposed of by the Circuit and the costs will be charged to the Client (see Chapter 12 of these Regulations). Said costs are calculated by the company charged with collecting waste at the end of every day/event.

The special waste that is generally produced by Clients, by way of non-exhaustive example, is as follows:

- ✓ carpet and fabric;
- ✓ empty drums with petrol/oil residues (hazardous);
- ✓ end-of-life tyres;
- ✓ lead batteries;
- ✓ broken electrical appliances, both hazardous and non-hazardous (refrigerators, TV sets, PCs, cooking appliances, heaters, etc.)
- ✓ paints and glues.

It is specified that the used oils must be delivered in the appropriate drums, equipped with a spill tank, placed outside the pits (Paddock side).

8.2 Disposing of wastewater into the sewer system

The Circuit only has civil wastewater drains, which flow into the municipal sewer system.

Therefore only civil wastewater may be drained off.

Any wastewater must be directed exclusively to the wells made available; It is absolutely forbidden to dispose of any kind of chemical or organic substance in rainwater collection pits.

9. PROVISIONS for ELECTRICITY, WATER and OTHER UTILITIES

9.1 Electricity supply

Features of the mains and electrical power

The Circuit makes available to its Clients and Users of temporary electrical energy, available through fixed columns, present in the Paddock forecourts.

The electrical energy supply, which has the same characteristics with which it is supplied by the supplying body, takes place through TN-S system, with three-phase distribution at nominal voltage 400 V or single-phase distribution at 230 V.

Each user column, which supplies not only electricity but also water, is equipped with 16/32 A CEE type sockets, protected by a differential magnetothermal switch and inserted in the appropriate columns.

The minimum electric power installed is included in the cost of participation, per the contract; should the Client need more power a specific request must be submitted to the MC, at the same time as the signing of the contract or, in exceptional cases, subsequently but providing notice a certain amount of time prior to the date of the Event. The increase in electrical power will be subject to an additional fee and will only be activated if compatible with the infrastructure present.

Installation and attachment to the electrical system

The electrical system set up downstream of the utility provided by the Circuit is entirely the Client's responsibility and must be "state of the art" in compliance with applicable laws and especially with Ministerial Decree 37-08 and CEI regulations.

The installation must be completed without causing damage, disturbance or impediment of any kind to the other Clients nearby.

Non-Italian companies, registered with a professional order in an EU Member State, who provide installation services must possess a licence to practice the profession, as required by equivalent laws in the company's own country of origin.

With regard to companies that are not based in the EU, the safety standards for setting up electrical systems are not comparable to Italian or European standards; therefore, certifications are exclusively accepted if provided by Italian companies registered with the Chamber of Commerce, pursuant to article 3 of Ministerial Decree 37-08.

The Circuit reserves the right to verify that the electrical system meets legal requirements and, in the event of non-compliance, to not provide attachment to the mains.

With regard to the above, the Client remains, in any event, wholly responsible for his/her own systems.

The Client is also required to personally verify the mains voltage at the moment when his/her system and his/her devices are attached to the mains, indemnifying the Circuit from any and all responsibility for damage that may result to people or things.

In any event, all electrical devices must be properly grounded.

In the event that electrical engines are present, which may pose a hazard when in use, omni-polar cut-off devices must be installed nearby, pursuant to CEI-EN 60204-1.

The power points must be easy to access and inspect, to allow verification and attachment by appointed staff persons, as well as to permit any maintenance work.

9.2 Water supply

The Paddock forecourts are equipped with user columns, as indicated in the previous paragraph, which supply water, at a maximum pressure of 3 bar, for hygienic-sanitary use and drinking water; the forecourts are also equipped with a drainage system.

Said service is included in the cost of participation, per the contract.

A specific water supply request may be submitted, which will be evaluated and priced on a case by case basis.

The Client indemnifies the Circuit from any and all responsibility for damages that may result to people or things, due to tampering or improper use of the facilities.

9.3 Compressed air system

Only the pits, on the ground floor of the Building, are served by a centralised compressed area system, with relative distribution network that delivers compressed air at 8 bar.

Devices connected to the system must be perfectly functional;

the Client remains responsible for any damage that may result from malfunctioning devices.

9.4 Fuel supply and storage

Inside the Circuit there is a self-service fuel station located in the North Paddock.

Temporary distributors (tankers or approved vehicles)

On the occasion of special sporting events, if it is necessary for the Client and/or the User to have special fuels, for technical-sporting needs, temporary refuelling points are provided, so that the Client and/or the User can draw gradually from its reserve.

Refuelling may only be carried out by ADR (road transport of dangerous goods) approved type tankers, or sealed drums which are transported on suitable vehicles, under the following conditions:

- refuelling operations may only be carried out by personnel trained for the purpose;
- the area in the vicinity of tanker trucks, or other approved vehicles, must always be manned; during the runway activity, there are the personnel who carry out the control of the track as "Race Marshals" (1 for each single pump) and 1 fire-fighting crew (2 employees);
- if more than one vehicle (tanker trucks or other vehicles) are foreseen, it is necessary to schedule their arrival in deferred time (maximum 1 vehicle in the Parc Fermé);
- refuelling by tanker truck can be dispensed through UN-approved containers, or distribution system with single-use dispensers; Gravity transfer is prohibited;
- the area that can be used for this service is identified exclusively in the Parc Fermé, as an open air area, close to the track and the Paddock of the Medical Centre, as well as a fenced area forbidden to strangers and far from buildings or other areas at risk, and with exclusive entrance;
- during the presence of the vehicles used for temporary refuelling, the areas adjacent to the Parc Fermé and its entrance corridor must be left free of all means; in the case of Events that require the presence of cars and personnel also in the Paddock of the Medical Centre, therefore near the Parc Fermé, Clients and/or Users must take care to occupy only the spaces indicated by the horizontal signs, keeping a distance of at least 10 meters from the entrance corridor to the area;
- the preparations to be set up in the refuelling area (Parc Fermé) are as follows:
 - ✓ a fence additional to the one already present, made of wire mesh, 2 m high, which surrounds the vehicle on all sides at least 5 metres away, equipped with a padlocked gate;
 - ✓ the area inside the fence must be completely clear;
 - ✓ presence of 2 portable fire extinguishers and 1 mobile truck, near the entrance gate;
 - ✓ display on the fence of fixed and clearly visible signs, indicating the prohibition of approach to the area by strangers, prohibition of open flames and smoking.

The following recommendations are also recalled:

- The storage of petrol drums inside or near the pits is strictly forbidden; refuelling must be carried out in accordance with the standards indicated in the relevant technical sporting regulations (in the absence of electric pumps, use of non-sparking tools, etc.).
- the fuel containers, used by the teams in the pits and in the paddock, must be of the UN approved type and kept closed with the caps provided;
- handling of the fuel shall take place in suitable spaces, keeping a distance of at least 5 metres from naked flames, welding equipment or anything else which may be a source of ignition.

9.5 Wi-Fi service

The areas of the Circuit covered by 2.4 GHz and 5 GHz Wi-Fi network are only the building, pit, paddock and central grandstand.

It is possible that the signal level may not be guaranteed under particular conditions or may differ depending on the area, due to obstacles of any temporary structures or the concurrence of personal Hot-Spots.

The Wi-Fi network is free and accessible by registering and entering the relevant credentials.

10. MOVEMENT of MATERIALS and PACKAGING and OTHER SERVICES

10.1 Internal movement of merchandise

For the handling operations of materials, goods or packaging, inside the Circuit, Clients and Users must be autonomous as regards personnel and equipment (forklifts, cranes, AWP, etc.).

In the event that the Client and/or User should need to use work equipment, they can make a specific request to the technical office of Mugello Circuit, which rents the required means or equipment in his name and on behalf of the Client and/or User.

It is specified that use of equipment and vehicles owned by the Circuit is not permissible in any way.

10.2 Restoration and catering

The distribution of foods and/or drinks, even if free of charge, is not permitted in the assigned area.

A paid self-service food distribution service is available inside the Building.

Should the Client plan to use a catering service within its own area, it must submit a specific request to the company that holds exclusive rights for the circuit; for other specifications regarding the requirements relating to the administration activity, please refer to paragraph 6.2 of these Regulations.

10.3 Broadcasting sounds and projecting images

The broadcasting of sounds and announcements in any form, the use of audiovisual, radio and/or TV devices and the projection of films or slides within the assigned area is permitted, except where there's an express prohibition otherwise.

The volume of the devices must be kept below 65 dB at the outer perimeter of the Client's designated area and must in any event not create a disturbance for those nearby; in the event that there are any complaints or reports, the Circuit personnel may in any event order the system to be shut down.

Any material reproduced must be part of the repertoire governed by the SIAE; if this condition is not met, the Client must request specific authorisation beforehand.

11. DAMAGES and INSURANCE POLICIES

The Client/User must have an "All Risk" insurance policy in relation to the Events/Shows with a clause of waiver of recourse against third parties, including Mugello Circuit.

The Circuit does not provide any insurance coverage for Events/Shows organised by third parties.

In the event of damages, the Client/User is required to visit Circuit Management or the entryway to the track (red helmet).

In the event of the theft or loss of their effects, the Client/User must also report it to the Public Safety Authorities or the Carabinieri.

12. SANCTIONS and PENALTIES

The Client and any companies conducting assembly operations on the Client's behalf, as well as the Users, are required to comply with the provisions found in these Regulations and will be held accountable in the event of non-compliance.

Any failure to comply with the provisions of these Regulations and the violation of the prohibitions provided for therein shall entitle the Circuit to stop the transgressive behaviour, to request compensation for damages and, in the case of Clients, to activate the penalties provided for in the contract.

Below are the main prohibitions and non-compliances:

- No smoking is permitted
- Non-compliance with traffic and parking regulations
 - ✓ In the event of any breach of the rules of the Highway Code inside the Circuit, as well as in case of non-compliance with the instructions given by the internal staff, Mugello Circuit may withdraw the personal pass and car pass from the person who has committed the breach.
 - ✓ In the case of vehicles parked in a forbidden area, Mugello Circuit may remove such vehicles with its tow truck, charging owners the cost.
- Prohibition against the use of stakes or any other fastening system
- Placement of stickers is prohibited
- Obstruction of hydrants, fire extinguishers and utility boxes

MC will immediately remove or modify any structures that obstruct emergency firefighting equipment or impede access to the utility boxes/connections present in the area, charging the cost to the Client and/or the User. While waiting for adjustments to be made, the Circuit may disconnect the power supply to the area.
- Abandonment of special waste

In the event that special waste is abandoned in the Paddock or in other outdoor areas, its disposal must be performed by an internal Mugello Circuit staff person using the monthly report sheet (M-165). The disposal of said waste shall be handled and paid for by Mugello Circuit, which will then charge the related costs to the Client and/or User, on the basis of a specific price list.

13. PROVISIONS FOR FIRE EMERGENCY, EVACUATION and FIRST AID

Mugello Circuit, which is a company certified according to UNI ISO 14001:2015 and EMAS Regulations, as well as OHSAS 18001 and UNI EN ISO 9001:2015, has prepared 2 different emergency plans, considering the multifaceted reality, especially as a type of people present, depending on the events/shows.

The above mentioned Emergency Plans, which are an integral part of the Integrated Management System of Mugello Circuit, are distinguished by workers (IOP-07) and attendees (IOP-08).

Here is an excerpt from the **Emergency Plan for Attendees**, to inform Clients (and those working on their behalf) and Users of the instructions to follow in case of emergency.

It is also specified that anyone who enters the Circuit (Client, Fitter, User, etc.) is required to comply with the laws relating to Public Safety.

13.1 FIRE and EVACUATION EMERGENCY PLAN

The Fire and Evacuation Emergency Plan (hereinafter referred to simply as the Plan), aims to make known to all Circuit visitors the tasks and behaviour to be observed in emergency situations, as well as the prevention and protection measures taken.

The main objectives are, first and foremost, the safeguarding and evacuation of people, followed by restoring safety to the facilities and protecting goods and equipment.

Emergency situations relate to: fire or the start of a fire, health emergency, earthquake or other natural disaster.

The Plan applies to all the people present inside the Circuit, which means Clients and their contractors and/or freelance workers and, more broadly, all visitors in general.

Mugello Circuit is structured with an in-house emergency firefighting team, composed of trained personnel with specific tasks and responsibilities (IOP-07 and M-33 “Emergency management: operational and coordination structure”); this team is operational during working hours, as well as during any on-track activity.

The case history of possible situations is as follows:

- during activities on the track, any emergency off the track is managed not only by the internal emergency team of the Circuit, but also by external fire-fighting specialists, as well as medical assistance, serving in the Paddock, track and public areas;
- in the case of Public Entertainment events, which require the presence of the GOS (Security Operating Group), emergency coordination is managed exclusively by the Public Safety operators that are part of it (VVF, Police, Carabinieri, Civil Protection).
- in the event of an emergency on or near the track, during races and motorsport events, the interventions, both fire and first aid, are guaranteed by special personnel, to whom the internal staff of the Circuit (SA) merely provides them with assistance.

At the Circuit there are suitable emergency and first aid facilities, including 2 semi-automatic defibrillators, located in the South Paddock and on the 1st floor of the Pit Building, opposite the press room.

It is important for everyone to know the “Plan” and abide by the procedure laid out in the event of an emergency, without interfering with appointed persons or with external emergency responders (Firefighters, ambulances, etc.), but being ready to coordinate with them, only if asked to do so.

Furthermore, the emergency floor plans on display in various areas of the Building, must be known and people need to know how to reach the nearest meeting point, if necessary.

Modes of operation and measures for prevention and protection

The duties of any person who knows the places are:

- to know the Emergency and Evacuation Plan;
- find the escape routes and ensure that they are never obstructed;
- cooperate with the Circuit's Head of Emergencies and with SA staff to identify sources of danger and potential hazards.

USE of the FIRE EXTINGUISHERS

The portable fire extinguishers bear a label with instructions for use, which also specifies what types of fires the extinguisher can be used on.

If necessary, and if no SA staff person is in the immediate vicinity of the fire, anyone who feels capable of using the extinguisher may do so after having familiarised with the instructions and by complying with them.

USE of the DETECTORS and ALARMS

The Building and the ground floor of the pits include a fire detection system and both an automatic and manual alarm, which the Head of Emergencies, SA staff, and personnel working at the entryway know how to use.

In the event that no alarm has been sounded yet, anyone who notices a fire starting may press the button on the nearest manual alarm.

Emergency measures in the event of a fire

The conduct to be followed by any person who uses the places is as follows:

- keep calm;
- immediately notify a member of the SA, or his/her superior, of any outbreak of fire; in the absence of these, or in case of extreme urgency, use portable fire extinguishers, observing the instructions on the label, and in any case warning his/her companions;
- remember that the duration of delivery of the portable fire extinguisher does not exceed 10 seconds, that the jet is to be aimed at the base of the fire, moving with the wind and, if possible, with several fire extinguishers at the same time;
- if possible, to try to remove materials that can fuel combustion;
- evacuate the areas and premises in an orderly manner, following the instructions of the SA staff, making sure that comrades are present when they are safe;
- if it is not possible to warn the SA or the Emergency Manager, leave the area or room without using the lifts and closing the doors and windows behind you;
- do not return until you are notified that normal conditions have been restored;
- in case of dense smoke keep low, protect your airways with a handkerchief, dampened if possible.

The behaviour of the public and any visitors is to:

- observe the indications of the summary sheets displayed in the places of passage and exodus.

Emergency measures in the event of earthquakes or collapses

The recommendations valid for all workers and for the public/visitors are the following:

- keep calm;
- if inside the building:
 - ✓ not to come out until the tremors are over;
 - ✓ not to rush outdoors, but to shelter under a table or a door frame or position yourself near a load-bearing wall;
 - ✓ Move away from furniture or windows, because they could break and cause injury;
- if out in the open: move away from buildings, trees, pylons and power lines, otherwise take refuge under a safe shelter.

13.2 FIRST AID EMERGENCY PLAN

In case of need, a first aid team is present and available, made up of internal staff of the circuit trained for this purpose, as well as suitable emergency facilities.

The location of the above mentioned facilities is indicated in the emergency plans posted in the Building and in other areas of the Circuit.

There is a specific First Aid Plan for PS team members (see **IOP-07-02**), which indicates how to behave in the event of an accident at work.

According to the regulations in force, all workplaces must have the necessary health care facilities to provide first aid and immediate treatment to any injured or ill people.

If not an expert, people should refrain from providing care to any injured person, simply notifying the PS service staff.

In cases of urgency, everyone is required to observe the general rules and measures described below.

What to do:

- remain calm, examine the situation and act accordingly promptly and decisively;
- do not move the injured person unless it is necessary in order to avoid other risks;
- if the injured person is breathing but has significant bleeding and is in a state of shock, stop the bleeding promptly and, if possible, put them in an anti-shock position; if they are not breathing, let those who know CPR perform the technique;
- call the ambulance;
- in the presence of fractures, wounds or other injuries, make a mental list of material that may be useful and provide temporary immobilisation, sterile dressing, etc.;
- carried out the rescue, cover the injured party and stay close to him, supervising him and comforting him with his presence;

What not to do:

- never administer alcohol to the injured person or, if they are unconscious, any kind of drink;
- never take any action that is the doctor's responsibility (e.g. administering medicines).

Behaviour of **EXTERNAL PERSONS at the Circuit** and **VISITORS** in general

IN THE EVENT OF FIRE OR A FIRE ALARM

IF YOU SEE A FIRE START OR HEAR THE FIRE ALARM:

- KEEP CALM
- MOVE AWAY FROM DANGER
- DO NOT USE THE LIFT
- IF INSIDE THE BUILDING, FOLLOW THE ARROWS THAT MARK THE EXIT ROUTES AND GET OUT IN THE OPEN
- FOLLOW THE INSTRUCTIONS OF THE FIRE BRIGADE
- DO NOT INTERFERE WITH RESCUE OPERATIONS CONDUCTED BY TRAINED PERSONNEL

IF THE FIRE BLOCKS YOU FROM LEAVING THE BUILDING

- CLOSE THE DOOR AND SEAL ANY OPENINGS
- FILTER THE AIR WITH A HANDKERCHIEF AND LIE ON THE FLOOR

IN THE EVENT OF AN EARTHQUAKE

IF YOU ARE IN A CLOSED AREA:

- REMAIN CALM AND DO NOT RUSH OUT INTO THE OPEN
- TAKE COVER UNDER A TABLE, DOOR FRAME OR NEAR LOAD-BEARING WALLS
- WAIT FOR THE EARTHQUAKE TO END BEFORE LEAVING THE BUILDING
- KEEP AWAY FROM FURNITURE AND WINDOWS

IF YOU ARE IN THE OPEN:

- KEEP AWAY FROM BUILDINGS, TREES, POWER LINES
- FIND AN AREA WHERE THERE'S NOTHING OVERHEAD, OTHERWISE TAKE COVER UNDER A STABLE SHELTER
- DO NOT GO NEAR FRIGHTENED ANIMALS

TELEPHONE FOR EMERGENCY FIRE ASSISTANCE REQUEST - VVF (115)Information to give:

- Name and surname of the caller
- Where you are calling from and the address (Mugello Circuit, via Senni 15, Scarperia)
- Subject of the emergency call (fire/partial collapse/explosion/gas leak, etc.)
- Current situation (initial, advanced stage, etc.)
- Number of people involved, specifying whether there are children or disabled people
- Presence of substances or installations of particular risk (heating plants, fuel station)
- Any possible difficulties in accessing the site

TELEPHONE FOR EMERGENCY MEDICAL REQUEST - Ambulance (118)Information to give:

- Name and surname of the caller
- Where you are calling from and the address (Mugello Circuit, via Senni 15, Scarperia)
- Subject of the emergency call (fall, burn, intoxication, visible bleeding or fractures)
- State of the person for whom assistance is requested (whether or not they are conscious)
- Number of people involved

EMERGENCY NUMBERS:

FIRST AID	118	RAPID RESPONSE TEAM	113
LOCAL FIRE BRIGADE	115	CARABINIERI	112

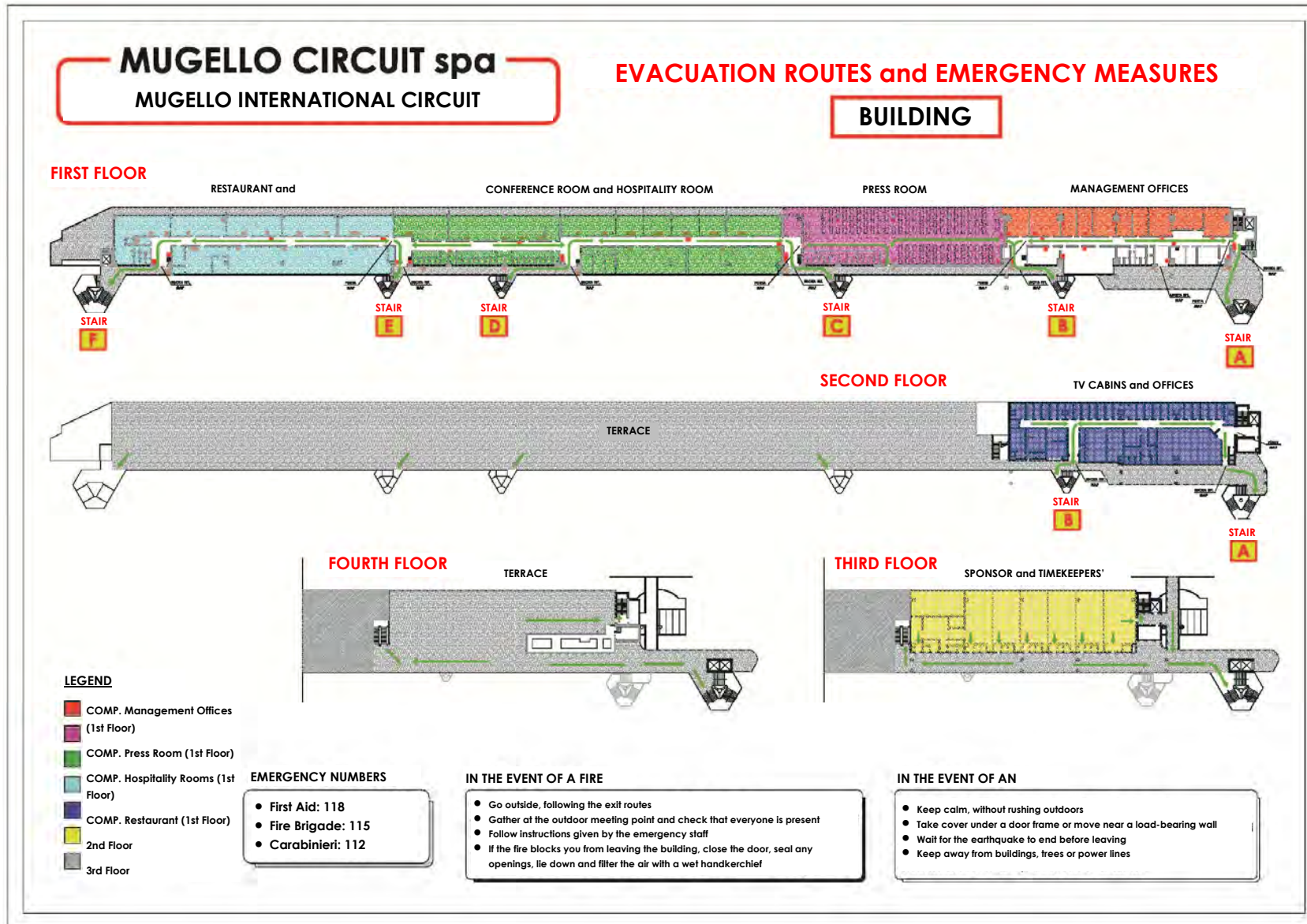
RECEPTION - Surveillance personnel:

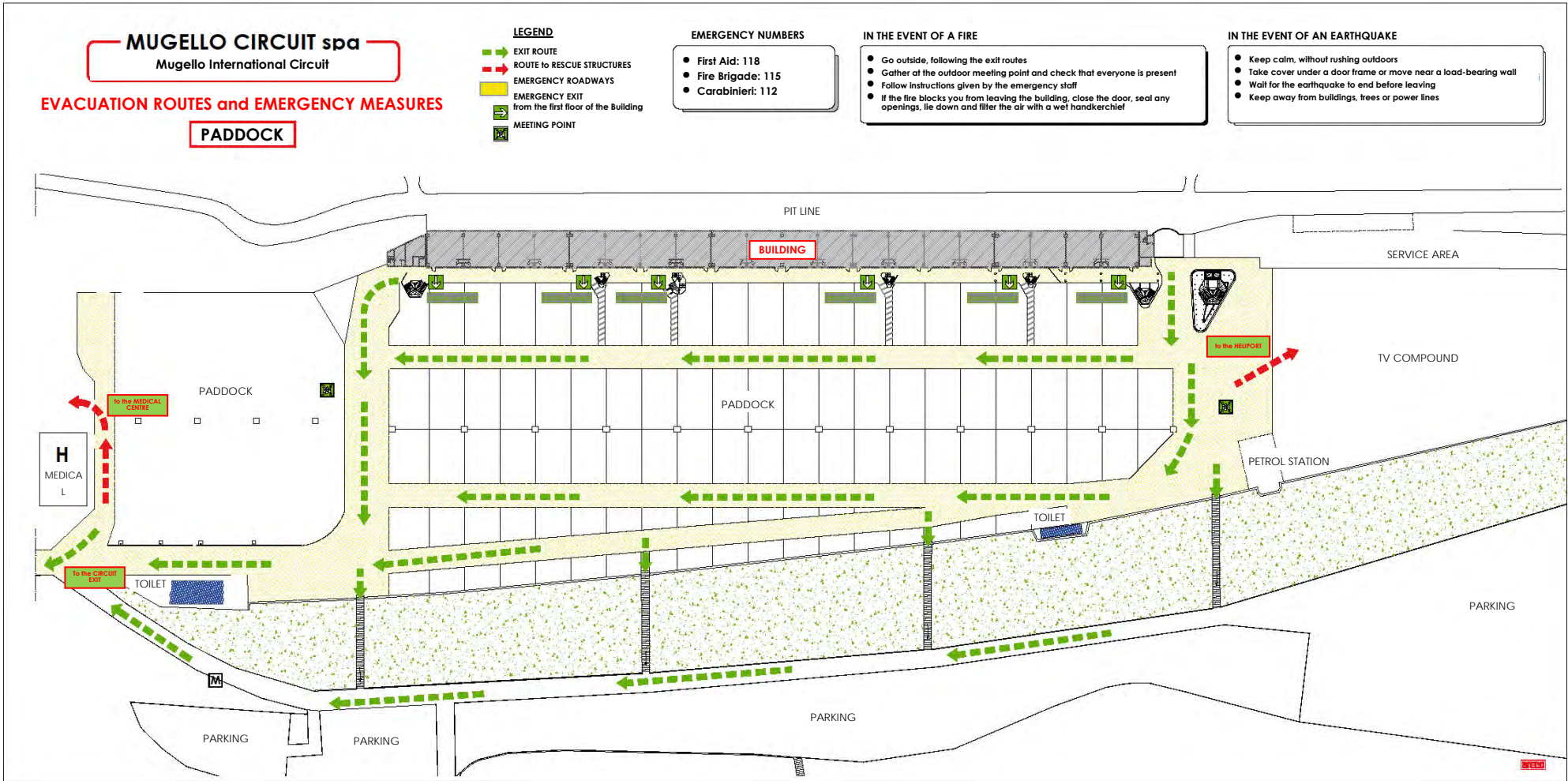
Romano Giuseppe (manager): 334.6591232 - 055 / 8499220

EMERGENCY FIREFIGHTING and FIRST AID TEAM:

<i>Name</i>	<i>Position</i>	<i>Tel. no.:</i>
Guidi Alessandro	Head of Emergencies	334.6591226
Ballini Ugo	Deputy Head of Emergencies (on call shifts 24 hrs)	334.6591236
Nardi Fabiano	Substitute head of emergencies	334.6591235
Di Benedetto Francesco	Maintenance worker (on call shifts 24 hours a day)	334.6591485
Martini Giulio	Maintenance worker	334.6591237
Nardi Filippo	Maintenance worker	
Zagni Pierpaolo	Maintenance worker	

For the specifications of the operational and coordination structure for emergency management, Please refer to the M-33 module, part of the Mugello Circuit Integrated Management System; this document lists the names of the employees holding the various roles and their duties.





14. DISCLOSURE, FOR SAFETY PURPOSES, CONCERNING HAZARDS PRESENT AT THE CIRCUIT

14.1 Preamble

The Circuit is equipped with all the required health and safety authorisations and permits for a place of work, as well as being certified in accordance with UNI ISO 14001:2015 and the EMAS, OHSAS 18001 and UNI EN ISO 9001:2015 Regulations, regarding the Integrated Management System for safety, environment and quality.

Given that all Clients must be in possession of the requirements provided for by the regulations in force, the following is specified:

- by signing a contract with MC, through which exclusive use of an area is granted for structures and operations, the Client, acting as an employer, pursuant to Legislative Decree 81-08, assumes full responsibility for the area and is therefore subject to any related obligations;
- during every work phase (assembly and disassembly) and throughout the stay in the Circuit, the Client must know and strictly comply with the provisions found in these Regulations and ensure compliance by his/her collaborators, contractors/freelance workers or anyone operating on his/her behalf;
- in the event that the Client hires other companies to provide work or services in the assigned area, must fulfil all requirements set forth in Article 26 of Legislative Decree 81-08 in the field of contracts (DUVRI technical-professional suitability check, etc.), either as the principal of a contract, or by **Title IV** of the same decree, in cases where a temporary construction site is envisaged;
- Mugello Circuit may ask the Client for documentation that demonstrates compliance with said requirements, without this entailing any form of its responsibility;
- should the need to work in areas outside the assigned space arise, during the assembly and/or disassembly phase, causing interference with other "places of work", the Client must inform the offices of the Circuit about the situation and coordinate its actions with those of the other Clients affected;
- this document includes a section from the **Emergency Plan** (chapter 13) concerning all people who come to the Circuit. Careful reading of this section is advised. This Plan, the complete, official version of the Plan is an operating part of work instruction SGSL (IOP-08) and is made available to any Client and/or other interested party at the offices of the Circuit (1st floor of the Building).

The following paragraphs provide information on the possible risks of interference between the employees working on behalf of the Client, whether they are employees, collaborators or its contractors/self-employed workers, and those within the Circuit or its contractors.

This evaluation of the risk of interference, integrated with information about risks produced by the Client's own activities and accompanied by the general provisions for minimising interference contained in this and the accompanying documents, is evidence of the coordination and cooperation of all parties involved.

The following are repeated and emphasised:

- the Client and/or User must disclose to the offices of the Circuit any specific hazards created in the assigned area, which may derive from the material, machines or equipment present;
- the products, materials and equipment present in the assigned areas must comply with the safety requirements found in the EU directives, generally referred to by the CE marking and operation must be in compliance with the instructions for use and maintenance provided by the manufacturer.
- The Client, together with its contractors/self-employed workers, undertakes to coordinate and cooperate with MC and its contractors in order to minimise the risks of interference.

14.2 Characteristics of the activity and the areas of Mugello Circuit

Mugello Circuit provides services, as well as managing and maintaining the indoor and outdoor spaces that make up the Mugello Circuit.

In this case, the Circuit offers spaces for motoring and other events, leaving the organisation to its Clients, or entrusting a body or association with this role; on some occasions it may be the direct organiser of the event.

Therefore, the Circuit is equipped with its own personnel who carry out office activities, inside the Building, and maintenance activities of the internal and external spaces as well as the plants, machinery and equipment owned.

Other complementary activities, listed below, are conducted by external contractors, bound to MC by a procurement contract:

- civil cleaning of indoor/outdoor spaces;
- vigilance and surveillance;
- self-service and bar area;
- collection and transport of waste to the temporary storage area;
- assembly and disassembly of spaces, directly contracted out by MC;
- building and greenery maintenance, plant engineering and machinery/equipment.

On the occasion of sporting events:

- track control (Race Marshals);
- medical assistance/rescue;
- fire department.

Access to some of the areas present is forbidden to unauthorised workers:

- technical compartments/areas;
- areas used as temporary or mobile worksites (pursuant to Title IV of Legislative Decree 81/08);
- Paddock areas, during assembly/disassembly;
- any areas marked by specific signs forbidding entry.

14.3 Analysis of interfering activities

The companies present during the events and shows are many and varied; several different work activities may be present and interfere with one another, for example:

- activities for the maintenance of the spaces and machines/facilities by the Circuit's own staff (using its own or hired equipment);
- service and maintenance activities, by external companies, under direct contract with MC;
- activities for the assembly and disassembly of temporary structures, managed by external companies contracted or subcontracted by Clients of MC.

A brief and partial description of aspects that mark each phase of an event and the people involved is provided below:

ASSEMBLY

This phase comes after a preparatory period in which only the Circuit's internal workers and the external crews contracted by MC prepare the area, whose relations are regulated by the relevant DUVRI. The actual assembly phase of the fittings is the exclusive responsibility of the operators called by the Clients.

EVENT

Managing the flow of visitors and emergency aspects are of fundamental importance during the event, given the crowding of certain areas.

In this phase the Circuit's internal staff is present (Client assistance and management phase), as are the operators contracted by MC for various services (cleaning, restaurant, waste collection, and so on.) and the workers who manage and provide services in the areas set up by Clients.

DISASSEMBLY

The people involved in the final phase of the event are the same as people who were involved in the first phase since the activities are practically identical.

In the same way, after the disassembly of the set-ups, which is the responsibility of those who work on behalf of the Clients, follows the phase of accommodation of the areas in which the internal staff of the Circuit and the external companies contracted by them are engaged.

14.4 Specific risks and prevention and protection measures taken

The risks present at the Circuit are summarised in the following tables, subdividing the areas of interest:

INDOOR AREAS (offices in the Building)

TYPE of HAZARD	PREVENTION and PROTECTION MEASURES
Tripping and falling	<ul style="list-style-type: none"> ✓ Periodic maintenance of the floors ✓ Cleaning of pathways ✓ Behave consistently with ordinary rules for caution and prudence
Fire and evacuation	<ul style="list-style-type: none"> ✓ Prohibition against smoking ✓ Electrical systems properly installed ✓ Periodic evacuation drills
Electrical hazard	<ul style="list-style-type: none"> ✓ Prohibition against tampering with the electrical systems ✓ Periodic maintenance of permanent facilities

EXTERNAL AREAS

TYPE of HAZARD	PREVENTION and PROTECTION MEASURES
Crashing with vehicles and/or equipment; Crashes between vehicles	<ul style="list-style-type: none"> ✓ Comply with the vertical and horizontal signage ✓ Maintain the 30 km/h speed limit and, where necessary, proceed at walking speed (10 km/h in the Paddock forecourts) ✓ Access restrictions for unauthorised vehicles ✓ Availability of pedestrian spaces

PADDOCK AREA (external) during the assembly and disassembly phase for structures and during the event

TYPE of HAZARD	PREVENTION and PROTECTION MEASURES
Falling objects and/or equipment Impacts and crushing	<ul style="list-style-type: none"> ✓ Use of PPE: protective helmet and safety shoes
Impacts and crashes with work vehicles	<ul style="list-style-type: none"> ✓ Comply with the signage present ✓ Behave consistently with ordinary rules for caution and prudence ✓ Work vehicles move at walking speed
Structural failure	<ul style="list-style-type: none"> ✓ Comply with limits on the use of areas, signs, flooring capacity, door sizes and height limits
Tripping, falling, presence of holes or other dangerous elements	<ul style="list-style-type: none"> ✓ Periodic maintenance of the floors ✓ Cleaning of pathways ✓ Signage
Fire	<ul style="list-style-type: none"> ✓ Prohibition against smoking ✓ Electrical systems properly installed ✓ Removal of scrap material and any accumulated waste from passageways ✓ Prohibition against flammable liquids or gases, hot work or the use of naked flames in the absence of prior authorisation
Electrocution	<ul style="list-style-type: none"> ✓ Comply with the signs found on the utility boxes and distribution boards ✓ Do not tamper with electrical systems without prior authorisation ✓ Periodic maintenance of permanent facilities
General mechanical hazards: crushing and impacts caused by doors	<ul style="list-style-type: none"> ✓ Periodic maintenance of windows and doors ✓ Correct use of closing devices
Crashes between vehicles	<ul style="list-style-type: none"> ✓ Comply with the vertical and horizontal signage ✓ Maintain the 30 km/h speed limit ✓ Limits on parking areas

PIT AREA (internal) during the event

TYPE of HAZARD	PREVENTION and PROTECTION MEASURES
Fire	<ul style="list-style-type: none"> ✓ Prohibition against smoking ✓ Electrical systems properly installed ✓ Prohibition of use of liquids or flammable gases, hot working/use of naked flames, etc. ✓ Posters
Electrocution	<ul style="list-style-type: none"> ✓ Comply with the signs found on the utility boxes and distribution boards ✓ Do not tamper with electrical systems without authorisation ✓ Periodic maintenance of permanent facilities
Falling objects and/or equipment Impacts and crushing	<ul style="list-style-type: none"> ✓ Use of PPE: protective helmet and safety shoes ✓ Teaching, information and training

14.5 Security

The people in charge of supervising the observance by everyone of the prevention and protection measures indicated above are the internal staff of the Circuit, who, in the event of non-compliance, may intervene in an amicable manner or by written notification to their manager, who will take the necessary measures, until the inhibition of the activity or the exclusion of the persons concerned from the Circuit.



“MUGELLO CIRCUIT spa” Mugello International Circuit

Via Senni 15, Scarperia e San Piero - Florence

PROTOCOL for THE REGULATION of SAFETY MEASURES, TO curb and contain the spread of the COVID-19 VIRUS

intended for CUSTOMERS and USERS

in accordance with the regulations in force,
and in particular the Protocol on working environments of 6.4.21

update 28 June 2021

Progressive update stages of the Protocol:

Revision	Date	Description changes/updates
Rev. 00	May 2020	Initial draft of 26.5.20
Rev. 01	June 2020	Updates relating to new regulatory standards and opening to sports competitions, as well as new measures for sports and recreational-motor activities.
Rev. 02	July 2020	Update to chapter 3, point C (table of staff) and Privacy Policy
Rev. 03	July 2020	Update to regulatory references, in view of the new regulations issued
Rev. 04	August 2020	
Rev. 05	September 2020	
Rev. 06-07	October 2020	
Rev. 08	November 2020	
Rev. 09	February 2021	
Rev. 10-11-12-13-14	March-April 2021	
Rev. 15 - 16	June 2021	

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- 3.2 Safety measures to prevent contagion:
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 - B. MODE of PARTICIPATION in SPORTS and RECREATIONAL-MOTOR ACTIVITIES
 - C. MODE of ACCESS TO THE CIRCUIT
 - D. ACCESSIBILITY OF AREAS
 - E. BRIEFING
 - F. SECRETARIAT/MANAGEMENT OFFICES and ACCESSORY SERVICES
 - G. PADDOCK and PIT ACTIVITIES
 - H. TRACK and PIT-LANE ACTIVITIES
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 - J. MANAGEMENT OF COMMON SPACES
 - K. RESTAURANT-BAR
 - L. SAFETY DISTANCE
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- A. List of hygiene-sanitary measures
- B. Posters and emergency numbers
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1. INTRODUCTION

In light of the legal provisions regarding the Coronavirus emergency (henceforth referred to as COVID-19), the activity of the Mugello International Circuit Mugello was suspended from 13.3.20 in compliance with the Prime Ministerial Decrees of 9.3.20 and 11.3.20, and resumed from 19.5.20, under Italian Legislative Decree 33/2020 (Art. 1, point 14) and the Prime Ministerial Decree of 17.5.20 (Art. 2), then replaced by the Prime Ministerial Decree of 11.6.20, which allowed the reopening of all economic activities in the country, in compliance with the protocols in force, in relation to their area of relevance.

In particular, from 25.5.20, the activity relating to individual training resumed as indicated in Art. 1 point e of the Prime Ministerial Decree of 17.5.20, and also motor activity in general, carried out in sports centres (point f of the same Prime Ministerial Decree), always in compliance with the rules of social distancing and without gatherings.

The Prime Ministerial Decree of 11.6.20 (Art. 1 point e) at the time allowed from 12.6.20, sporting events and competitions behind closed doors, i.e. without the presence of the public, and in compliance with the protocols issued by the respective National Sports Federations, which contain detailed rules for the protection of the health and safety of the participants in the sports activity, their staff, the managers of the facilities and the people who frequent them.

These provisions were confirmed by the Prime Ministerial Decree of 14.7.20, until the Prime Ministerial Decree of 7.8.20 was issued, which together with the subsequent Prime Ministerial Decrees of 7.9.20 and 13.10.20, allowed the public to participate in sporting events (1000 outdoor and 200 indoor spectators), in compliance with all prevention and protection measures (prior booking for the event, keeping a 1 metre distance, measuring temperatures, mask use); it is possible to ask for an exception to the limits imposed on the Region for particular sporting events (Art. 1, paragraph 6 letter of the Prime Ministerial Decree of 7.8.20).

Also the Prime Ministerial Decree of 18.10.20, in Art. 1 paragraph 1 letter d, only allows the public to be present in the same numbers for national interest events and competitions.

The recent **Italian Legislative Decree no. 52 of 22.4.21** at Art. 5 (performances open to the public and sporting events) modifies the Prime Ministerial Decree of 2.3.21, which did not provide for the presence of the public, and the subsequent **Italian Legislative Decree no. 65 of 18.5.21** amplifies its application, allowing as from 1.6.21, in the yellow zone, the holding of all outdoor sporting events in the presence of public, and from 1.7.21 also indoor ones (Italian Legislative Decree 65/2021).

The measures to be complied with are:

- pre-assigned seating, with respect to the spacing of at least 1 metre (for non-cohabiting persons);
- permitted capacity not exceeding 25% of the maximum authorised capacity;
- maximum number of spectators: 1000 outdoors and 500 indoors.

This Customer Protocol is intended as an operational guideline, which provides a series of rules and related technical-organisational and preventive measures for the safe conduct of sports activities at the Circuit. It thereby implements current requirements and regulatory obligations for the containment of the spread of the virus, and in particular, does so in line with the indications of the Guidelines of 4.5.20 of the Prime Minister's Office - Office for Sports.

The regulations with which the Protocol complies are:

- **Italian Legislative Decree no. 19 of 25/03/20** (converted with amendments by Law 35 of 22/05/20) and **Italian Legislative Decree no. 33 of 16/05/20** (converted with amendments by Law No. 74 of 14/07/20)
- **Prime Ministerial Decree of 02/03/21** "Further implementing provisions containing urgent measures to deal with the COVID-19 emergency"
- **Italian Legislative Decree no 52 of 22/04/21** (Art.1 c.1) extends to 31/07/21 the application of the measures set out in the Prime Ministerial Decree of 02/03/21;
- **Italian Legislative Decree no. 65 of 18.5.21 and Italian Legislative Decree no. 73 of 25.5.21;**
- **Shared regulatory protocol in the workplace of 06/04/21** (henceforth also referred to as *Workplace Protocol*), which is the update of the Workplace Protocol of 24/04/20 (Annex 12 to the Prime Ministerial Decree of 02/03/21), in implementation of Article 1 paragraph 1 of the Prime Ministerial Decree of 11/03/20;
- **"Guidelines for the reopening of economic, productive and recreational activities, of the Conference of Regions"**, updated 20.5.21;
- **Ordinance of the Ministry of Health of 22.6.21** (Official Gazette no. 148 of 23.6.21) - Further urgent measures regarding the containment and management of the COVID-19 epidemiological emergency in the "white zone".

1.1 VALIDITY of the PROTOCOL and RECIPIENTS

The Customer Protocol is applied in this phase of epidemiological emergency and general recovery of the country's economic activities, including those related to sports activities.

The Protocol is intended for Customers, i.e. the organiser or participant business, and Users of the circuit, i.e. the users of the services offered by the Circuit (drivers/riders, technicians, accompanying persons).

Please note that all race activities are regulated according to the Guidelines of their relative Federations, so they are not subject to this Protocol.

The specific definitions of Customer and User can be found in the General Regulations of the Circuit, attached to the contract with the customer.

This Customer Protocol is sent to the recipients at the same time as the contract; it will be the Customer's responsibility to send this document to the Users..

Therefore **ALL CUSTOMERS and USERS MUST SCRUPULOUSLY FOLLOW the PREVENTION and PROTECTION MEASURES SPECIFIED in THIS PROTOCOL**, both the general ones that are universally valid and the ones specific to the sport and recreational-motor activity.

Please note that there is a Company Protocol on safety measures for the containment of the COVID-19 contagion, intended for company personnel and external suppliers.

1.2 UPDATING and IMPLEMENTATION of the PROTOCOL

This document has been prepared by Mugello Circuit SpA and is periodically updated in line with regulatory changes.

Please note that, as indicated in Italian Legislative Decree 33/2020, failure to implement and comply with the safety measures of the regional and national protocols, not ensuring adequate levels of protection, will lead to the suspension of the activity until safe conditions are restored.

2. GENERAL PREVENTION and PROTECTION MEASURES

For general preventive measures, see the list of health and hygiene measures in **Annex 19 of the Prime Ministerial Decree of 2.3.21** (see *Appendix A* to this AP).

Please note in particular that you can reduce the risk of infection protecting yourself and others by following a few simple but useful precautions:

- Wash your hands frequently with soap and water or hydroalcoholic solutions.
- Do not touch your eyes, nose and mouth with unwashed hands, and avoid close contact.
- Keep a distance of at least one metre from anyone else and at all times.
- Avoid sharing bottles or glasses with other people.
- Cover your nose and mouth if you sneeze or cough.
- If you sneeze or cough, use disposable tissues avoiding contact with secretions.
- Clean surfaces and objects/equipment with chlorine or alcohol-based disinfectants.

3. SPECIFIC MEASURES for SPORTS ACTIVITIES

3.1 PEOPLE'S MOBILITY

Pursuant to Article 1 (2) and (3) of Italian Legislative Decree no. 52 of 22.4.21, travel between regions in white and yellow zones will be permitted from 26.4.21.

Italian Legislative Decree no. 65 of 18.5.21, at Art. 1, gives the specifications regarding the limitations of hours of travel, with time bands.

Specifically, Art. 14 of Italian Legislative Decree no. 65 of 18.5.21 indicates the validity of the COVID-19 green certification issued pursuant to Art. 9 c. 3 of Italian Legislative Decree no. 52/2021 (nine months after completion of the cycle of vaccination).

The above-mentioned green certifications are of three types, i.e. they concern the complete cycle of vaccination against SARS-CoV-2 (Art.9 c.2 lett. a) valid for six months, the recovery from COVID-19 with contextual end of isolation (Art.9 c.2 lett. b) valid for six months, or the performance of rapid antigenic or molecular tests with negative result (Art.9 c.2 lett. c), which is valid for 48 hours from the test.

For travel to and from abroad, please refer to the provisions set out in Chapter VI of the Prime Ministerial Decree of 2.3.21, concerning travel restrictions (Art. 49), declaration obligations for entry into Italy (Art. 50), health monitoring and self-quarantine, with the related molecular testing obligations (Art. 51).

3.2 SAFETY MEASURES to PREVENT CONTAGION

A. INFORMATION

- Information is the first and fundamental preventive measure for containing the spread of the SARS-CoV2/COVID-19 virus, and in this regard, Mugello Circuit implements the following provisions:
 - ✓ to inform Customers in advance of this Protocol, sending it by email or other means, electronically or on paper;
 - ✓ to inform all Customers and/or Users, as well as anyone accessing the Circuit, who is not a Mugello Circuit employee or supplier, as they have already been informed with a special document, about the provisions that apply inside the circuit, and which must be applied and respected; This information is provided using appropriate posters and/or

leaflets at the entrance (gatehouse/helmet) and in other spaces with greater visibility for external personnel.

- For details of the information, please refer to Appendix "B" to this document.
- The Customer is required, under its responsibility, to inform and transmit this Protocol and its regulatory protocol if it has one, to all Users, i.e. the participants and their staff/accompanying persons, as well as to anyone working on its behalf, in order to protect its staff and its customers from the risk of COVID-19, implementing appropriate checks on compliance with the protocols.

B. MODE OF PARTICIPATION IN RECREATIONAL-SPORTS, and COMMERCIAL ACTIVITIES

- The customer-management procedures are the same as those used in standard situations and indicated in the specific procedure (P-18). The final steps are as follows: the Circuit's commercial office receives the signed contract for the requested activity from the Customer, authorised in line with the regulations in force on the containment of contagion and management of the COVID-19 emergency.
- The forms relating to the assumption of responsibility (for use on the apron, track and/or road), signed in the original by the Customer and/or User, must be handed over to the Circuit's sports office upon arriving to perform the activity.
- Mugello Circuit communicates to the Customer the pit and/or parking spaces of the Paddock that can be booked and available for the requested activity.

C. MODE of ACCESS to the CIRCUIT

- The security staff authorise access to the circuit following the specified procedure, which takes place near the gatehouse (helmet):
 - ✓ identification of the person who wants to access the Circuit (driver/rider, staff or other personnel working on behalf of the Customer), by checking a special list of participants; this check is carried out by an employee of the Customer;
 - ✓ body temperature check, using an infrared device, and complying with the rules governing the processing of personal data *; at the time of the check, the Customers/Users and the security staff, who carry out the check, must wear respiratory tract protection devices. Specifically:
 - if the temperature is higher than 37,5 °C, access to the circuit is not allowed. Instead, the person has to stop in the special isolation area (near the entrance), before undergoing a second temperature check after a few minutes; if the reading is confirmed, the person cannot access the circuit and must follow the procedure provided for by the regulations in force, contacting their doctor or the health authorities directly and follow their instructions, and must inform their contact person;
 - if the temperature is 37,5 °C, a new measurement shall be carried out;
 - if the temperature is conforming (not above 37.5 °C), the person is accompanied to the relevant area or alternatively can go there autonomously, respecting the safety distances and all other measures indicated in the Protocol.

*Real-time measurement of body temperature constitutes the processing of personal data and so the Privacy Policy pursuant to the current Privacy regulations is given to the parties concerned before they access the Circuit. Please also note that the measurement procedure does not require the registration of data by Mugello Circuit.

- The list of staff, including team and service, must not exceed the numbers given in the following table:

CAR	MOTORCYCLE
10 TEAM members for each vehicle (including driver/rider)	5 TEAM members for each motorcycle (including rider)
4 SERVICE members (tyre specialist, etc.)	4 SERVICE members (tyre specialist, etc.)

D. **ACCESSIBILITY OF AREAS**

The table below shows the various areas of the Circuit, to which Customers and Users do or do not have access:

	Area/Services	Drivers/riders	Staff	Accompanying persons
A	Offices, sports secretariat and Race Direction	YES	YES	NO
B	Briefing room and press room	YES	YES	YES
C	Track and Medical Centre	YES	NO	NO
D	Paddock and Pit lane	YES	YES	YES
E	Restaurant-bar and toilet facilities	YES	YES	YES

E. **BRIEFING**

- The Customer can plan the briefings with the participants at a distance, possibly online, before arriving at the circuit to limit as much as possible contacts between people, and avoiding gatherings.
- Alternatively, the briefings can be held in the Circuit's briefing room, respecting all safety measures, and in particular social distancing of at least one metre and the mandatory use of masks, as well as adequate cleaning and ventilation of the premises.

F. **SECRETARIAT/MANAGEMENT OFFICES and ACCESSORY SERVICES**

- Inside the building, the use of a mask is mandatory in all areas, along with respect for social distancing; There are dispensers with disinfectant gel for cleaning and sanitising hands near the entrances and common areas (toilet facilities, meeting room, etc.).
- In case of situations/spaces considered critical, such as offices with presence of more than one person, separation barriers should be used to avoid direct contact between people.

G. **PADDOCK and PIT ACTIVITIES**

- The parking stalls (or parking spaces), i.e. those areas of the Paddock that are assigned to the driver/rider and their staff for the positioning of the vehicles and to stay during the track activity, are numbered and distributed to ensure a distance of at least five metres between them (see attached plan, Appendix "C").
- Do not interfere in the stalls of other drivers/riders.
- The maximum number of people allowed in the pits depends on the surface area available (144 square metres per pit), net of the surface area occupied by the vehicles, to avoid any crowding; this number must respect the parameter of 5 sqm per person.

- Please note that in the pits and in the assigned areas of the Paddock, the cost of daily cleaning while the customer is at the Circuit is charged to them, while Mugello Circuit covers the initial cleaning at the handover of the areas and the final cleaning at the end of the activity (see point "O" CLEANING and SANITISING). Continuous ventilation is recommended for pit users.

People are only allowed to move around the Paddock to use the Circuit's services (bathrooms, restaurant, Medical Centre, etc.), while following the routes indicated on the signs posted in the various outdoor and indoor areas.

- A mask must be worn when circulating in all authorised areas; the only exception to this obligation applies to the driver/rider in the pits, when wearing a helmet because they are about to start or finish their sports activity on the track.
- Overnight stays are allowed for users with camper vans or other vehicles that are not equipped with private toilets, as they can use the circuit's facilities.

H. **TRACK and PIT-LANE ACTIVITIES**

- Access to the pit lane and the pit-wall opposite the access lane is allowed to drivers/riders, their staff and any accompanying persons, respecting the number indicated by the Sporting Regulations; everyone present must wear a mask.
- During the track activity, in the event of accident or breakdown of the vehicle, the intervention of the Race Marshals and the medical staff takes place according to the standard methods, following the indications of the Race Direction; for specifications regarding the services as mentioned earlier, see point "I" of this Protocol.
- At the end of the track activity, the driver/rider must go to the pit or the assigned parking space in the Paddock, using the shortest route without stopping.

I. **MEDICAL SERVICE and VEHICLE RECOVERY (TRACK MARSHALS)**

- The Circuit has a medical facility serving the track activities.
- The Medical Centre has its own regulations, overseen by the medical coordinator, containing all internal procedures to deal with biological risk from COVID-19.
- Access to the Medical Centre is restricted to the drivers/riders; if the driver/rider is a minor, an accompanying person (equipped with mask and gloves) is allowed access, and must wait in a dedicated area.
- If medical staff intervene on, or off the track, the rescuers assist the driver/rider wearing an FFP2 mask without gloves and goggles or visor. A driver/rider requiring medical treatment, unless they have just suffered an accident on the track and/or been transported by ambulance, must also wear a mask.
- If the Race Marshals intervene on the track due to an accident or vehicle breakdown, they must wear the PPE provided, as specified by the Race Marshal's association; the drivers/riders, if their health allows it, will be brought back to the pits in the Race Marshals' vehicle. In that case they must continue to wear their gloves, helmet and visor, or if not wear a mask.
- Near the Race Marshal's stations, if they are not working alone, they must wear a mask during the entire duration of the service, if social distancing cannot be ensured at the station.

J. **MANAGEMENT OF COMMON SPACES**

- All Customers and Users should move round the circuit as little as possible; permitted movements are those necessary for the use of common services (toilet facilities, restaurant, Medical Centre), access to which is any case restricted, and in compliance with security measures, first of all social distancing and use of the mask.

- At the entrance to each toilet facility, there is a special dispenser with hydroalcoholic gel for hand cleaning; please comply with the posters indicating the safety measures to adopt (restricted access, minimise manual contact with taps and handles, etc.).

K. RESTAURANT-BAR

- Customers/Users can use the following services during the lunch break, always in compliance with safety measures, to reduce the risk of crowding:
 - ✓ restaurant on the 1st floor of the building (with access from external staircase "E");
 - ✓ refreshment points located outside in the Paddock (provided for important events);
 - ✓ "basket" service, which provides access to the restaurant to get food/drinks, which people can consume inside the pit or the assigned parking space.
- In the case of lunch at the restaurant, the methods of access/exit and stay within the indoor spaces, are specified in the protocol of the restaurant, whose rules are posted near the entrances; in particular, these are the main measures listed:
 - ✓ access is limited by the space available, to ensure distancing of one metre between the seats, as well as between the people queuing at the entrance;
 - ✓ hand cleaning dispensers are placed near the entrances;
 - ✓ eating and drinking at the bar is only allowed while maintaining the one-metre social distancing;
 - ✓ The distribution of food/drinks is self-service but monitored by the staff, who provide the users with food in single-dose portions and with disposable crockery;
 - ✓ there is no table service;
 - ✓ everyone entering the restaurant must wear the mask whenever they are not seated at a table;
- Customers are not allowed to provide catering through third party companies.

L. SAFETY DISTANCE

- The main preventive and protective measure is compliance with social distancing, which must be maintained at all times, even during breaks from the sports or recreational-motor activity.
- Please note that the social distance required is at least 1 metre, as initially indicated by the Prime Ministerial Decree of 17.5.20, then confirmed by subsequent Prime Ministerial Decrees (Chapter I, Article 1 paragraph 5 of the Prime Ministerial Decree of 2.3.21);
- Please note that the use of masks should not be seen as permission to avoid the necessary social distancing. Instead, it comes in addition to other protective measures aimed at reducing contagion, such as social distancing and hand hygiene (Chapter I, Art. 1 para. 8 of the Prime Ministerial Decree of 2.3.21).

M. PERSONAL PROTECTIVE EQUIPMENT

- In addition to distancing and hand hygiene, the other essential measure for containing the infection is the wearing of a mask. In particular, all Customers, Users, and any other person accessing the Circuit, who is a member of staff or accompanying person or staff working on behalf of the Customer, must comply with the following provisions:
 - ✓ mandatory provision of personal protective equipment for the respiratory tract, to an adequate extent to ensure coverage of the entire activity and period of stay within the circuit;
 - ✓ people without a mask will not be allowed to access the circuit;
 - ✓ It is forbidden to lend or borrow any protective equipment.

- The masks that can be used are surgical masks, considered personal protective equipment (PPE), as defined by Art. 74 paragraph 1 of Italian Legislative Decree 81-08, or higher-level PPE (FFP2 or FFP3 masks).
- Pursuant to the new Order of the Ministry of Health of 22.6.21, without prejudice to the provisions of Art. 1 of the Prime Ministerial Decree of 2.3.21, which provides for a nationwide obligation to carry respiratory protection devices with you, **Circuit Customers and Users are only required to wear masks inside the closed areas, while in the open air, as of 28.6.21, in the white zone, there is no longer any obligation to do so, with the exception of situations in which social distancing cannot be guaranteed or in which there are gatherings.**
- Regarding the use of disposable gloves, as already specified by the "Guidelines for the reopening of economic and productive activities of the Conference of the Regions, of 8.10.20", in view of the additional risk arising from the incorrect use of gloves, frequent and rigorous hand hygiene, with soap and water or a hydroalcoholic solution is advisable.

N. HYGIENE-SANITARY PRECAUTIONS

- Everyone present at the Circuit is required to comply with the hygienic precautionary measures, specified in Annex 19 of the Prime Ministerial Decree of 2.3.21, and reported in '**Appendix A**' to this Protocol, visible and displayed in all areas frequented by Customers/Users.
- In particular, frequent hand cleaning with soap and water and/or hydroalcoholic solution is recommended, especially in the following situations:
 - ✓ before entering the Circuit, before and after the lunch break and the use of the toilets;
 - ✓ before and after touching objects/devices of general use and before/after the use of PPE.
- Disinfectant solution or hand cleansing gel is provided through dispensers at the entrance of the circuit (gatehouse) and in other spaces, such as toilet facilities, restaurant, garage, medical centre, etc.; there are also disposable towels.

O. CLEANING and SANITISING

- Cleaning and sanitising of areas is another important regulatory measure to prevent the virus's spread, in addition to social distancing and the use of PPE, and is provided pursuant to Ministry of Health Circular No. 17644 of 22.5.20.
- Mugello Circuit performs daily cleaning and sanitisation of the common areas (Paddock, toilets, Medical Centre, etc.), as well as the pits, before the teams arrive at the circuit. Particular attention is paid to all surfaces that most commonly come into direct contact with people (handles, doors, switches, taps, vending machines).
- The frequency provided for all the areas indicated in the previous point is daily, except for toilet facilities, which are sanitised twice a day, using special products, as indicated in the ISS Report.
- It is the Customer's responsibility to provide daily cleaning and sanitising of the pits and/or their Paddock areas, during the entire stay at the circuit.
- There must be a continuous flow of air in all common areas, through natural ventilation, and in particular when the heating and air-conditioning system is switched off.
- The swapping and/or shared use of mobile phones, landlines, keys, headphones or microphones with other people should be avoided; these items should be sanitised frequently.
- If a positive or suspected positive case of COVID-19 is found at the Circuit, the areas need to be cleaned and ventilated; in particular, these operations are carried out according to the provisions of the Ministry of Health Circular No. 17644 of 22.5.20; by performing a thorough general cleaning and then proceeding to decontamination (or disinfection).

P. WASTE DISPOSAL

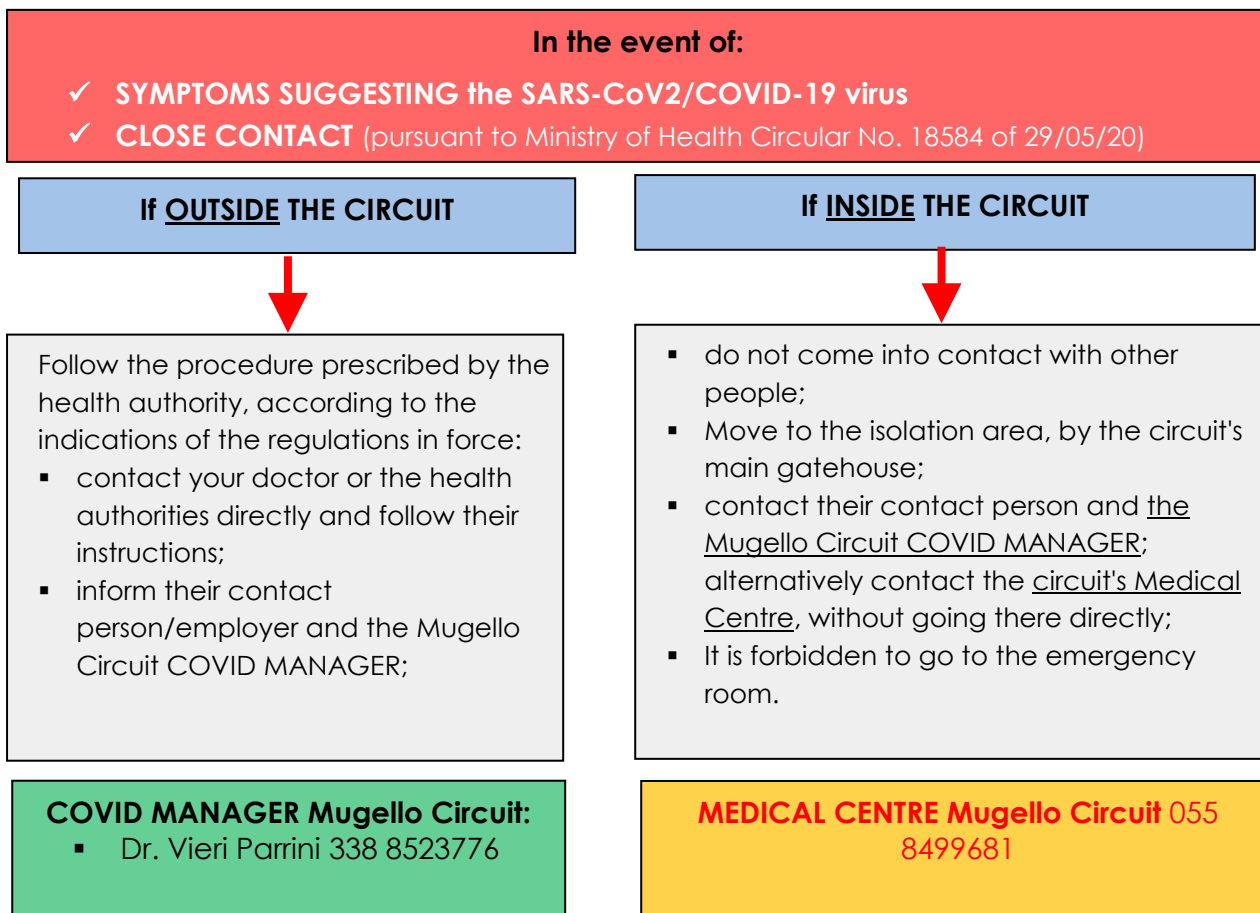
- Please note that disposable PPE (masks and gloves) used by Customers and Users, as well as by any other person, can be collected and disposed of as undifferentiated waste, using the relative containers found in various external and internal areas of the circuit.
- When someone is suspected to be COVID-19 positive, the relevant PPE must be collected in special containers and disposed of as special infectious risk waste, following the regulations in force.

Q. SUPERVISION and CONTROL

- During the activity, while at the Circuit, the Customer shall, under their responsibility, check that Users comply with the provisions contained in this Protocol; Circuit staff appointed by the Management may assist in this activity.
- Mugello Circuit verifies that the Customer scrupulously respects the provisions of the Protocol. For this purpose and in compliance with the procedures for the protection of personal data processing, as well information for people, the Circuit uses remote surveillance systems for monitoring activities on the track and in other outdoor areas (Paddock, entrances, etc.).

R. SYMPTOMATIC, or CLOSE CONTACT CASE MANAGEMENT

- In the event that, near the entrance to the circuit, any person (Customer and/or User), manifests a fever, confirmed by checking their temperature (with a result higher than 37.5°C), they are not allowed access to the circuit, and in respect of the processing of personal data, are temporarily isolated, provided with surgical mask, if they don't have one, and must contact their doctor as soon as possible and follow their instructions. In addition, they must not go to the circuit's Emergency Room or Medical Centre.
- In the event that, outside the circuit, any person (Customer and/or User) manifests symptoms compatible with SARS-COV2/COVID-19, or fever (above 37.5°C), or is identified as a "close contact", according to the Circular of the Ministry of Health no. 18584 of 29.5.20, they must follow the procedure provided by the health authority, according to the regulations in force, by contacting their doctor or the health authorities directly and following their instructions, as well as informing their employer or contact person.
- In the event that, within the circuit during the event, any person (Customer and/or User) manifests flu-like symptoms compatible with SARS-COV2/COVID-19, or fever (above 37.5°C), they must:
 - ✓ avoid contact with other people and move to the isolation area at the circuit gatehouse;
 - ✓ inform their contact person (team manager and/or organiser) and at the same time the COVID Manager of Mugello Circuit, who will inform the health authorities using the emergency numbers;
 - ✓ not go directly to the circuit's Medical Centre or Emergency Room.



4. PENALTIES

Violation of the legal provisions issued by the Italian Government for the COVID-19 emergency, regarding measures to contain the spread of the virus, is a crime.

Pursuant to **Art. 2 of Italian Legislative Decree No. 33 of 16/05/20** and **Art. 4, of Italian Legislative Decree No. 19 of 25/03/20**, the penalties have been increased and the offence of failing to comply with the measures is punished with the administrative penalty of the payment of a sum from EUR 400 to EUR 3000; the penalties for contraventions provided for by Art. 650 of the Italian Criminal Code are not applied.

Also, if a business has committed the violation, the additional administrative penalty of closure of the business or the activity from 5 to 30 days is applied,

Pursuant to Art. 1, c. 2, lett. e of Italian Legislative Decree 19/2020, failure to comply with the obligation to quarantine for people found to be positive for the virus, and therefore the prohibition on their leaving home, constitutes a criminal offence (Art. 452 of the Italian Criminal Code).

The following are the types of offences that negligent members of the public are liable to commit:

1. Failure to comply with an order of an authority (Article 650 of the Italian Criminal Code)

The penalty is imprisonment for up to three months or a fine of up to EUR 206, with trial for injury or attempted injury, punishable by three to seven years.

Example: If they have a fever above 37.5°C, cough or other flu-like symptoms consistent with SARS-COV2/COVID-19 and have not quarantined, reporting it to their doctor or Local Health Authority.

2. False declaration to a public official

The penalty is arrest in the act and ex officio prosecution.

3. Intentional crime against public health (Art. 452 of the Italian Criminal Code)

The penalty is imprisonment from 6 months to 3 years.

Example: someone aware of having been infected or in contact with people who have tested positive for the virus, and who continues to have social relationships without taking any precautions, not caring about the possibility of transmitting the virus to other people.

Should they infect sick or immunosuppressed people and cause their death, the crime could turn into manslaughter, punishable by imprisonment of up to 21 years.

5. APPENDIXES

- **APPENDIX A:** List of hygiene-sanitary measures
- **APPENDIX B:** Privacy policy and emergency numbers
- **APPENDIX C:** Privacy Policy
- **APPENDIX D:** Paddock Layout

LIST of HYGIENE-SANITARY MEASURES

(referred to in Annex 19 of Prime Ministerial Decree 02/03/21)

APPENDIX A to Customer Protocol

- 1.** WASH YOUR HANDS FREQUENTLY. YOU ARE ADVISED TO WASH THEM CAREFULLY with HYDRO ALCOHOLIC SOLUTIONS, MADE AVAILABLE in ALL PLACES WHERE PEOPLE GATHER.
- 2.** AVOID CLOSE CONTACT with PEOPLE SUFFERING FROM ACUTE RESPIRATORY INFECTIONS.
- 3.** AVOID HUGS and HANDSHAKES.
- 4.** MAINTAIN a SOCIAL DISTANCE of AT LEAST ONE METRE in SOCIAL CONTACTS.
- 5.** PRACTISE RESPIRATORY HYGIENE (SNEEZE and/or COUGH into a TISSUE AVOIDING HAND CONTACT WITH RESPIRATORY SECRETIONS); it is advisable to put the tissue in a closed bag and wash your hands immediately.
- 6.** AVOID SHARED USE of BOTTLES and GLASSES.
- 7.** DO NOT TOUCH EYES, NOSE and MOUTH with HANDS (if not washed)
- 8.** COVER YOUR NOSE and MOUTH if you SNEEZE or COUGH.
- 9.** DO NOT TAKE ANTIVIRAL and ANTIBIOTIC DRUGS, UNLESS THE DOCTOR PRESCRIBES THEM.
- 10.** CLEAN SURFACES with CHLORINE or ALCOHOL BASE DISINFECTANTS (including objects that are frequently touched).
- 11.** IT IS STRONGLY RECOMMENDED in ALL SOCIAL CONTACTS, TO USE RESPIRATORY TRACT PROTECTIONS (masks), as ADDITIONAL MEASURES TO OTHER HYGIENE-SANITARY MEASURES.

PRIVACY POLICY and EMERGENCY NUMBERS

APPENDIX B to Customer Protocol

Access to the Circuit is **FORBIDDEN** for:

- anyone coming from areas at risk, as defined by the WHO, or who has tested positive for the SARS-COV2/COVID-19 virus in the previous 14 days, or identified as a "close contacts", according to Ministry of Health Circular no. 18584 of 29.5.20, and who is therefore subject to isolation or quarantine; In these cases, the persons concerned are advised to contact the competent authorities and observe the measures indicated in accordance with the regulations in force;
- anyone showing symptoms of respiratory or flu-like infection compatible with SARS-COV2/COVID-19, or fever (above 37.5°C), is obliged to contact their doctor or the health authorities and to stay at home, informing their employer or contact person.

It is **MANDATORY** when accessing the Circuit, that Customers and Users as well as all persons working with them or act on their behalf, comply with the following requirements:

- promptly inform their employer or contact person of the presence, during their stay at the circuit, of respiratory or flu-like symptoms compatible with SARS-COV2/COVID-19, or fever (higher than 37.5°C), taking care to wear a mask and to socially distance from other people, avoiding any contact (self-isolation); the Management of the Circuit, in respect of personal data, shall adopt the measures indicated in point "Q" of this protocol;
- comply with all the provisions of the competent authorities, and those of Mugello Circuit, contained in this document, and in particular respect for the safety distance, the use of PPE, the observance of hand hygiene rules and to behave correctly and responsibly.

REMEMBER THAT, before accessing the Circuit, a body temperature check is carried out, using an appropriate measuring instrument, and in compliance with the regulations governing the processing of personal data, guaranteeing confidentiality.

The following PUBLIC SERVICE NUMBERS are available for the COVID-19 emergency:

1500	National freephone number (Ministry of Health)
112	European single emergency number
055 9077777	Tuscany Region freephone number

COVID MANAGER – Mugello Circuit	
338 8523776	Dr Vieri Parrini
055 8499681	MEDICAL CENTRE Mugello Circuit

INFORMATION NOTE:

A **SYNLAB point** where molecular swabs and laboratory tests are carried out, can be found at the main entrance to the circuit, in the courtyard in front of the gatehouse.

Specifically:

- The service is voluntary and open only to Mugello Circuit customers and users.
- The service is provided from Monday to Saturday from 9am to 12pm.
- It is a paid service, bookable exclusively by the applicant at the Synlab Laboratory.
- The report can be consulted, by the person who receives the swab, on the Synlab Laboratory portal by entering the personal access credentials received on arrival for their test; If requested in advance, the report is also available in English.

Email booking is required, at the following addresses:

- ✓ **irene.bogani@synlab.it**
- ✓ **eleonora.fiore@synlab.it**
- ✓ **francesca.guasti@synlab.it**

FOR INFORMATION the FOLLOWING TELEPHONE NUMBER is AVAILABLE

(hours 8am - 5:30pm): **349 9394054**(service also available in English)

PRIVACY POLICY

APPENDIX C to Customer Protocol

In compliance with current legislation on the processing of personal data, as defined by the provisions contained in articles 13 and 14 of Regulation (EU) 2016/679 ("**GDPR**"), this information sheet describes the processing activities of your personal data carried out by Mugello Circuit SpA ("**Controller**" or "**Mugello**") as part of the measures to contain and prevent infection from COVID-19.

1. DATA CONTROLLER and DATA PROTECTION OFFICER

The Data Controller is Mugello Circuit SpA, headquartered at Via Senni 15, 50038 Scarperia e San Piero (FI), Italy. You may contact the Data Protection Officer at privacy@ferrari.com.

2. TYPES of PERSONAL DATA PROCESSED

- 2.1 Personal data ("Data") processed by Mugello concerning the COVID-19 emergency are collected directly from the Data Subject.
- 2.2 The types of Data that Mugello collects and/or receives only for the purposes detailed below are:
 - personal identification data;
 - special categories of personal data, meaning those relating to the state of health of the Data Subject which Mugello may process in the context of an emergency;
 - data concerning relations with the so-called close contacts where necessary to cooperate with the Health Authority or if communicated by the Data Subject concerned to Mugello.

3. PURPOSE and METHODS of DATA PROCESSING

- 3.1 Data are processed for the following purposes:
 - to allow access to the Mugello Circuit;
 - to manage the emergency connected to the prevention of COVID-19 infection;
 - to cooperate with the authorities in line with the regulatory provisions.
- 3.2 The processing is carried out using electronic and manual tools, with logic strictly related to the purposes and, in any case, to ensure Data protection, confidentiality and security.

4. LEGAL BASIS of PROCESSING

- 4.1 Data processing is carried out to provide the requested service, in particular access to the circuit.
- 4.2 The Data may be processed in line with national and/or regional measures in force from time to time.

5. CONSEQUENCES of the FAILURE TO PROVIDE DATA

- 5.1 Provision of the Data is optional; failure to do so may result in the inability to access the track.

6. CATEGORIES of SUBJECTS to WHICH FERRARI COMMUNICATES THE DATA

- 6.1 The Data will be communicated exclusively in compliance with the provisions of the national and regional regulations in force (e.g. to the Public and Health Authorities).

7. TRANSFER of DATA OUTSIDE the EUROPEAN ECONOMIC AREA

- 7.1 The Data will not be transferred and stored by Mugello in countries outside the European Union.

8. DATA STORAGE

- 8.1 Mugello does not store or record data on body temperature measurements, regardless of whether or not the temperature measured exceeds 37.5°C. Mugello reserves the right to identify the Data Subject and record that the temperature threshold has been exceeded only if necessary to document the reasons that prevented access to the premises.
- 8.2 The Controller keeps other personal data for the time necessary to achieve the purposes mentioned above, to comply with the legal provisions and Protocol, as well as to meet any specific requests of public authorities.

8.3 This is without prejudice to the retention of personal data, including particular data, for a longer period, within the limits of the statute of limitations of rights, in relation to requirements connected with the exercise of the right of defence in the Event of disputes.

9. RIGHTS of the DATA SUBJECT

- 9.1 The Data Subject, with reference to the data concerning them, may exercise the following rights:
- the right of access, in other words, the right to obtain from Mugello, confirmation of whether the Data are being processed and if they are, to access them;
 - the right of rectification and erasure, the right to obtain rectification of inaccurate data concerning them and/or the integration of incomplete Data or the erasure of data for legitimate reasons;
 - the right to limit the data processing, in other words, the right to request suspension of processing if there are legitimate reasons;
 - the right to data portability, in other words, the right to receive the Data in a structured, commonly used and machine-readable format and send it to another data controller;
 - the right of objection, the right to object to the processing of Data if there are legitimate reasons;
 - the right to contact the data protection authority if the Data are used unlawfully.

10. PROCEDURES FOR THE EXERCISE OF RIGHTS

- 10.1 To exercise the rights referred to in point 9, the Data Subject may contact the Data Controller by writing to
Mugello Circuit SpA, via Senni, 15, 50038 Scarperia e San Piero (FI), Italy or to the email address:
privacy@mugellocircuit.com.
- 10.2 The deadline for replying to the Data Subject is thirty days, which can be extended up to two months in particularly complex cases. In these cases, the Data Controller shall provide at least one interim communication to the Data Subject within the thirty-day deadline referred to in Art. 12 of GDPR.
- 10.3 The exercise of rights is, in principle, free of charge; the Data Controller reserves the right to ask for a contribution in the event of manifestly unfounded or excessive (also repetitive) requests, also in light of the indications that the Privacy Guarantor may provide.

11. COMPLAINTS to THE ITALIAN DATA PROTECTION AUTHORITY

- 11.1 The Data Subject has, pursuant to Art. 13.2, lett. g), GDPR, the opportunity to lodge a complaint with the Italian Data Protection Authority, which can be contacted at the website
<https://www.garanteprivacy.it/>

Paddock Layout - Arrangement of Parking Spaces

APPENDIX D to the Customer Protocol

