

MISANO WORLD CIRCUIT M. SIMONCELLI
May 5th-7th 2023

COMMUNICATION TO PARTICIPANTS

From: Organizer
 To: All Competitors/Drivers of all categories
 Categories: CIGTS IF4C TCR ITA PCCI BMW2 CS MINI
 Pages: 9 Attachments: 2

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To operationally facilitate the pre-race management of the various categories involved, Mr. Competitors / Drivers are strongly requested to scrupulously follow the current F.I.A. / A.C.I. sporting rules, as well as the provisions of this circular, regarding:

A) EVENT REGISTRATION

REGISTRATIONS FOR INDIVIDUAL SCHEDULED RACES

All entries must **imperatively** be received by SANTA MONICA SPA by April 28th 2023 and must be accompanied by the appropriate entry fees.

Registration must be made as follows:

→ **COMPETITORS WITH AN ITALIAN LICENSE** by means of the on-line "pre-registration" procedure on the ACI website.

Please note that pre-registrations, once taken in charge by the organizer will no longer be visible nor editable by the competitor.

NB. A competitor with an Italian license may enter drivers with foreign licenses in the race.

The pre-registration even if accepted to be validated must be followed by sending the copy of the payment.

The Competitor/Conductor must also send:

- Copy of the payment of the event entry fee;
- Copy of any documents found to be expired (medical examination and/or ACI association);
- Please note that any ratings required for driving the car must be entered on the license and appear on the ACI portal;
- In case of a minor driver: self-certification of parental authority and copies of the identity documents of the minor and parents.
- **PLEASE DO NOT SEND THE ENTRY FORM ONCE THE PRE-REGISTRATION HAS BEEN MADE UNLESS GIVING REASONS FOR SENDING IT.**

→ **COMPETITORS/CONDUCTORS WITH FOREIGN LICENSES** should download the forms from www.acisport.it, duly fill them out and forward them by email together with the following documents:

- Competition entry form
- Valid Competitor and Driver(s) licenses (front and back);
- Copy of payment of the event entry fee;
- ID;
- Medical Fiche (in case it is not shown on the license itself);
- Authorization ASN of membership (mandatory in case it is not shown on the license itself);
- In case of a minor pilot: self-certification of parental authority and copies of the identity documents of the minor and parents.

The entry in any case is considered valid and finalized ONLY when the relevant entry fee is paid.

It is recommended to all Competitors, when using the entry form, to indicate all essential data (in particular license no. and technical passport no.) and to attach the above documents in order for the entry to be considered valid.

NB. Only foreign competitors must compulsorily send duly completed and signed entry forms with the above required documents attached.

All the above documents must imperatively be sent by email to the following address iscrizioni@misanocircuit.com by April 28th 2023.

Registration fees can **ONLY AND EXCLUSIVELY** be sent **by bank transfer** to:

Beneficiario: SANTA MONICA Spa Banca: BANCA POPOLARE DELL'EMILIA ROMAGNA (BPER)

IBAN: IT 34 0 05387 24100 000001687357 BIC: BPMOIT22 XXX

Strictly specify: 1) Name(s) of competitor(s)
2) Type of championship/Trophy/Cup in which is participating

The copy of the transfer account must contain the CRO number.

FOR INVOICING: if you want to receive an invoice, the complete header of all data must be indicated (including VAT number, tax code and unique SDI code). In the absence of this request, a tax receipt will be issued.

ATTENTION

- In case of cumulative payments, a detailed note with the names of the conductors, championships, and type of services (Entry Fees, Free Practice, and Various Services) to which the payments refer must be attached (ATTACHMENT 1).

- **FOREIGN COMPANIES (WITH NON-ITALIAN VAT NUMBER):** As required by Italian tax regulations, following the publication on 24/09/2018 by the Agenzia delle Entrate of Principle of Law No.2 on VAT (Dpr. 633/72 and subsequent amendments), all services will be subject to ordinary VAT even for companies with non-Italian VAT registration numbers

The registration fee amounts are as follows:

Typology	Costs	Vat	Total	notes
C.I. Gran Turismo Sprint Classe GT3	€ 1.700,00	€ 374,00	€ 2.074,00	
C.I. Gran Turismo Sprint Classe GT Cup	€ 1.450,00	€ 319,00	€ 1.769,00	
TCR Italy Touring Car Championship	€ 1.050,00	€ 231,00	€ 1.281,00	
Porsche Carrera Cup Italia	€ 1.650,00	€ 363,00	€ 2.013,00	(1)
BMW M2 CS Racing Cup Italy	€ 1.450,00	€ 319,00	€ 1.769,00	(2)
Mini Challenge (Mini John Cooper Works F56 EVO)	€ 1.050,00	€ 231,00	€ 1.281,00	
Mini Challenge (Mini John Cooper Works F56 PRO-LITE)	€ 840,00	€ 184,80	€ 1.024,80	

(1) Including n.1 free practice session (maximum duration 60')

(2) Including n.2 free practice sessions (maximum duration 25')

NB. The date of making the payment (not the value date) will be considered for transfers.

Any pre-registration made after the deadline and/or for any registration form received after the deadline will not be considered valid.

B) FREE PRACTICE SESSIONS

FREE PRACTICE SESSIONS

PURCHASE/COLLECTION OF SESSIONS at UFFICIO BOX – (scala B – ground floor)

- *Thursday May 4th 2023 from 3.00pm to 5.00pm*
- *Friday May 5th 2023 from 7.30am*

The amounts of free practices are as follows:

Typology	Duration	Taxable	VAT	Total
Campionato Italiano Gran Turismo Sprint	60'	€ 420,00	€ 92,40	€ 512,40
TCR Italy Touring Car Championship	30'	€ 210,00	€ 46,20	€ 256,20
Mini Challenge	25'	€ 175,00	€ 38,50	€ 213,50
BMW M2 CS Racing Cup Italy	25'	INCLUDED		
Porsche Carrera Cup Italia	60'	INCLUDED		
Italian F4 Championship	40'	INCLUDED		

ATTENTION!

THE LIABILITY RELEASE (Attachment M09PSE) MUST NOT BE SENT BY MAIL but duly signed in original and must be delivered to the place of delivery ("Ufficio Box") – ground floor, scala B.

For free practice sessions, a **ticket with the session** will be given and it will be collected by the staff upon entering the track.

C) BOX

1) BOX RESERVATIONS

The box reservation request must be sent by email to sesta@acisportspa.it no later than April 27th 2023 (ATTACHMENT 2).

The boxes assignment will be made by ACI Sport which will communicate it to the Circuit Sports Office, who will send you a contract of confirmation and a request for payment.

Box reservations will not be considered unless at the same time as registration.

2) COSTS

The cost for the entire Weekend (Friday, Saturday, and Sunday) of each box is as follows:

BOX	TAXABLE	VAT	TOTAL
Box mt 12 x 10	€ 1.800,00	€ 396,00	€ 2.196,00
Box mt 8 x 10	€ 1.200,00	€ 264,00	€ 1.464,00
Box mt 4 x 10	€ 600,00	€ 132,00	€ 732,00
Box mt 12 x 12	€ 2.100,00	€ 462,00	€ 2.562,00
Box mt 8 x 12	€ 1.400,00	€ 308,00	€ 1.708,00
Box mt 4 x 12	€ 700,00	€ 154,00	€ 854,00

3) PAYMENT

Payments can only be made in advance by Bank Transfer immediately after receipt of the assignment confirmation.

4) KEY PICKUP AND RETURN

To the Autodromo entrance boxes – via Kato, 10. A € 10,00 deposit is required.

5) SECURITY PROVISIONS WITHIN THE BOX:

- Smoking or the use of open flames is prohibited
- It is forbidden to deposit flammable materials (gasoline, etc.), which should be stored outdoors;
- Fire hydrants, fire extinguishers and any other fire-fighting equipment must be visible and accessible;
- Ensure that emergency exits, transit areas and escape routes are fully accessible, avoiding any obstruction;
- Deposit waste oils in the appropriate containers located at different points inside the Circuit;
- In case of accidental spills of flammable liquids, oils or substances promptly remove and clean them.

6) BOX CLEANING

- It is prohibited to leave tires inside and outside the box at the end of the event.
- It is forbidden to apply stickers of any kind to the pit floor.
- Before the keys are returned, they must be cleared of any material not present at the time of delivery
- At the end of the event, any tape placed on the floor from the pit lane must be removed to have a clean surface. A € 150,00 fine will be applied if the tape is not removed properly.

D) TIMETABLE OF THE EVENT

1) TIMETABLE

The provisional timetable of the event will be published at www.acisport.it and at www.misanocircuit.com.

2) CIRCUIT ENTRANCE

Access to the Paddock is free and in compliance with the legislative provisions in force at the time.

Entry to the circuit is permitted:

- Wednesday May 3rd 2023 from 3.00pm to 8.00pm → IF4C
from 5.00pm to 8.00pm → PCCI
- Thursday May 4th 2023 from 10.00am BOX and from 2.00pm PDK to 8.00pm
- Friday May 5th 2023 from 8.00am to 8.00pm

Please strictly observe these times.

Transportation of materials and/or movement of heavy vehicles are not allowed during night hours unless specifically authorized by the Circuit Management.

During the weekend, access to the main paddock for loading and unloading of materials will only be allowed for a maximum duration of 45 minutes with the issuance of a delivery pass (subject to a cash deposit of € 50,00).

3) ADMINISTRATIVE CHECKS:

- COMPETITORS AND DRIVERS WITH ITALIAN LICENSES.

ONLY AND EXCLUSIVELY competitors/drivers who are not in compliance with the documentation sending attached to the registration or with expired documents must be present.

- **COMPETITORS AND DRIVERS WITH LICENSES OTHER THAN ACI LICENSES**
They must present themselves to carry out the sporting verifications (document control and signature verification form). The Verifications will be held on May 5th at Scala 4 – 1^o floor from 9.00am to 11.00 and will be reported in the race timetable.

4) **TECHNICAL SCRUTINEERS:**

As per regulations, **pre-race scrutineering will be conducted in attendance.**

The necessary forms can be downloaded at this link: <https://www.acisport.it/it/acisport/normativa/regolamenti-tecnici/2023>.

The following should be adhered to:

- **Clothing Declaration (DA):** must be sent digitally to the Organizer.
Files submitted must be in pdf or jpg format and named as follows:
category_n-race_Name-Conductor_Type_Document. Example: **TCR_99_Rossi-Mario_DA**
Submission to the organizer must absolutely be sent to the following address: certificazionitecnicheauto@gmail.com
WITHIN MAY 1TH.

Submissions and files that do not comply with the above instructions will not be considered.

5) **TEAM MANAGERS AND DRIVERS BRIEFING**

Briefings will be held at the “Salone” – 1^o floor scala A.

6) **EXIT BILGES DISMANTLING STRUCTURES**

We remind all participants that dismantling of structures and movement of vehicles may take place – for safety reasons – only at the end of the last scheduled race.

Any failure to comply with this provision will be reported to the Stewards for the measures provided for in the Regulations.

E) EVENT LOGISTIC

1) **PASS DISTRIBUTION OF PASSES FOR COMPETITORS AND SERVICES**

Access to the Paddock is free so no "Paddock" passes will be provided but only Service passes (Pit Lane and Pit Wall, Media).

- The distribution of service passes for Competitors will be carried out at CENTRO ACCREDITI – via Kato, 10.
- The distribution of service passes for Services (Promoters, Tires men, Miscellaneous Services) will be carried out at CENTRO ACCREDITI – via Kato, 10.

2) **ACCESS TO THE GRID**

Access to the grid is allowed only to Pit-Wall pass holders.

3) **ACCREDITATION CENTRE**

The accreditation centre will be in via Daijro Kato, 10 and will be open at the following hours:

- Thursday May 4th 2023 from 12.00am to 8.00pm
- Friday May 5th 2023 from 8.00am to 8.00pm
- Saturday May 6th 2023 from 8.00am to 6.30pm

During the collection of envelopes, it will be necessary to show an identification document.

Teams can deposit a maximum number of 5 envelopes at the accreditation centre. Each envelope must report TEAM NAME and NAME AND SURNAME OF THE COLLECTOR.

4) **TRANSPONDER DISTRIBUTION**

Transponders must be collected and brought back at the Sala Cronometristi, Scala B – 1^o floor – box block.

- Wednesday May 3rd 2023 from 4.00pm to 7.00pm
- Thursday May 4th 2023 from 2.00pm to 7.00pm
- Sunday May 7th 2023 from 8.30am to 6.30pm (not later than)

Transponders must be **returned** within 30' from the end of the last scheduled race.

5) **ENTRY OF SERVICE VEHICLES AND CARS**

The entrance to the Paddock and to the boxes for the assistance means (Trucks, Vans, and Cars) will be from via Kato, 10.

6) MEDIA CENTRE

Scala D – 1° floor

- Thursday May 4th 2023 from 9.00am to 7.30pm
- Friday May 5th 2023 from 8.00am to 10.30pm
- Saturday May 6th 2023 from 8.00am to 11.00pm
- Sunday May 7th 2023 from 8.15am to 7.00pm

7) OFFICIAL NOTICEBOARD

The Official Notice Board will be only and exclusively Virtual and will be active from **Thursday May 4th 2023** on the Sportity platform ((https://webapp.sportity.com/channel/ARW_23) using the code "ARW_23".

8) RANKINGS DISTRIBUTION

No paper copies of the rankings will be distributed. They will be available at the following links:

- <https://livedataacisport.perugiatiming.com>
- ACI Sport <http://acisport.it/it/home>

9) RADIO FREQUENCIES

To request radio frequencies, write to ufficiotecnico@misanocircuit.com.

F) CIRCUIT LOGISTIC

1) MINORS

Minors (except for those holding an ACI Sport/FIA driver's license) are allowed to access to Paddock area only when accompanied by adults; they are not allowed to access to sensitive areas (Paddock, Box, Pit-Lane, Press Room, Race Direction, and related offices).

2) OVERNIGHT STAY AT THE CIRCUIT

The overnight stay at the Circuit is allowed for Motorhomes, campers, or appropriately equipped vehicles and in the appropriate spaces.

3) TELEVISION SIGNAL DISTRIBUTION

Please note that the distribution of television signals inside the boxes and paddock of the Circuit is in TV full HD 1080.

4) AUDIO-VIDEO BROADCASTS

For all those who will use audio and/or video equipment in hospitality/tensile structures, etc., there is an obligation to proceed with the payment of SIAE fees, which must be made in advance at:

SIAE Agency in Misano Adriatico - Via Romagna, 23 (Gardenia gallery) - 47843 Misano Adriatico (RN)

Info SIAE - Mr. Giuseppe Persico Tel. 0541.615642 - mail misanoadriatico@mandatarie.siae.it.

5) CERTIFICATION OF TEMPORARY STRUCTURES WITHIN THE PADDOCK

To install temporary structures inside the paddock during the event, contact the Technical Office – Ing. Luigi Guado (tel. 0541. 618555 - l.guado@misanocircuit.com).

6) MUNICIPAL BILBOARD TAX

For those who intend to display flags, banners, etc. there is an obligation to pay a municipal tax on advertising.

For clarification, contact the GEAT office (area dealership) Via della Repubblica 98/a - 47843 Misano Adriatico (RN) Tel. 0541.61061 email affissionimisano@geat.it.

7) WI-FI AREA

Free Wi-Fi service is available in the Paddock, inside the boxes, in the Media centre and in the Pit-Lane: User ID mwcguest – password Misano2018.

On request, internet lines for private use via cable may also be activated inside the boxes/paddocks. For information and quotes, please go to the Media Centre (scala D – 1° floor).

8) HOURLY NOISE LIMIT

It is mandatory to comply with the following hourly limit: 8.30am- 7.00pm unless otherwise specified on the programme.

9) HOSPITALITY ROOM RENTAL

Hospitality areas are available for representation of various sizes, with the possibility of customized catering service. For information and quotes, please contact Ms. Simona Costantini (tel. 0541-618531 - s.costantini@misanocircuit.com).

10) BAR - CATERING

Self-service restaurant:

- Thursday Lunch: from 12.00am to 3.00pm – Dinner: from 7.30pm to 8.30pm
- Friday/Saturday Lunch: from 12.00am to 3.00pm – Dinner: from 8.00pm to 22.00pm
- Sunday Lunch: from 12.00am to 3.00pm

Bar Paddock Snack bar:

- Thursday from 7.30am to 9.00pm
- Friday/Saturday from 7.30am to 11.00pm
- Sunday from 7.30am to 8.00pm

References (Cell. 334-3689169 – tel. 0541 612958 – email: santamonica@summertrade.com)

11) INTERNAL FUEL DISTRIBUTION

Inside the Circuit there is an ACTON petrol station with self-service.

G) SAFETY INFORMATION FOR EVENT PARTICIPANTS

1) SAFETY- RELATED INFORMATION FOR EVENT PARTICIPANTS (TEAMS)

For all participants (Teams), the safety provisions to be followed inside the Circuit are outlined in the document named "Regulation" published on the Circuit website, **Teams must take mandatory notice.**

2) GENERAL AND SAFETY INFORMATION INSIDE THE CIRCUIT

We inform you that the events organized within the Autodromo are ISO 20121 certified therefore a system of waste collection will be active. You will find the following containers:

- BLUE containers → waste of PAPER/CARDBOARD
- YELLOW containers → waste of PLASTICS/CANS
- GREEN containers → waste of GLASS
- BROWN containers → waste of ORGANIC
- GREY containers → INDIFFERENT waste.

Therefore, it is requested that the following information be disseminated as soon as possible to all participants of the event because with the support of all those present, we will be able to ensure the environmental sustainability of the event.

3) WASTE DISPOSAL

We remind you that there is a ban on the abandonment of special waste inside the Imola circuit as specified in article 26 of the general regulations available at the following link: <http://www.misanocircuit.com/autodromo/regolamento-generale/>

Special waste (such as tires, carpeting, elastomers, batteries, brake discs, empty gasoline drums) must be removed from the facility and disposed of at customer's expense. Any cost of restoration and disposal will be charged by Santa Monica S.p.A. to the responsible parties themselves. Exhausted oils must be deposited in the appropriate containers located at various points within the paddock. Normal waste must be thrown in the appropriate bins located outside the boxes.

H) SPECTATOR/PUBLIC ENTRANCE

The admission to the circuit is free.

I) CIRCUIT TIMES AND CONTACTS

Autodromo MISANO WORLD CIRCUIT M. SIMONCELLI
Via Daijuro Kato, n. 10 – 47483 Misano Adriatico – RN –
Switchboard +39 0541-618511.

Thank you all for your cooperation and have a good weekend.

COMUNICAZIONE PAGAMENTI MULTIPLI

ALLEGATO 1

ACI RACING WEEKEND - Misano 05-07 maggio 2023

Inviare il presente modulo a iscrizioni@misanocircuit.com in caso di pagamenti multipli tasse d'iscrizione e servizi vari.

Bonifico effettuato da (ordinate)

Persona/Società			
Indirizzo			
CAP-Città-Prov.			

Importo da Fatturare a:

Intestazione			
Indirizzo			
CAP-Città-Prov.			
Cod. Fisc.-Partita IVA			
Cod. Univoco SDI-PEC			
L'importo totale del bonifico di Euro		si riferisce ai seguenti Conduuttori	
.....			

Tasse di iscrizione alle gare

n.	Tipologia	Importo	Importo Totale
	C.I. Gran Turismo Sprint GT3	€ 2.074,00	
	C.I. Gran Turismo Sprint GT Cup e GT4	€ 1.769,00	
	TCR Italy Touring Car Championship	€ 1.281,00	
	Porsche Carrera Cup Italia	€ 2.013,00	
	BMW M2 CS Racing Cup Italy	€ 2.049,60	
	Mini Challenge (Mini John Cooper Works F56 EVO)	€ 1.281,00	
	Mini Challenge (Mini John Cooper Works F56 PRO-LITE)	€ 1.024,80	

Annotazioni

Servizi Vari		Importo	

Coordinate Bancarie per il pagamento

BENEFICIARIO **Santa Monica Spa**

BANCA POPOLARE DELL'EMILIA ROMAGNA (BPER)

Codice Iban: IT 34 0 05387 24100 000001687357 Codice BIC: BPMOIT22 XXX

Si allega:

§ Copia del bonifico

RICHIESTA ASSEGNAZIONE BOX

ALLEGATO 2

ACI RACING WEEKEND - Misano 05-07 maggio 2023

MODULO da inviare compilato ENTRO E NON OLTRE IL 24/05 sessa@acisportspa.it

Il sottoscritto Team/Scuderia _____

mail _____ Tel. _____

che ha iscritto alla manifestazione denominata **"MISANO ACI WEEKEND" del 05-07 Maggio 2023**
i seguenti conduttori:

CONDUTTORE	CAMPIONATO/TROFEO/SERIE

RICHIEDE

La prenotazione dei seguenti box

Tipologia di Box	Costo Box dal n. 1 al n. 45			Costo Box dal n. 46 al n. 60		
BOX PICCOLO	Mt 4 x Mt 10	€ 600,00	.+ IVA	Mt 4 x Mt 12	€ 700,00	.+ IVA
BOX MEDIO	Mt 8 x Mt 10	€ 1.200,00	.+ IVA	Mt 8 x Mt 12	€ 1.400,00	.+ IVA
BOX GRANDE	Mt 12 x Mt 10	€ 1.800,00	.+ IVA	Mt 12 x Mt 12	€ 2.100,00	.+ IVA

ANNOTAZIONI

Firma _____

INFORMAZIONI UTILI

- § **I box saranno resi disponibili a partire dalle ore 10.00 di Giovedì 04 Maggio 2023**
- § Non saranno prese in considerazione prenotazioni box se non contestualmente all'iscrizione.
- § Al momento dell'assegnazione del/dei box verrà inviata una comunicazione di conferma che dovrà essere firmata e restituita unitamente al pagamento del box ed agli estremi per la fatturazione
- § Il pagamento dovrà essere **OBBLIGATORIAMENTE** effettuato entro il 30 aprile 2023
- § **Pagamenti: Solo ed esclusivamente tramite bonifico bancario**

Nb NON EFFETTUARE IL PAGAMENTO PRIMA DI AVERE RICEVUTA COMUNICAZIONE ASSEGNAZIONE DEL BOX!